



City of Whitehorse

MINUTES

Ordinary Council Meeting

Held in the
Council Chamber
Whitehorse Civic Centre

379 Whitehorse Road Nunawading

on

Monday 12 December 2016

at 7.00pm

Members: Cr Denise Massoud (Mayor), Cr Bill Bennett,
Cr Raylene Carr, Cr Prue Cutts, Cr Andrew Davenport,
Cr Sharon Ellis, Cr Tina Liu, Cr Andrew Munroe,
Cr Ben Stennett, Cr Tanya Tescher

Ms Noelene Duff
Chief Executive Officer

TABLE OF CONTENTS

1	PRAYER	2
2	WELCOME AND APOLOGIES	2
3	DISCLOSURE OF CONFLICT OF INTERESTS	2
4	CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS	2
5	RESPONSES TO QUESTIONS	3
6	NOTICES OF MOTION	3
	6.1 NOTICE OF RESCISSION No 97	3
	6.2 NOTICE OF MOTION No 98.....	4
7	PETITIONS	19
8	URGENT BUSINESS	19
9	COUNCIL REPORTS	20
9.1	INFRASTRUCTURE	20
	9.1.1 TENDER EVALUATION REPORT – PROVISION OF CONTAMINATED LAND AND LANDFILL CONSULTANCY SERVICES AND ENVIRONMENTAL AUDIT SERVICES	20
9.2	HUMAN SERVICES	23
	9.2.1 2016 ANNUAL FOOD HYGIENE ASSESSMENT AWARD.....	23
	9.2.2 WHITEHORSE SPORT AND RECREATION NETWORK - APPOINTMENT OF MEMBERS.....	28
9.3	CORPORATE REPORTS	32
	9.3.1 QUARTERLY PERFORMANCE REPORT Q1 JULY - SEPTEMBER 2016	32
	9.3.2 EXTENDED PARKING TRIAL.....	34
	9.3.3 DELEGATION DECISIONS OCTOBER 2016	36
	9.3.4 COUNCILLOR APPOINTMENTS TO ORGANISATIONS AND COMMUNITY BODIES.....	58
	9.3.5 ADOPTION OF INSTRUMENT OF APPOINTMENT AND AUTHORISATION UNDER THE PLANNING AND ENVIRONMENT ACT 1987	62
10	REPORTS FROM DELEGATES, SPECIAL COMMITTEE RECOMMENDATIONS AND ASSEMBLY OF COUNCILLORS RECORDS.....	64
	10.1 REPORTS BY DELEGATES	64
	10.2 RECOMMENDATION FROM THE SPECIAL COMMITTEE OF COUNCIL MEETING	64
	10.3 RECORD OF ASSEMBLY OF COUNCILLORS	65
11	REPORTS ON CONFERENCES/SEMINARS ATTENDANCE	66
12	CONFIDENTIAL REPORTS.....	66
	12.1 EXTENSION TO METRO WASTE LANDFILL CONTRACT 2010/01	66
	12.2 COUNCIL OWNED LAND - BOX HILL.....	66
	12.3 CITY OF WHITEHORSE AUSTRALIA DAY CIVIC AWARDS 2017	66
13	CLOSE MEETING	66

Meeting opened at 7.00pm

Present: Cr Massoud (Mayor), Cr Bennett, Cr Carr, Cr Cutts, Cr Davenport,
Cr Ellis, Cr Liu, Cr Munroe, Cr Stennett, Cr Tescher

1 PRAYER

1a Prayer for Council

We give thanks, O God, for the Men and Women of the past whose generous devotion to the common good has been the making of our City.

Grant that our own generation may build worthily on the foundations they have laid.

Direct our minds that all we plan and determine, is for the wellbeing of our City.

Amen.

1b Aboriginal Reconciliation Statement

"In the spirit of reconciliation Whitehorse City Council acknowledges the Wurundjeri people as the traditional custodians of the land we are meeting on. We pay our respects to their Elders past and present."

2 WELCOME AND APOLOGIES

The Mayor welcomed all.

APOLOGIES:

Cr Bennett has sought an apology for the Ordinary Council Meeting held on the 30 January 2017.

COUNCIL RESOLUTION

Moved by Cr Carr, Seconded by Cr Ellis.

That the apology from Cr Bennett be received for the Ordinary Council Meeting to be held on 30 January 2017 and that leave of absence be granted.

CARRIED

3 DISCLOSURE OF CONFLICT OF INTERESTS

None disclosed

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

Minutes of the Ordinary Council Meeting 21 November 2016

COUNCIL RESOLUTION

Moved by Cr Ellis, Seconded by Cr Bennett.

That the minutes of the Ordinary Council Meeting 21 November 2016 having been circulated now be confirmed.

CARRIED UNANIMOUSLY

5 RESPONSES TO QUESTIONS

None submitted.

6 NOTICES OF MOTION

6.1 Notice of Rescission No 97

COUNCIL MOTION

Moved by Cr Stennett, Seconded by Cr Munroe.

That Council rescind the following resolution carried at the Ordinary Council meeting held on Monday 21 November 2016.

That Council:

- A. *Being the Responsible Authority, is of the opinion that the granting of a Planning Permit for buildings and works to construct a building comprising a residential tower of 30 storeys, use of the land for accommodation and associated reduction of car parking is not acceptable and should be refused.***
- B. *Issue a Notice of Refusal under the Whitehorse Planning Scheme to the land described as 820-824 Whitehorse Road, BOX HILL (LOT 1-9 PS 418535E) for Use of land for accommodation, buildings and works for the construction of a 30 storey building, comprising retail premises, office, café and dwellings, with basement car parking, and associated reduction in the car parking requirements of Clause 52.06, subject to the following grounds:***
- 1. The proposal fails to provide adequate parking in accordance with the requirements of Schedule 1 to Clause 45.09 (Parking Overlay).***
 - 2. The proposed car stacker fails to adequately provide for safe, convenient and efficient access in accordance with Clause 52.06 (Car Parking) for the volume of potential users.***
 - 3. The proposal is inconsistent with Box Hill Transit City Activity Centre Structure Plan Activity Centre Precinct Objectives seeking to consolidate the Prospect Street Precinct as the primary office precinct in the locality.***
 - 4. The proposal has not provided sufficient information to adequately demonstrate that it will not result in unacceptable wind outcomes in terms of pedestrian comfort (Element 2 of the Guidelines for Higher Density Residential Development).***

CARRIED

A Division was called.

Division

For	Against
Cr Bennett	Cr Cutts
Cr Carr	Cr Davenport
Cr Ellis	Cr Liu
Cr Massoud	Cr Tescher
Cr Munroe	
Cr Stennett	

On the results of the Division the motion was declared CARRIED

6.2 Notice of Motion No 98

COUNCIL RESOLUTION

Moved by Cr Munroe, Seconded by Cr Stennett.

That Council subject to the notice of rescission being carried now resolves:

That Council:

- A. Being the Responsible Authority, is of the opinion that the granting of a Planning Permit for buildings and works to construct a building comprising a residential tower of 30 storeys, use of the land for accommodation and associated reduction of car parking is acceptable and should be supported.***
- B. Issue a Planning Permit under the Whitehorse Planning Scheme to the land described as 820-824 Whitehorse Road, BOX HILL (LOT 1-9 PS 418535E) for Use of land for accommodation, buildings and works for the construction of a 30 storey building, comprising retail premises, office, café and dwellings, with basement car parking, and associated reduction in the car parking requirements of Clause 52.06, subject to the following conditions:***
 - 1. Before the use and development starts, amended plans and documents (two full size copies and one A3 size copy) must be submitted to and approved by the Responsible Authority. The plans must be drawn to scale generally in accordance with plans dated 5 September 2016, TP00a, TP098 to TP111, TP127 to TP130, TP210 to TP213 and TP230, Revision 1, prepared by Fender Katsalidis Architects, but modified to show:***
 - a) A minimum of ten (10) apartments to be clearly designated as being for social or affordable housing.***
 - b) Provide an additional 22 car parking spaces to be allocated in accordance with the demand generated by Clause 45.09 of the Whitehorse Planning Scheme.***
 - c) The eastern end wall of the south facing landscape area on Level 6 is to be reduced to not protrude beyond the pool services room.***
 - d) All doors that open out onto Fairbank Lane over the carriageway easement must open 180 degree flat against the building wall.***
 - e) Wind mitigation measures as recommended in the Wind Report in accordance with Condition 13.***
 - f) Change the wording Level 6 from Gaming Room to Games Room.***
 - g) Corridors on Levels 2 to 5 providing access from lift lobby to the main corridor must be at least 1.8 metres in width.***
 - h) Internal rearrangement of the sole west facing apartments on Levels 02 to 05 immediately to the north of the office area to ensure the southernmost bedroom achieves the handle to light source ratio of 1:2.***
 - i) Provision of publicly accessible artwork in the commercial and residential lobbies, abutting the Young Street Urban Park, in accordance with the requirements of Condition 21.***

