



Please read the *GUIDELINES* before starting your application.

APPLICATION FORM

CLOSING DATE: Friday 29 June 2018 for projects commencing in 2019

1. APPLICANT DETAILS

Name of School: _____

Name of Principal: _____

Project Coordinator: _____
(The School's AIS Project Coordinator)

Position of Project Coordinator: _____

School Address: _____

_____ Postcode: _____

Postal Address (if different): _____

_____ Postcode: _____

Phone: _____ Fax: _____

Mobile: _____ Web: _____

Email: _____

Has your school previously applied for Artists in Schools funding?

YES

NO

If yes, what year/s have you been awarded AIS funding? _____



2. ARTIST DETAILS

Have you selected an artist or curator? YES NO

Name of Artist/Curator: _____

Address: _____

_____ Postcode: _____

Postal Address (if different): _____

_____ Postcode: _____

Phone: _____ Fax: _____

Mobile: _____ Web: _____

Email: _____

* Please include some information on the artist with your application, e.g. current CV and images of recent work.

3. PROJECT DETAILS

Project title: _____

Tick the artform that best describes your project

Literature Performing Arts Textile Arts Visual Arts Art Exhibition

Other _____

Anticipated Project Start Date _____ Projected Finish Date _____



4. BUDGET

INCOME	\$	EXPENDITURE	\$
Earned – (^box office, sale of product, nominal fee to students etc.)		Project Costs – (materials, costumes, venue/equipment hire, ticket production, video hire etc.)	
Sub total		Sub total	
In-kind – (value of materials, equipment, professional time, made available by the school or other)		Community Promotion & Marketing – (advertising, banners, mail outs)	
Sub total		Sub total	
Other Income – (funding from School Council, Parents Group, local business, other grants etc.)		Artist/Curator’s Costs – (*salaries, fees, on-costs, travel etc.)	
Whitehorse City Council AIS Grant		Whitehorse City Council AIS Grant	
Sub total		Sub total	
TOTAL INCOME		TOTAL EXPENDITURE	

Note: We recommend that due to the casual nature of AIS employment, a fair casual hourly fee for an Artist should be \$80 p/h as a minimum.

^ Please indicate how the figures given were calculated (e.g., 100 cards sold at 50 cents each).

* Please indicate how the figures are calculated (artist’s hourly rate X no. of hours for project).



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Send or email your application to:

ARTISTS IN SCHOOLS COORDINATORS

WHITEHORSE ARTSPACE

Whitehorse City Council

Locked Bag 2

Nunawading DC 3131

Email: artspace@whitehorse.vic.gov.au

ENQUIRIES:

Artists in Schools Program Coordinators 9262 6250 or artspace@whitehorse.vic.gov.au

Privacy Notification

Artists in Schools Application Form

Information requested in this application form, such as the name, address, telephone and email contact details of your School, is collected for the purpose of registering and administering applications for the Whitehorse City Council Artists in Schools Program. The information will also be used to update the City's Schools mailing list.

If you do not provide the information your application will not be processed. You may access the information collected about you by contacting the Artists in School Program Coordinators on 9262 6250.

The information may also be used to keep your School informed of any upcoming events provided by Council's Arts and Recreation Development Council and to seek your feedback on these events and programs. The information collected will not be used for any other purpose or disclosed except as may be required by law.

If you **do not** wish to be included on this list please tick here