

Enquiries: Community Laws  
Telephone: 9262 6333

26 October 2017

Name  
Address  
Suburb

Dear Sir/Madam,

**BLACKBURN – TRADER PERMIT PARKING SCHEME – 130 SOUTH PARADE BLACKBURN**

Following a request from the Blackburn Chamber of Commerce, Council reviewed the trader permits parking scheme and as such an increase in extra spaces have been allocated taking the allotment of spaces from 20 to 35 permit zone.

The nominated parking spaces are shown on the attached plan. The parking spaces have been signed as "Permit Zone" for identification and use only by permit holders. A permit will entitle the holder to park in any of the permit parking spaces within the permit zone spaces provided. It is noted that the trader permit parking spaces are not individually allocated to each trader/permit.

The following criteria will continue to be used when assessing applications for the issuing of the permits:

1. Priority will be given to traders who have no off-street parking on their site.
2. If the number of traders who meet criteria (1) exceeds the number of permits available, then permits will be issued strictly in the order that applications are received.
3. The maximum number of permits for each business is 2 (with further permits available after the first round offer).
4. Permits will be valid for 1 year  
Pro-rate amount will apply for anyone applying throughout the year.
5. A fee of \$275 per annum will be required for each permit issued which will be non-transferable and non-refundable.
6. Permits will only be valid in the area they apply to.
7. Where permits are lost, stolen, damaged or destroyed, a \$100 non-refundable fee will be payable for a replacement permit.

An application form is attached for your use and should be returned to Council in the reply paid envelope. Council will review the applications received and advise traders of the permits to be issued.

Vehicles, which do not display current parking permits may incur parking infringements. Should you wish to discuss this matter further or require additional information, please do not hesitate to contact Administration –Community Laws on 9262 6333.

Yours sincerely



**DANIELLE SCHONER**  
**COORDINATOR COMMUNITY LAWS**

# COMMUNITY LAWS

## APPLICATION FORM

### BLACKBURN STATION SHOPPING CENTRE TRADER PARKING PERMITS

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Application Date: \_\_\_\_\_

Business Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Car Registration 1: \_\_\_\_\_

Car Registration 2: \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_

Business Address: \_\_\_\_\_

Suburb: \_\_\_\_\_ Post Code: \_\_\_\_\_

Postal Address: \_\_\_\_\_

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Number of "off-street" parking spaces currently available to your business:

Number of trader permits requested: **maximum of two permits per business**   
(Payment of \$275.00 per permit. GST exempt)

Please Note: This application form does not guarantee a trader parking permit for the Blackburn Station Shopping Centre. Application will be assessed strictly on the set criteria. Traders will be notified of the outcome of their application once a decision has been made.

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#### OFFICE USE ONLY

CONSIDERATION BY: \_\_\_\_\_

DATE RECEIVED: \_\_\_\_\_

PERMIT ISSUED

PERMIT NOT ISSUED

COMMENTS: \_\_\_\_\_

#### Privacy Notification

The personal information requested on this form is being collected for the purpose of analysing and reporting on traffic and transport issues. The personal information will be used solely by Council for that primary purpose or directly related purpose & will not be disclosed to any other party except as required by law. The applicant understands that the personal information provided is for the above purpose and that they may access the information by contacting the Assistant Manager, Community Laws on 9262 6394.



5

First 5 90° Parking spaces

4

Parallel spaces along wall

6

Block 6 spaces

15

L-Shape spaces

5

5 Spaces along Central Road