- j) *Provision of play equipment or playable elements for children, such as sculpture or seating elements on podium level.*
- k) *Notation that no part of the building is to encroach into the road reserve.*
- l) *The provision and location of a minimum of two car share spaces to be made available to residents, staff and the public.*
- m) *Provision of a minimum of five (5) motor bicycle parking spaces within the basement.*
- n) *Demonstrate that a minimum 4.5 metre height clearance is provided at the entrance to the car park at the street level and the canopy above the entrance.*
- o) *Development plans to show the requirements of the approved Parking Management Plan and Green Travel Plan, where relevant.*
- p) *Provision of access to toilet facilities for all commercial tenancies.*
- q) *Location of grease pits and exhaust flues serving all of the food and drink premises and connection point for the grease removal truck, from a parking space that will not block vehicular access to or from the site.*
- r) *Development plans updated to include all of the relevant requirements of the Lighting Strategy in accordance with Condition 22.*
- s) *A detailed schedule and samples of all external cladding materials, colours and finishes, including fine grain details of façade treatments such as door and window opening at all levels but particularly at the ground and first floor levels which interface with Whitehorse Road, Young Street and Fairbank Lane. Consideration must be given to energy efficiency properties, durability and maintenance requirements of selected colours and finishes.*
- t) *Specification of glazing materials to be used on all external walls, including details demonstrating that they will not reflect unreasonable glare when viewed from any nearby road network, to the satisfaction of the Responsible Authority.*
- u) *Development plans to reflect all sustainability features indicated in the updated Sustainability Management Plan required by Condition 18. Where features cannot be visually shown, include a notes table providing details of the requirements (i.e. energy and water efficiency ratings for heating/cooling systems and plumbing fittings and fixtures, etc.).*
- v) *The following reports to be amended as required will form part of the endorsed documentation:*
 - i. *Landscape Plan in accordance with Condition 8.*
 - ii. *Landscaping Maintenance Plan in accordance with Condition 9.*
 - iii. *Wind Report in accordance with Condition 13.*
 - iv. *Amended Sustainability Management Plan in accordance with Condition 18.*
 - v. *Art Strategy in accordance with Condition 21.*

- vi. Lighting Strategy in accordance with Condition 22.*
- vii. Green Travel Plan in accordance with Condition 26.*
- viii. An amended Waste Management Plan in accordance with Condition 29.*
- ix. Detailed Engineering Design Drawings for treatment of land within Fairbank Lane in accordance with Condition 31.*

All of the above must be to the satisfaction of the Responsible Authority. Once approved these plans and documents become the endorsed plans of this permit.

- 2. The layout and operation of the site and the size, design and location of the buildings and works permitted must always accord with the endorsed plans and documents, and must not be altered or modified without the further written consent of the Responsible Authority.*
- 3. The use of the land for accommodation as approved, must not commence until all of the buildings and works and landscaping hereby approved are completed to the satisfaction of the Responsible Authority.*
- 4. Notwithstanding signage that can be displayed as of right or as approved by a planning permit, any transparent glazing for the retail and food and drink premises facades must be retained without visual obstruction, to the satisfaction of the Responsible Authority.*
- 5. The garden and recreational areas, including the swimming pool and gardens at Level 06, must be available for use by all residents and employees.*

Affordable Housing

- 6. A minimum of ten (10) dwellings within the development are to be made available to a registered housing association for the purpose of social or affordable housing to the satisfaction of the Responsible Authority.*
- 7. Prior to the commencement of buildings and works the owner of the land must enter into an agreement with the Responsible Authority under Section 173 of the Planning and Environment Act 1987 requiring:*
 - a) Upon registration of the plan of subdivision for the development, the title to ten (10) dwellings is to be donated to a registered housing association/provider to the satisfaction of the Responsible Authority to be used for the purpose of providing affordable housing;*
 - b) The dwellings are to be made available to rent to a tenant who (unless with the further written consent of the Responsible Authority):*
 - i. Would qualify as an eligible tenant under the Victorian Community Housing Federation criteria (or equivalent).*
 - c) The dwellings must be made available to rent at a rate that is at least 25 per cent below the market value rent (as determined by a licenced valuer every three years).*

- d) That all dwellings will at all times be managed and tenanted in accordance with the relevant performance standards set pursuant to Section 94 of the Housing Act 1983 (Vic) or other applicable legislation, as amended from time to time.*
- e) The cost of preparing and registering the agreement is to be paid by the permit holder.*

Landscaping

- 8. No building or works are to be commenced until an amended landscape plan prepared by a suitably qualified and experienced person or firm has been submitted to and endorsed by the Responsible Authority. This plan when endorsed will form part of this permit. This plan must show:**
- Details of all street frontage features and footpath areas from the building façade to the kerbs of Whitehorse Road and Young Street. The design and materials must be consistent with the Box Hill Urban Landscape Design Guidelines Urban Core Treatment.*
 - Details of all proposed landscaping within the communal area of Level 06.*
 - Nomination of all proposed services, e.g. street lights and all existing infrastructure services, and street furniture.*
 - Details of all containerised planting infrastructure.*
 - Play equipment or playable elements such as sculptures for children residing or visiting the building.*
 - Cross section of proposed swimming pool.*
 - A planting schedule of all proposed vegetation (trees, shrubs and ground covers) which includes: botanical names, common names, pot size, mature size and total quantities of each plant.*

All of the above must be to the satisfaction of the Responsible Authority.

Once approved this plan will become part of the endorsed plans of this permit.

- 9. Prior to the occupation of the development, a Landscaping Maintenance Plan, prepared by a suitably qualified consultant, must be submitted to the Responsible Authority. The landscaping maintenance plan must include, but is not limited to:**
- a) Details in relation to the transportation of substrates and proposed species onto the garden areas at Level 06.*
 - b) Irrigation system for street trees and street level garden beds, including details of frequency and water delivery method.*
 - c) Details of the ongoing maintenance procedures to ensure that the garden areas at Level 06 remain healthy and well maintained to the satisfaction of the Responsible Authority. This must include:*
 - i. Irrigation frequency and delivery method.*
 - ii. Drainage.*
 - iii. Pruning and mulching.*

All of the above must be to the satisfaction of the Responsible Authority.

Once approved this plan will become part of the endorsed plans of this permit.

