



WHITEHORSE

**Building Act 1993**  
**Building Interim Regulations 2017**  
 Regulation 326(1), 326(2) & 326(3)

**REQUEST FOR PROPERTY / BUILDING INFORMATION**

I, \_\_\_\_\_ applicant's name  
 of \_\_\_\_\_ company name (if applicable)

Postal Address \_\_\_\_\_

Telephone \_\_\_\_\_ Email address \_\_\_\_\_

hereby request details as ticked below, for the building / land located at –

**ADDRESS:**

Number \_\_\_\_\_ Street/Road \_\_\_\_\_

\_\_\_\_\_ City/Town/Suburb/Locality

Brief description of works: \_\_\_\_\_

**TITLE DETAILS:**

Volume \_\_\_\_\_ Folio \_\_\_\_\_

Lot No. \_\_\_\_\_ Lodged Plan \_\_\_\_\_

Crown Allotment \_\_\_\_\_ Section \_\_\_\_\_ Parish \_\_\_\_\_

Registered Owner \_\_\_\_\_

Signed \_\_\_\_\_  Owner,  Agent,  Building Practitioner

Date \_\_\_\_\_

**PARTICULARS REQUESTED (please tick – note that each item ticked incurs a fee of \$52.10)**

**\$52.10**

- (a) details of any permit or certificate of final inspection issued in the preceding 10 years; and  
 (b) details of any current statement issued under Regulation 502 or 503 of the Building Interim Regulations 2017; and  
 (c) details of any current notice or order issued by the relevant building surveyor under the Act.

**\$52.10**

- Information on whether the building or land is in an area –  
 (a) that is liable to flooding within the meaning of Regulation 802; or  
 (b) that is designated under Regulation 803 as an area in which buildings are likely to be subject to attack by termites; or  
 (c) that is determined under Regulation 804 to be a designated bush fire prone area; or  
 (d) that is an area determined under Regulation 805 to be likely to be subject to significant snowfalls; or of designated land or works within the meaning of Regulation 806.

**\$52.10**

- I am the owner or mortgagee of the building or land, or I am a prescribed building practitioner under Section 137B of the Act, and request the council to provide inspection approval dates of the mandatory notification stages for building work carried out on the building or land.

**AGENTS:**

A person shall not act as the agent of an owner or other person having an equity in the property unless he/she is authorised in writing by the owner to do so.

**FEES:**

The fee for the provision of information under Regulation 327 of the Building Interim Regulations 2017 relates to each of the above items (GST not applicable).

**CONTACT DETAILS:**

Email address: [customer.service@whitehorse.vic.gov.au](mailto:customer.service@whitehorse.vic.gov.au)

Phone: 9262 6303

**OFFICE USE: FEE \_\_\_\_\_ DATE \_\_\_\_\_ RECEIPT No \_\_\_\_\_ ACCOUNT AP/PP/BUILD2**