

CITY OF



WHITEHORSE

Freedom of Information Act 1982 Request for Access to Documents

To: Freedom of Information Officer
City of Whitehorse
Locked Bag 2
NUNAWADING DELIVERY CENTRE VIC 3131

Under The Freedom of Information Act 1982, I wish to gain access to the following document(s):

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.....
.....
.....
.....

Form of Access: (tick where appropriate)

- Provision of a copy
- Reasonable opportunity to inspect

I enclose an application fee of \$28.90 (GST Exempt) which is payable in respect of this request and I understand that I will be advised if access charge are applicable.

NAME: Mr/Mrs/Miss/Ms

ADDRESS:
..... Postcode:

TELEPHONE NO: Business:
Home:
Mobile:
Fax No:

Signature Date/...../.....

Note: A 'search time' charge of \$21.67 per hour (rounded to the nearest 10 cents), applies to the location of documents. A 'supervision' charge of \$21.67 (to be calculated per quarter hour or part of a quarter hour, rounded to the nearest 10 cents) applies for inspections. Documents are charged at 20c per A4 size copy, larger documents at cost. Please be specific about the required documents so you are not charged for searching and copying documents which may be of no interest but fall within the request because of the wording.