- 10. The garden and recreation areas shown on the endorsed plan and schedule must only be used as gardens and recreational areas and must be maintained in a proper, healthy and orderly condition at all times to the satisfaction of the Responsible Authority. Should any tree or plant be removed or destroyed it must be replaced by a similar tree or plant of similar size and variety.***
- 11. Prior to the occupation of the approved building, the road reserve between the subject site and the kerb along the Whitehorse Road and Young Street frontages must be constructed and laid out in accordance with the endorsed plans to the satisfaction of the Responsible Authority. The design and materials must be consistent with the Box Hill Urban Landscape Design Guidelines Urban Core Treatment, to the satisfaction of the Responsible Authority.***
- 12. No street tree may be removed without the prior written consent of the Responsible Authority.***

Wind Report

- 13. Prior to the commencement of the development, a Wind Report prepared by an experienced firm must be submitted to the satisfaction of the Responsible Authority and endorsed by the Responsible Authority. The Wind Report must achieve the following:***
 - a) Walking comfort along Whitehorse Road pedestrian and Fairbank Lane.***
 - b) Standing comfort at offices entrance on Whitehorse Road and residential entrance on Young Street.***
 - c) Walking comfort along Young Street plaza area and sitting comfort at where seating is provided.***
 - d) Sitting comfort at the café alfresco area along Young Street.***
 - e) Sitting comfort at the landscape and pool areas on Level 06.***
 - f) Standing comfort at all balconies.***
- 14. The recommendations of the wind report must be implemented such that:***
 - a) There is no cost to the Responsible Authority.***
 - b) There is no reliance on the provision of street trees for wind mitigation.***
 - c) There is no reliance on the provision of vertical baffles on public land, except where all appropriate approvals have been obtained from all relevant authorities and land managers and approval also granted by the Responsible Authority.***
 - d) Consent and the appropriate approvals must be obtained from Whitehorse City Council for all wind amelioration features that protrude into or over the west, and east property boundaries.***

Building Services

- 15. All building plant and equipment on the roofs, balcony areas, common areas, public thoroughfares is to be concealed to the satisfaction of the Responsible Authority. Noise emitting plant equipment such as air conditioners, must be shielded with acoustic screening to prevent the transmission of noise having detrimental amenity impacts. The construction of any additional plant, machinery or other equipment, including but not limited to all service structures, down pipes, aerials, satellite dishes, telecommunication facilities, air-conditioners, equipment, ducts, flues, all exhausts including car parking and communication equipment must include appropriate screening measures to the satisfaction of the Responsible Authority.**
- 16. All mechanical exhaust systems for the car park hereby approved must be located and sound attenuated to prevent noise and general nuisance to the occupants of the surrounding properties, to the satisfaction of the Responsible Authority.**
- 17. Mail boxes are to be accessible for deliveries between the hours of 6am – 6pm Monday to Friday.**

Environmentally Sustainable Development

- 18. Prior to the commencement of any buildings or works, an amended Sustainability Management Plan must be submitted to and approved by the Responsible Authority.**

Once submitted and approved to the satisfaction of the Responsible Authority, the Sustainability Management Plan will form part of the endorsed plans under this permit.

The requirements of the Sustainability Management Plan must be demonstrated on the plans and elevations submitted for endorsement, and the requirements of this plan must be implemented by the building manager, owners and occupiers of the site when constructing and fitting out the residential building, and for the duration of the building's operation in accordance with this permit, to the satisfaction of the Responsible Authority.

- 19. Prior to the occupation of the approved building under this permit, a report from the author of the Sustainability Management Plan report, approved pursuant to this permit, or similarly qualified person or company, must be submitted to the Responsible Authority. The report must be to the satisfaction of the Responsible Authority and must confirm that all measures specified in the Sustainability Management Plan have been implemented in accordance with the approved plan.**
- 20. All works must be undertaken in accordance with the endorsed Sustainability Management Plan to the satisfaction of the Responsible Authority, and the approved uses and building must operate in accordance with this Plan, to the satisfaction of the Responsible Authority. No alterations to the Sustainability Management Plan may occur without the prior written consent of the Responsible Authority.**

Art Strategy

- 21. Prior to the occupation of the building, an Artwork Strategy must be prepared to the satisfaction of the Responsible Authority. The Artwork Strategy must provide details of a process to allow review of the conceptual design of artwork by Council representatives, prior to the installation of the artwork, in order to ensure that the artwork achieves the following objectives:**

- a) To activate the façade of the building and facilitate pedestrian activity at this interface;**
- b) To be constructed in a safe and structurally sound manner and of durable and appropriate materials; and**
- c) To display appropriate content.**

The permit holder must convene a Review Committee comprising (but not limited to) an Arts Officer and a Planning Officer from Whitehorse City Council, a building surveyor/structural engineer, and representatives of the land owner, artist and architect. The Review Committee must review the artwork at concept stage to ensure it will comply with the objectives listed above. The final artwork must be consistent with the Review Committee's recommendations, and must also achieve structural certification by a suitably qualified structural engineer, as appropriate.

The artwork must be installed and maintained in accordance with the outcomes of the Artwork Strategy, to the satisfaction of the Responsible Authority.

Lighting Strategy

- 22. Prior to the commencement of the development, a Lighting Strategy must be prepared to the satisfaction of the Responsible Authority. The Lighting Strategy must provide details of proposed lighting of Whitehorse Road, Young Street, and Fairbank Lane, and must be prepared in accordance with the Safer Design Guidelines for Victoria, Department of Sustainability and Environment, June 2005, to the satisfaction of the Responsible Authority.**

All external lights must be of a limited intensity and must ensure no unreasonable nuisance is caused to surrounding road network, adjoining properties or nearby residents.

This lighting must be maintained and operated for the life of the building to the satisfaction of the Responsible Authority.

Car Parking & Traffic

- 23. The car parking areas and accessways as shown on the endorsed plans must be formed to such levels so that they may be used in accordance with the plan, and shall be properly constructed, surfaced, drained and line-marked (where applicable). The car park and driveways must be maintained to the satisfaction of the Responsible Authority.**
- 24. Prior to occupation of the approved building, a Parking Management Plan, detailing how car and bicycle parking areas, accessways and loading bays will be allocated and managed, must be submitted to and approved by Council.**

This plan is to be to the satisfaction of the Responsible Authority and must include, but is not limited to, the following:

- a) Allocation of spaces generally in accordance with that shown on plans TP098 – TP0105.***
- b) Details of car share, accessible (disabled) or motorcycle parking spaces to be nominated within the basement car parking areas.***
- c) Allocation of a short term visitor drop off/pick up/taxi zone and details as to how this space will be managed to allow access and advise residents and customers as to its location.***
- d) Allocation of all parking spaces (except short term, visitor, accessible, and car-share spaces) to individual dwellings and tenancies and commercial uses. Each space within any tandem parking bays must be allocated to the same unit / commercial tenancy.***
- e) Pedestrian access and movement within the car parking areas, including strategies to minimise the potential for conflict between pedestrians and vehicles. This may include line marking such as hatched shared areas, directions signs and/or physical barriers.***
- f) Allocation of bicycle spaces to tenancies and visitors.***
- g) Provision of some of the bicycle parking hoops in front of the entrances to the food and drink premises, gymnasium and retail areas.***
- h) As per the recent update to AS 2890.3:2015, Bicycle Parking Facilities are required to include a minimum of 20% of ground level (horizontal) Bicycle Parking Devices (BPD) in any bicycle parking facility. This is to provide for those riders unable to lift a bicycle to a hanging BPD and for parking of non-standard bicycles. Currently, all bicycle parking spaces are provided in the form of a 'Ned Kelly' style wall hanging system.***
- i) Location and details of bicycle parking signs in accordance with Clause 52.34-5.***
- j) Line marking of car parking spaces.***
- k) Details of how access to car spaces, accessible (disabled) car spaces and bicycle spaces will be achieved by visitors (i.e. an intercom) and how parking will be secured.***
- l) Details of the car share scheme.***
- m) Details of how access to the loading bay and waste collection area will be achieved by delivery vehicles and waste collection vehicles (i.e. an intercom) and how these areas will be secured.***
- n) How the car park will be managed to ensure that all vehicles exit the site in a forwards direction.***
- o) Details of signage or alternate measures to ensure that delivery and waste vehicles reverse into the loading area and exit the site in a forwards direction.***
- p) STOP/GIVE WAY Controls are to be provided at cross intersections within the car park, particularly at intersections with ramps where there is no control.***

- q) Centre lines to be provided along curved sections of the access ramp to guide motorists and keep vehicles to the left of the ramp.*
- r) Accessibility and parking for the grease removal truck, from a parking space that will not block vehicular access to or from the site.*

Once submitted to and approved by the Responsible Authority the Parking Management Plan will form part of the documents endorsed as part of this permit.

