Waste Management Plan and Reducing Waste

Event Details

|  |  |
| --- | --- |
| Name of the event  |   |
| Venue/location  |   |
| Event dates(s)  |   |
| Duration of event (hours)  |   |
| Type/style of event  |   |
| Approx. number of people expected  |   |
| Number of food stalls  |   |
| Number of other stalls  |   |

Waste Strategy

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| --- | --- |
| **Outline event waste objectives**   | *For example, promote a BYO and reusables to reduce single-use plastics by 80% or divert all food waste from landfill*  |
| **What actions will be taken to reduce contamination of recycling bins, food organics or compostable packaging bins?**  |   |
| **What actions will be taken to avoid single-use plastic waste?**  | *For example, include in vendor terms and conditions that no single-use plastics to be used*  |
| **What litter management actions will be taken?**  |   |
| **How will the event waste management plan be communicated to stallholders/volunteers/ attendees?**  |   |

Waste Profile

|  |  |
| --- | --- |
| **Materials expected at the 3 stages of the event:** **a. ‘Bump-in’** **b.  At Event** **c. ‘Bump-out’**   | *List the type of waste that will be generated including some key specific items at each stage*  |
| Bin Infrastructure    |
| **What streams will be collected**  | * Rubbish / General Waste
* Co-mingled Recycling
* Food Organics
* Compostable Packaging
* Cardboard
* Coffee Cups
* Other:
 |
| **Engage with a Waste Management Contractor to identify:** * **Bin types and sizes**
* **The number of bins required on site**
* **Bin locations on the map**
* **Sorting stations on the map**
* **Vehicle access**
* **How frequently will the bins be serviced/emptied during the event**
* **Management of the bins throughout the event to avoid bins overflowing and wind-blown rubbish**
* **Signage**
 |   |
| Evaluation    |
| **Complete a Waste Management Report**  | *Includes waste data, what worked and what didn’t, recommendations to improve and feedback from the event patrons*  |