

# Council Information

## In-Ground Footpath Furniture Sockets

This document contains information for traders who would like to install in-ground sockets in the footpath to secure furniture for footpath trading such as umbrellas, café screens or planter boxes.

### Footpath Trading Guidelines

Information on Council's requirements for footpath trading and the process for obtaining a Footpath Trading Permit is provided in Council's Footpath Trading Guidelines. The Guidelines are available on Council's website at [www.whitehorse.vic.gov.au/footpath-trading](http://www.whitehorse.vic.gov.au/footpath-trading).

### In-Ground Socket Requirements

In the Footpath Trading Guidelines there is reference to securing furniture to the footpath with a Council approved socket and sleeve system. This applies to umbrellas, café screens, and planter boxes. The socket system must be a suitable proprietary product designed to support the structure. The system must have a hinged cover can close flush with the footpath level when the furniture is not installed. An example of an acceptable system is provided below.



### Approval Process for In-Ground Sockets

All traders who would like to conduct footpath trading first need to apply for a Footpath Trading Permit in accordance with the Footpath Trading Guidelines.

If traders would like to install in-ground sockets in the footpath for footpath trading, they will also need to apply to Council for Consent to Undertake Works in the Road Reserve (Road Opening Permit). The purpose of the additional permit requirement is to ensure that all works in the footpath are done safely and also that the footpath is not damaged.

Council does not arrange to install in-ground sockets. Traders will need to appoint a suitably experienced and qualified contractor to undertake the works.

To obtain the Consent to Undertake Works in the Road Reserve (Road Opening Permit) traders are required to pay the applicable Application Fee, and provide Council with a \$1,000 Security Deposit Bond. This Bond will be held by Council until the furniture/socket installation is removed and the applicable area reinstated to its original condition. It is the responsibility of the trader to arrange for the removal and reinstatement and then apply to Council for the return of the bond by providing a copy of the receipt for the bond.

continued overleaf

## City of Whitehorse Council Information

Details of how to apply for Consent to Undertake Works in the Road Reserve is provided on Council's website at: [www.whitehorse.vic.gov.au/footpath-trading](http://www.whitehorse.vic.gov.au/footpath-trading).

Traders will need to submit an application form with the following requirements:

- Payment of the Consent (Permit) Fee for 'minor works'
- Payment of a \$1,000 Security Deposit Bond
- In the section of the form for 'Type of work' – tick 'other' and write for example, 'umbrella sockets'
- Attach details of the proposed in-ground socket system
- Attach a copy of the site traffic management plan

Traders will need to submit an application form with the following requirements:

- Attach the certificate of currency of public liability for the contractor (minimum of \$10 million)
- Attach a copy of approved Footpath Trading Permit

### **Further Information**

For information on Footpath Trading Permits please contact Council's Community Laws Department on 9262 6333.

For information on Consent to Undertake Works in the Road Reserve please contact Council's Engineering and Environmental Services Department on 9262 6177.