- 25. Prior to the commencement of the use a detailed Traffic Impact Assessment must be provided to the satisfaction of the Responsible Authority assessing the impact of the traffic associated with the development on:**
- a) Fairbank Land, Young Street, Prospect Street, Elgar Road and Whitehorse Road.*
 - b) The intersections of:
 - i. Young Street and Prospect Street.*
 - ii. Prospect Street and Whitehorse Road.*
 - iii. Prospect Street and Elgar Road.*
 - iv. Whitehorse Road and Nelson Road.**
 - c) Investigate in detail potential options to alleviate the traffic impacts of the development to the local road network and to maintain pedestrian and cyclist priority.*

Green Travel Plan

- 26. Prior to the commencement of buildings or works on the land, a Green Travel Plan must be prepared by a suitably qualified person and must encourage the use of non-private vehicle transport modes by the occupiers of the land. The Plan must include the following:**
- a) A description of the location in the context of alternate modes of transport and objectives for the Green Travel Plan;*
 - b) Outline Green Travel Plan measures for the development including, but not limited to:
 - i. Household welcome packs - tram, train and bus timetables relevant to the local area must be included in the pack of information provided to purchasers upon a purchaser's occupation of an apartment;*
 - ii. Include a zone one / two myki pass and registration information to the value of one week travel;*
 - iii. Bicycle parking and facilities available on the land;*
 - iv. Pedestrian routes to key destinations.**

The Green Travel Plan must not be amended without written consent of the Responsible Authority following consultation with Public Transport Victoria.

Once submitted to and approved by the Responsible Authority, the Green Travel Plan will form part of the documents endorsed as part of this permit.

The requirements of the Green Travel Plan must be implemented by the owners and occupiers of the site for the duration of the building's operation in accordance with this permit, to the satisfaction of the Responsible Authority.

Car Share

- 27. A minimum of two car-share spaces as shown on the endorsed plans must be retained onsite unless otherwise agreed in writing by the Responsible Authority. The share cars must be made available to building residents, staff and the public at all times. Loading/unloading**
- 28. The loading and unloading of goods from vehicles must only be carried out within the boundaries of the site or a dedicated loading bay and must not affect the function of Fairbank Lane.**

Waste Management Plan

- 29. Prior to the commencement of buildings and works, an amended Waste Management Plan prepared by a suitably qualified consultant, must be submitted to the satisfaction of the Responsible Authority. The amended Waste Management Plan must be generally in accordance with the submitted Waste Management Plan, but updated to include:**
- a) The collection vehicle must exit the development onto Fairbank Lane in an easterly direction.**
 - b) Allocation of space for:**
 - i. Bin lifting equipment.**
 - ii. Show details/location to house this equipment.**
 - iii. Bin washing facilities with details / locations / area to house this equipment.**
 - iv. Balers for cardboard and soft plastic.**
 - v. Electronic waste disposal.**
 - vi. Details of how these materials will be stored / removed from the site.**
 - vii. Liquid waste and charitable materials. Reference to how these materials will be handled from within the development.**
 - c) The waste configuration of the development amended to implement the above waste components/facilities to match the scale of the development and the variety of tenancies.**

The requirements and outcomes of the amended Waste Management Plan must be demonstrated on the plans and elevations submitted for endorsement.

Once submitted to and approved by the Responsible Authority, the Waste Management Plan will form part of the documents endorsed as part of this permit.

The requirements of the Waste Management Plan must be implemented by the building manager, owners and occupiers of the site for the duration of the building's operation in accordance with this permit, to the satisfaction of the Responsible Authority.

Construction Management Plan

- 30. Prior to the commencement of buildings or works on the land, a Construction Management Plan (CMP), detailing how the owner will manage the environmental and construction issues associated with the development, must be submitted to and approved by Council.**

The Construction Management Plan must be prepared and managed by a suitably qualified person who is experienced in preparing Construction Management Plans.

This plan is to be to the satisfaction of the Responsible Authority and must be prepared in accordance with the City of Whitehorse Construction Management Plan Guidelines.

The CMP must address; any demolition, bulk excavation, management of the construction site, land disturbance, hours of construction, noise, control of dust, public safety, traffic management, construction vehicle road routes, soiling and cleaning of roadways, discharge of any polluted water, security fencing, disposal of site waste and any potentially contaminated materials, location of site offices, redirection of any above or underground services, and site security lighting.

The CMP must include suitable washing facilities are to be provided and utilised on site for the cleaning of all construction vehicles prior to them existing the designated property so as to prevent any grease, oil, mud, clay or other substances to fall or run off a vehicle onto a road, or into any drain under the road.

Once submitted to and approved by the Responsible Authority the Construction Management Plan will form part of the documents endorsed as part of this planning permit.

When approved the Construction Management Plan will form part of this permit and must be complied with, to the satisfaction of the Responsible Authority, to the extent that this is in the control of the owner of the land. The owner of the land is to be responsible for all costs associated with the works to be undertaken in accordance with the requirements of the Construction Management Plan.

Alterations/Reinstatement of Assets

- 31. Prior to the commencement of works detailed engineering drawing must be prepared to the satisfaction of the Responsible Authority detailing the full reconstruction of Fairbank Lane. The plans must show existing and proposed works including surface and underground drainage, pavement and footpath details, concrete kerbs and channels and street lighting.**
- 32. The developer/contractor will be required to submit a Report regarding any pre-existing damage to Council assets (Dilapidation Report), prior to the Asset Protection Permit being issued and the Protection Work Notice is signed off (if required). Please note that this Report will have to show all of the Council assets adjoining to the property boundary, and will be based on the approved access routes, pending on the approved Traffic Management Plan.**

33. *If any works are to be undertaken in the road reserve related to the project, the applicant is required to obtain the Consent to Undertake Works in the Road Reserve (Road Opening Permit) for any new, altered or deleted vehicle crossing, water or drain tapping or other opening within a road reserve or laneway. Please note that this is a separate process to the Asset Protection Permit.*
34. *If any damage to Council trees occurs during the building works, full amenity value of the trees will be charged to the applicant. If any trees have to be removed as a part of this project, amenity value of the trees has to be paid in full to the Council Parkswide Department prior to the commencement of works.*

Drainage and assets

35. *Council's existing stormwater pipe and pits within Fairbank Lane must be protected at all times. Any proposal to alter the Council drainage assets in any way must be submitted to Council for approval and if approved by Council be undertaken at the expense of the applicant.*
36. *All stormwater drains must be connected to a point of discharge to the satisfaction of the Responsible Authority.*
37. *Stormwater connection to the nominated point of discharge and stormwater on-site detention (if required) must be completed and approved to the satisfaction of the Responsible Authority prior to the occupation of the building.*
38. *Detailed civil plans and computations for stormwater drain must be prepared by a registered consulting engineer (who is listed on the Engineers Australia National Professional Engineer Register) and submitted for approval for the Responsible Authority prior to the commencement of any works. Dual Certification by a registered consulting engineer (who is listed on the Engineers Australia National Professional Engineer Register) for design of the on-site detention must be provided to Council prior to the approval of the civil plan.*
39. *As constructed civil drawings that are computer drafted are to be provided to Council after the completion of civil works prior to the occupation of the building.*
40. *Stormwater that could adversely affect any adjacent land must not be discharged from the subject site onto the surface of the adjacent land.*
41. *The Applicant/Owner must be responsible to meet all costs associated with reinstatement and/or alterations to Council or other Public Authority assets deemed necessary by such Authorities as a result of the development. The Applicant/Owner shall be responsible to obtain an "Asset Protection Permit" from Council at least 7 days prior to the commencement of any works on the land and obtain prior specific written approval for any works involving the alteration of Council or other Public Authority assets.*

Amenity

- 42. The amenity of the area must not be detrimentally affected by the use or development, through:**
- a) Transportation of materials, goods or commodities to or from the land,**
 - b) Appearance of any building, works or materials,**
 - c) Emission of noise, artificial light, vibration, smell, fumes, smoke, vapour, steam,**
 - d) In any other way.**
- 43. The development and use of the site must not cause nuisance or be detrimental to the amenity of the neighbourhood by the emission of noise. In this regard the emission of noise must comply with the provisions of the Environment Protection Act 1970 (as amended) and the policies of the Environment Protection Authority.**
- 44. All food and drink premises must be provided with a filter system to eliminate cooking odours, fumes and smoke to the satisfaction of the Responsible Authority.**
- 45. The deliveries to the commercial tenancies must occur between the following hours:**
- a) 7.00am to 10.00pm Monday to Saturday.**
 - b) 9.00am to 10.00pm Sundays and Public Holidays**
- Unless with the further written consent of the Responsible Authority.**

Expiry

- 46. This permit will expire if one of the following circumstances applies:**
- a) The development is not commenced within three (3) years from the date of issue of this permit;**
 - b) The development is not completed within three (3) years from the commencement of the development.**
 - c) The accommodation use have not commenced within one year of the completion of the development.**

The Responsible Authority may extend the periods referred to if a request is made in writing in accordance with Section 69 of the Planning and Environment Act 1987.

PERMIT NOTES

Affordable Housing

- A. Prior to the certification of the plan of subdivisions, the owner of the dwellings that are nominated as affordable or social housing must enter into an agreement with Responsible Authority under Section 173 of the Planning and Environment Act 1987 requiring:**
- a) The dwellings are to be used for the purpose of providing social or affordable housing;**
 - b) Unless with the further written consent of the Responsible Authority, the dwellings are to be made available to rent to a tenant who:**

- i. Would qualify as an eligible tenant under the Victorian Community Housing Federation criteria (or equivalent).*
- c) Will at all times be managed and tenanted in accordance with the relevant performance standards set pursuant to Section 94 of the Housing Act 1983 (Vic) or other applicable legislation, as amended from time to time.*
- d) The cost of preparing and registering the agreement is to be paid by the permit holder.*

Engineering and Assets

- B. Soil erosion control measures must be adopted at all times to the satisfaction of the Relevant Authority during the construction stages of the development. Site controls and erosion minimisation techniques are to be in accordance with the EPA (Environment Protection Authority) Victoria "Environmental Guidelines for Major Construction Sites". The works during and after construction must comply with the above guidelines and in potentially high erosion areas a detailed plan may be required to indicate proposed measures and methodology.*
- C. The property owner/builder is to obtain the relevant permits and consents from Council in relation to asset protection, drainage works in easements and works in the road reserve prior to the commencement of any works.*
- D. No alteration to existing interface levels will be permitted other than to maintain or introduce adequate and consistent road reserve crossfall and longitudinal fall all to the satisfaction of the Responsible Authority. The developer is requested to provide existing levels on the surrounding road reserve and footpath areas to show how exiting and entering the development will be undertaken with the proposed floor levels shown on the plans.*
- E. Any alteration to existing interface levels in the road reserve along Whitehorse Road will require the prior approval of VicRoads, and is not supported by Council.*
- F. Any services that need to be removed and relocated due to the location of the proposed vehicular crossing must be financed by the developer.*
- G. Access to the development must be resolved within the development site. No provision for access and/or Disability Discrimination Act (DDA) compliance will be permitted external to the site being within any adjacent road reserve, right-of-way, reservation or other land owned or managed by Council as may be applicable.*
- H. Access doors to the development must not open out onto Fairbank Lane.*
- I. All stormwater drainage within the development site and associated with the buildings (except for connection to the nominated point of discharge within the site) must be approved and completed to the satisfaction of the Building Surveyor prior to the occupation of any of the buildings, in accordance with the provisions of the Building Regulations (2006) section 610.*

- J. The surface treatment and design of all crossovers and driveways shall be of materials submitted to and approved by the Responsible Authority and must be constructed in accordance with the submitted details.***

Street Trees

- K. Please contact Parkside Department on 9262 6289 if the removal of the trees is required or if any works related to this development is going to impact on trees. A security deposit for tree protection may be requested.***

DDA Access

- L. Access to the development must be resolved within the development site. No provision for access and/or Disability Discrimination Act (DDA) compliance will be permitted external to the site being within any adjacent road reserve, right-of-way, reservation or other land owned or managed by Whitehorse City Council as may be applicable.***

Property

- M. This is a town planning permit only. It does not and should not be taken as authorising the occupation of or carrying out of works upon or over land or airspace not under the ownership or control of the permit holder. The permit holder must satisfy that it holds the permissions or interests necessary to carry out the use and/or development. In respect to any intrusions into the adjacent Road Reserve, the owner of the property may be required to enter into a Section 173 Agreement with Council, acting as the Road Authority for Young Street and Fairbank Lane. In respect to any intrusions into the Whitehorse Road Reserve, permission must be obtained from Vic Roads.***

Residential Parking Permit

- N. Residents of this development and their visitors will not be eligible for Residential Parking Permits.***
- C. Has made this decision having particular regard to the requirements of Sections 58, 59, 60 and 61 of the Planning and Environment Act 1987.***

CARRIED

A Division was called.

Division

For	Against
Cr Carr	Cr Bennett
Cr Cutts	Cr Davenport
Cr Ellis	Cr Liu
Cr Massoud	Cr Tescher
Cr Munroe	
Cr Stennett	

On the results of the Division the motion was declared CARRIED

7 PETITIONS

8 URGENT BUSINESS

MOTION

Moved by Cr Ellis, Seconded by Cr Carr

That Council allow a matter of Urgent Business relating to a leave of absence request from Cr Stennett

CARRIED UNANIMOUSLY

MOTION

Moved by Cr Ellis, Seconded by Cr Carr

That an apology be received from Cr Stennett for the Ordinary Council Meeting to be held on 30 January 2017 and that leave of absence be granted

CARRIED UNANIMOUSLY

9 COUNCIL REPORTS

9.1 INFRASTRUCTURE

9.1.1 Tender Evaluation Report – Provision of Contaminated Land and Landfill Consultancy Services and Environmental Audit Services

FILE NUMBER: SF15/462

SUMMARY

Council has well established strategies for the management of former landfill sites and contaminated land. A number of environmental land management consultants have been used to assist Council in investigating the existing conditions, developing and implementing site management plans and monitoring the site conditions. It is appropriate to have an extended panel of consultants to continue the Council's environmental land management program in accordance with the current standards and expectations of state government authorities and the community.

There is an opportunity for Council to join the Municipal Association of Victoria, trading as MAV Procurement (MAV), Contract CL7700 to enable Council to access a panel of 17 consultants that are qualified in the provision of various land management services. The MAV contract commenced on 28 February 2016 and will expire on 28 February 2019 with an option to extend the contract for two additional periods of twelve months.

COUNCIL RESOLUTION

Moved by Cr Bennett, Seconded by Cr Munroe.

That Council:

- 1. Accept the recommendation from the Municipal Association of Victoria (ABN 24 326 561 315), trading as MAV Procurement and appoint the following 17 Consultants as Council's preferred suppliers of contaminated land and landfill consultancy services and environmental audit services, under MAV's Contract CL7700 (Council Contract 14068) on a Schedule of Rates basis until 28 February 2019:**

- **AECOM Services Pty Ltd (ABN 46 000 691 690),**
- **BlueSphere Environmental Pty Ltd (ABN 33 095 162 893),**
- **Cardno Victoria Pty Ltd (ABN 47 106 610 913),**
- **CETEC Pty Ltd (ABN 44 006 873 687),**
- **Edge Group Pty Ltd (ACN 145 532 869),**
- **Environmental Earth Sciences VIC (ABN 13 109 404 024),**
- **Fyfe Pty Ltd (ABN 57 008 116 130),**
- **GHD Pty Ltd (ABN 39 008 488 373),**
- **Jacobs Group (Australia) Pty Ltd (ABN 37 001 024 095),**
- **Kleinfelder Australia Pty Ltd (ABN 23 146 082 500),**
- **Landserv Pty Ltd (ABN 87 065 632 895),**
- **Mackenzie Environmental Pty Ltd (ABN 83 602 181 662),**
- **Meinhardt Infrastructure and Environment Pty Ltd (ABN 52 100 868 979),**
- **Monarc Environmental (ABN 89 604 427 894),**
- **Prensa Pty Ltd (ABN 12 142 106 581),**
- **Senversa Pty Ltd (ABN 89 132 231 380),**
- **Tonkin & Taylor Pty Ltd (ABN 20 143 026 340).**

9.1.1
(cont)

- 2. Authorise the Chief Executive Officer to award up to two one year extensions of this contract, subject to a review of the Contractor's performance and Council's business needs, at the conclusion of the initial term.**

CARRIED

BACKGROUND

Council has an obligation to deal with the environmental land matters that are present on Council managed land. There are numerous risks and responsibilities, of owning and/or managing a former landfill or land containing imported fill, that are significant and ongoing. Environmental conditions on Council managed land are being managed taking into account the existing infrastructure, interests of the key stakeholders, including users of the site, adjacent residents, flora and fauna and Council's obligations as a responsible land owner and/or manager.

Council in 2012 adopted the Environmental Management Strategy for Council Former Landfill Sites and the Environmental Management Strategy for Council Managed Land Containing Imported Fill. These strategies were developed based on the experience gained from developing a Landfill Aftercare Management Plan (LAMP) for Council land at 636-650 Burwood Highway, Vermont South and an increased understanding of the environmental land matters in the municipality. In 2013 the environmental land management consultancy, Jacobs Group (Australia) Pty Ltd, entered into a contract with Council to provide specialist advice on the environmental land management matters that had been identified. It is now appropriate to join a local government contract where there is current competitive pricing and convenient access to a wider range of the consultants with extensive knowledge of the environmental land matters being managed by Council.

Council's capital and recurrent budgets have allocations of funds to enable the necessary investigation, physical works and monitoring of the environmental land matters to be undertaken.

Eleven sites have been identified as potentially having significant environmental land management matters that require investigation to be undertaken. There is ongoing management of environmental land management matters on six of these sites.

The development of LAMPs for these sites and the implementation of the management works that are largely risk based will continue. This risk based approach is consistent with the State Government direction that Council should ensure that land use decisions take account of potential environmental risk.

On 24 June 2015, Whitehorse City Council appointed MAV as its agent to seek public tenders for the provision of contaminated land and landfill consultancy services and environmental audit services for a period of 3 years, commencing on 28 February 2016. This contract can be extended for a further 2 years at Council's discretion.

This tender was conducted by MAV on behalf of all Victorian Councils. The contract delivers an optimum outcome as a result of aggregated purchasing power that Council would not be able to match by tendering on its own.

DISCUSSION

MAV advertised tenders in the Herald Sun and Tenderlink on Wednesday 9 September 2015. Tenders were closed on Monday 5 October 2015. Twenty-three tenders were received.

The tenders were evaluated by MAV against the following qualitative selection criteria:

- Provision of services
- Key staff and qualifications
- Demonstrated experience

9.1.1
(cont)

- Occupational Health and Safety Management

At the completion of the evaluation, MAV concluded that 17 of the 23 tenderers could most adequately fulfil the requirements of the participating councils with regards to providing the broad range of services outlined in the tender.

FINANCIAL IMPLICATIONS

The contract for the provision of contaminated land and landfill consultancy services and environmental audit services is based on a Schedule of Rates.

The estimated expenditure under this contract over the initial contract term is up to \$600,000, including GST. This expenditure will increase to approximately \$1 million, including GST if the options to extend the contract are exercised.

The costs incurred under this contract will be charged to the relevant recurrent budgets and the Waste Management Reserve.

9.2 HUMAN SERVICES

9.2.1 2016 Annual Food Hygiene Assessment Award

FILE NUMBER: SF11/181

SUMMARY

To inform Council of the results of the 5 Star Food Hygiene Assessment (FHA) program for 2016 and to recommend three food businesses for the Food Premises of the Year Category Awards for 2016.

COUNCIL RESOLUTION

Moved by Cr Ellis, Seconded by Cr Carr.

That Council:

- 1. Endorses the following businesses as the recipients of the 5 Star Food Hygiene Assessment Award for 2016: -**
 - a) Class 1: Beacon Street Children's Centre - 463 Burwood Highway, VERMONT SOUTH**
 - b) Class 2: Ganesh Indian Restaurant 76 South Parade BLACKBURN**
 - c) Community Groups: Mont Albert Primary School - 21-23 Inglisby Road MONT ALBERT**

CARRIED UNANIMOUSLY

BACKGROUND

The Food Hygiene Assessment (FHA) program was adopted as the principal method of food premise surveillance by Council in 1996. The aim of the Food Hygiene Assessment System is to improve the safety of food being manufactured, handled, stored and sold in the municipality. The system provides meaningful and relevant information to Council, food business proprietors and consumers about the standard of food safety being achieved in the municipality.

The program assesses medium to high risk food premises (as per Department of Health Risk Classification) against national food safety standards and provides a range of incentives aimed at encouraging proprietors to maintain and improve food safety standards.

One of these incentives is the provision of an annual FHA Award to acknowledge food businesses achieving the highest level of excellence in food hygiene during the year. There are three categories of food business which are awarded the "Food Premises of the Year: -

- Class 1 (eg Aged Care, Child Care, Hospitals etc)
- Class 2 (eg Restaurant, Cafe, Take-Away, Delicatessen, Bakery, Supermarket)
- Community Groups (eg School Canteens)

The recipients of the Food Premises of the Year 2015 for the categories outlined above are to be awarded a plaque and a cheque (\$600 for Class 1 and 2 premises and \$300 for community groups) which will be presented by the Mayor.

9.2.1

(cont)

Results

Overall there were 744 Food Safety Assessments conducted during 2016 as follows: -

Council Star Rating	Compliance Rating	2016	2015	2014	2013
Five Stars – Excellent (Incorporating Best Practice)	Compliant	203 (27.3%)	187 (25.5%)	213 (28.4%)	223 (30.6%)
Four Stars – Excellent		283 (38.0%)	288 (39.3%)	285 (38.1%)	238 (32.6%)
Three Stars – Satisfactory		202 (27.2%)	199 (27.1%)	191 (25.5%)	198 (27.1%)
Two Stars – Unsatisfactory	Major Non-Compliance	48 (6.4%)	49 (6.7%)	54 (7.2%)	51 (7.0%)
One Star – Poor	Critical Non-Compliance	8 (1.1%)	10 (1.4%)	6 (0.8%)	20 (2.7%)
Total		744	733	730	749

The businesses recommended for the “Food Premises of the Year” award for 2016 under the three categories are as follows: -

Class 1: Beacon Street Children's Centre - 463 Burwood Highway, VERMONT SOUTH

Class 2: Ganesh Indian Restaurant 76 South Parade BLACKBURN

Community Groups: Mont Albert Primary School - 21-23 Inglisby Road MONT ALBERT

Certificates of commendation in recognition of excellence in food safety standards were also awarded to 39 (5.2%) food businesses in achieving a 5 star rating with a maximum assessment result of 100%. (Refer to Appendix A).

DISCUSSION

A 4 Star and 5 Star rating demonstrates a high standard of compliance with legislative requirements with a FHA score rating between 91% and 100%. A 5 star rating also demonstrates best practice through implementing processes and maintaining records above and beyond legislative requirements. A 3 Star rating reflects a score rating between 81% and 90% with the premises demonstrating satisfactory compliance with legislative requirements.

Overall, food safety performance for food businesses within Whitehorse continues to remain high with 92.5% of premises being compliant. This is consistent with the previous two years of 92% and an improvement from 2013 and 2012 which achieved 90.3 % and 88% respectively. This result also compares favourably against the state average of 77% of premises being compliant based on 2015 data.

The results for the Food Hygiene Rating Program for 2016 for businesses achieving 4 and 5 Star (38 % and 27.3% respectively) demonstrates high standards being recorded and maintained across 65.3% of food businesses that were assessed. Overall this was a positive result with a slight improvement on 2015.

A total of 56 premises (7.5%) were rated as below satisfactory with 6.4% receiving 2 Stars and 1.1% receiving 1 Star. This result indicates a sustained reduction in the number of 1 and 2 Star premises over the past 5 years.

9.2.1 (cont)

Unsatisfactory food safety performance is managed through Council's non-compliance policy which consists of seizing any unsafe food, initiating closure of the premises, increasing number and frequency of inspections, issuing of penalty infringement notices and Food Act Orders, and instigating prosecution when deemed appropriate.

One prosecution and four Penalty Infringement Notices (PIN's) were initiated during the year for offences relating to unsafe food, unclean and unhygienic conditions, poor food handling practices and failing to register. PINs are used in situations where there is continued failure to comply with the requirements of the Food Act, and where the seriousness of the offence does not warrant legal prosecution.

Overall Council's Environmental Health Officers (EHOs) conducted more than 400 non-compliance / follow up inspections to ensure that identified food safety risks were managed, compliance achieved and acceptable food hygiene standards are maintained. This ensures that potential risks to the community are either eliminated or controlled.

In summary enforcement activities were conducted to ensure that the 7.5% of premises recording 1 and 2 Stars undertook measures to address food safety risks and were compliant within specified timelines and performing to a satisfactory level.

EHOs work closely with the food industry to support compliance. They ensure proprietors and their staff are well informed to manage risks and improve performance of food safety. They provide on-going advice to businesses and promote the importance of maintaining food safety standards to build consumer confidence within the community.

EHOs that conduct assessments/inspections of food businesses now use mobile devices and a customised app which delivers greater efficiency, consistency and productivity.

Council's Environmental Health team also secured funding from the Department of Health & Human Services earlier this year to develop a new on-line eHealth portal for the purpose of enhancing access to food safety information for residents and supporting food businesses. The portal will enable consumers to access to up-to-date food safety performance (star) ratings of food business located within the City of Whitehorse. The portal will also allow registered food businesses to renew and pay their Food Act registrations online. It will be fully operational in early 2017.

A communication plan was also developed in collaboration with the Communication Department with the following strategies implemented during 2016.

- Launch of the 20 year anniversary at the three annual Food Hygiene Assessment information forums: -
 - Presentation of Awards for Food Premises of the Year
 - Announcement of the website portal
- Increase monetary value for awards to \$600 for Class 1 and 2 Premises and to \$300 for Community Group.
- Monthly Promotion of 5 Star rated premises through Whitehorse News, Leader, Down to Business.
- Feature articles on all award winners for "Food Premises of the Year", history of the program, long term 5 Star rated premises, the role of the EHO and the launch of the e-Health portal.

9.2.1 (cont)

A consumer survey and food business survey was conducted during March to August 2016 to obtain feedback from the community (consumers) and registered food premises to determine: -

- Level of awareness and support with respect to Council's 5 Star Rating System
- Level of importance in publishing performance (star) ratings through the online E-Health Portal
- Impact on food businesses of publishing performance (star) ratings: -
 - Level of influence on consumers in purchasing food
 - Improvement in food standards
- Level of support by food business to renew and pay registrations online

CONSULTATION

The Environmental Health Unit conducts annual Food Hygiene Assessment workshops. The purpose of the workshops is to report on results of food safety performance of businesses, discuss common non-compliance issues and to update proprietors on changes and requirements of the Food Hygiene Assessment System for the forthcoming year. The forum also provides an opportunity to update businesses on changes to legislative requirements.

The Environmental Health Unit produces and distributes Guides on the 5 Star program to all registered premises annually. The Guides provide information on the FHA System that includes assessment criteria and how to achieve the 5 Star rating, as well as Best Practice records.

BUDGET IMPLICATIONS

The total budgeted expenditure of Council's Food Safety Management Program is \$800,000. Council receives about \$580,000 in income which provides a total net cost to Council of \$220,000 for the program.

9.2.1
(cont)

Appendix A – Food Businesses receiving Certificates of Commendation

Trading Name	Address
Beacon Street Children's Centre Kindergarten	465 Burwood Highway, VERMONT SOUTH
Baking Mummas	38 Junction Road, BLACKBURN NORTH
The Ginger Mill	14 Lichfield Grove, MONT ALBERT NORTH
Kingswood College Tuckshop	355 Station Street, BOX HILL SOUTH
Delishness	20 Somers Street, BURWOOD
Meals On Wheels Silver Grove	22 Silver Grove, NUNAWADING
Cake Love by Sarah Helena	1/6 Park Road, SURREY HILLS
Low Carb Gourmet Pty Ltd	3 Rosemont Street, SURREY HILLS
Blackburn Children's Services Centre	15 Central Road, BLACKBURN
Mountainview Cottage	25 Mountainview Road, NUNAWADING
Emmaus College	487-503 Springvale Road, VERMONT SOUTH
Salsa Bella	1 Lynette Street, NUNAWADING
Vinh Hao	3 Alfred Street, BLACKBURN
Sissy's Bix	7 Canterbury Road, BLACKBURN
Mitcham Private Hospital	25-27 Doncaster East Road, MITCHAM
Salvation Army Staff Canteen	91-99 Railway Road, BLACKBURN VIC
Kerries Creations	37 Barkly Street, BOX HILL
Little Raskals Kindergarten & Childcare Centre	94 Springvale Road, NUNAWADING
Box Hill High School	1180 Whitehorse Road, BOX HILL
Mary's Little Lambs Early Learning Centre	27 Medway Street, BOX HILL NORTH
Degani	313 Middleborough Road, BOX HILL SOUTH
Poppysmack Pty Ltd	31 Salisbury Avenue, BLACKBURN
Central Box Hill Children's Services Centre	517 Station Street, BOX HILL
Middle Ground Cafe	3-5 Springfield Road, BLACKBURN NORTH
Blackburn High School Canteen	58-62 Springfield Road, BLACKBURN
Darvid's Pizzeria	74 South Parade, BLACKBURN
Covenant House	181 Canterbury Road, BLACKBURN
Highwood Court Aged Care	359 Warrigal Road, BURWOOD
Wattle Park Children's Services Centre	25 Livingstone Close, BURWOOD
Ferguson Plarre Burwood	Burwood One, K 4/172-210 Burwood Highway, BURWOOD EAST
Cameron Close Retirement Village	155-221 Warrigal Road, BURWOOD
Wesley Neurological Support Services	515 Highbury Road, BURWOOD EAST
Bakers Delight Brentford Square	Brentford Square, 8 Brentford Square, FOREST HIL
Whitehorse Primary School	70-86 Junction Road, BLACKBURN NORTH
East Burwood Safeway	Burwood Heights Shopping Centre, 42-50 Burwood Highway, BURWOOD EAST
Box Hill Hospital Kiosk	8 Arnold Street, BOX HILL
Box Hill Early Learning Child Care Centre & Kinder	152 Dorking Road, BOX HILL NORTH
Our Kids Child Care Centre	203 Springvale Road, NUNAWADING

9.2.2 Whitehorse Sport and Recreation Network - Appointment of Members

FILE NUMBER: SF09/1601

SUMMARY

To seek Council endorsement of the appointees to the Whitehorse Sport and Recreation Network for the next two years, January 2017 to December 2018..

COUNCIL MOTION

Moved by Cr Bennett, Seconded by Cr Ellis.

That:

- 1. Council appoints Annette Hawkins, Wayne Andrew, Liz Upton, Chris Heysen, Chris Brown, Mark Lane, Kate Yeowart, James Sprott, Enrico Marrone and Alison Dunn to the Whitehorse Sport and Recreation Network for a period of two years to be reviewed at the end of 2018..***
- 2. All of the successful individuals are advised of Council's decision.***

AMENDMENT

Moved by Cr Davenport, Seconded by Cr Tescher

That:

- 1. Council appoints Annette Hawkins, Wayne Andrew, Liz Upton, Chris Heysen, Chris Brown, Mark Lane, Kate Yeowart, James Sprott, Enrico Marrone and Alison Dunn to the Whitehorse Sport and Recreation Network for a period of two years to be reviewed at the end of 2018..***
- 2. All of the successful individuals are advised of Council's decision.***
- 3. Councillors be invited to attend the Whitehorse Sport and Recreation Network as observers***

LOST

**The motion moved by Cr Bennett, Seconded by Cr Ellis was then put and
CARRIED UNANIMOUSLY**

BACKGROUND

The Whitehorse Sport and Recreation Network (WSRN) has been operating since 2002. Its primary role is to provide an opportunity for community members with a knowledge and background in sport and recreation to network information and to provide a forum through which Council can consult with and receive advice and guidance on the future of sport and recreation development within the City of Whitehorse. The term for existing members is two years with the opportunity to reapply at the conclusion of the term.

The opportunity to complete an "Expression of Interest" form was widely advertised and submissions are sought from club representatives and other interested individuals across the City of Whitehorse.

9.2.2 (cont)

DISCUSSION

A total of thirteen registrations of interest were received, five of which were from existing Network members. The selection criteria used to assess the applications included:

Individuals

Must have:

- A good knowledge of how sport and recreation clubs operate.
- Awareness of issues facing local clubs.
- The ability to focus on broader issues, (not sport/club specific).
- Live or be involved in a Club within the City of Whitehorse.
- The ability to contribute to the future planning of sport and recreation in the City of Whitehorse.
- The ability to think and plan strategically.

As a group there should be:

- A representation of a range of sport and recreation groups.
- A person able to ensure that the needs of people who experience a disability are considered.
- Encouragement for membership from both genders.

The Network allows for a maximum of ten community members. A total of thirteen nominations were received for the 2017-2018 Network. After assessing each application and scoring against the selection criteria, it is proposed that the following ten people be appointed to the Whitehorse Sport and Recreation Network for a period of two years:

- **Annette Hawkins**
- **Wayne Andrew**
- **Liz Upton**
- **Chris Heysen**
- Chris Brown
- Mark Lane
- Kate Yeowart
- James Sprott
- Enrico Marrone
- Alison Dunn

The four names in **bold** are existing members who will ensure the continuity of the group and that knowledge about the group's previous activities is retained.

After two years these members will have completed their term and new registrations of interest will be sought. The above members would not be excluded from expressing interest again.

CONSULTATION

All sporting groups/organisations within the City of Whitehorse were sent an email informing them that new Expressions of Interest were being sought for the WSRN. The wider community was informed via advertisement in the 'Whitehorse Leader' and Council's website.

9.2.2
(cont)

FINANCIAL IMPLICATIONS

An amount of \$5,000 has been provided in the current budget to resource the WSRN.

APPENDIX: Terms Of Reference – Whitehorse Sport And Recreation Network



FEBRUARY 2015

**TERMS OF REFERENCE
WHITEHORSE SPORT AND RECREATION NETWORK**

STATEMENT OF PURPOSE

The purpose of the Whitehorse Sport and Recreation Network (WSRN) is to provide an opportunity for community members with a knowledge and background in sport and recreation to network information and to provide a forum through which Council can consult with and receive advice and guidance on the future of sport and recreation development within the City of Whitehorse.

TERMS OF REFERENCE

- To provide input into the development of policy and strategic direction for Council in the areas of sport and recreation.
- To provide advice and feedback on the implementation of the Recreation Strategy Plan and other major sport and recreation policies and projects.
- To act as a forum for considering new ideas, sharing broad experiences and contributing innovative solutions to issues facing local clubs.
- To inform Council of issues that affect local clubs at a code or general level. i.e. not specific club concerns.
- To assist Council in identifying trends and opportunities in sport and recreation so that the Whitehorse City Council can plan services in a cohesive and co-ordinated manner.
- To review and judge nominations for Whitehorse Sports Awards and Australia Day Trophy.
- To provide an opportunity for community members with a knowledge and background in sport and recreation to network and exchange information.
- To liaise with individuals and groups as required to obtain specific advice regarding sport and recreation for the benefit of the City of Whitehorse.

9.2.2
(cont)

MEMBERSHIP

The Whitehorse Sport and Recreation Network will consist of Council officers from the Parks Planning and Recreation Unit and a maximum of 10 community representatives.

Membership is open to individuals participating in sporting and recreation clubs or associations operating within the Whitehorse municipality.

Community representation on the WSRN will be via a Registration of Interest process, assessed for suitability against key criteria and ultimately endorsed by Council. Community representatives will be appointed for a period of two years and may reapply.

Members must attend at least 6 of the 7 meetings per year in order to retain their position on the Network.

The WSRN have the delegated authority to co-opt members on to the Network should a vacancy arise.

Membership of the Whitehorse Sport and Recreation Network will be honorary.

REVIEW PROCESS

The role, functions and membership of the Whitehorse Sport and Recreation Network will be reviewed every 2 years.

FACILITATION

Council Officers within the Parks Planning and Recreation Unit are responsible for the planning and administration of the group. Contact Person: Project Officer - Parks Planning and Recreation on telephone: 9262 6106.

FUNDING

Council's budget provides an amount of \$5,000 per annum for the operation of the network.

CHAIRPERSON

In the first year of the two year term of the WSRN, a Council Officer will chair the first meeting, with a chairperson to be elected at the second meeting. In the second year of the two year term a chairperson is to be elected at the first meeting. The chairperson's term will be for one year.

MEETING CYCLE

Bi Monthly, commencing February, on the third Thursday in the month, 6.30pm – 8.00pm.

Two Extraordinary meetings will occur in September and November each year and additional Extraordinary meetings will be called if required.

LOCATION

Civic Offices
Whitehorse Civic Centre
379 – 397 Whitehorse Road, NUNAWADING

9.3 CORPORATE REPORTS

9.3.1 Quarterly Performance Report Q1 July - September 2016

FILE NUMBER: SF14/793
ATTACHMENT

SUMMARY

The purpose of this report is to brief the Council on performance against the Council Plan 2013-2017 and the Annual Budget 2016-17 for the first quarter (July – September 2016).

COUNCIL RESOLUTION

Moved by Cr Davenport, Seconded by Cr Ellis

That Council notes the quarterly performance report ending 30 September 2016 as attached.

CARRIED UNANIMOUSLY

BACKGROUND

This Quarterly Performance Report for Quarter One, July – September 2016, provides a detailed report on performance against the major initiatives and initiatives as identified in the Annual Budget 2016-17. These major initiatives and initiatives contribute to the achievement of the Council Plan 2013-17, and therefore this report reviews Council performance against the Council Plan and the Annual Budget, pursuant to sections 131(3)(a)(ii) and 138 of the *Local Government Act 1989*.

The financial section of this report has been prepared on an accrual basis to ensure accurate matching of income and expenditure, both operating and capital, for the year to date ending 30 September 2016. Furthermore, the report is prepared on the basis of year to date, year-end projection, cash and key balance sheet items and analysing trends against budget.

DISCUSSION

Performance against Council Plan

The Annual Plan, which is a part of the Annual Budget 2016-17, identified 29 major initiatives and initiatives which contribute to the achievement of the Strategic Objectives and Strategies identified in the Council Plan 2013-2017. Of the 29 major initiatives and initiatives in the Annual Budget 2016-17, 27 are on track, one has been completed during the quarter and one is slightly below its quarterly target of 25% completion.

Highlights for the quarter included:

- Council commencing phase one of the construction of the Nunawading Community Hub
- Detailed designs nearing completion in relation to the Elgar Park North Sports Pavilion redevelopment
- Mitcham Shopping Centre Streetscape Renewal, with works on Stage two (north side of Whitehorse Road) nearing completion
- Implementation of the Urban Forest Strategy, with 1,032 trees have been planted to date; and
- Completion of the *'Building a Better Box Hill Stakeholder Engagement Project'*

9.3.1
(cont)

Performance against Annual Budget

The year to date financial result at 30 September 2016 reflects a favourable variance of \$5.46m.

The year-end result is forecast to be a surplus of \$29.70m, \$5.68m favourable to budget.

The capital works report reflects expenditure for the quarter of \$3.92m, which is slightly above the year to date expenditure forecast of \$2.93m. The year to date capital expenditure represents 10.9% of the total available capital funding. The current year end capital works program forecast is \$35.84m.

ATTACHMENT

- 1 Quarterly Performance Report Q1 July to September 2016

9.3.2 Extended Parking Trial

SUMMARY

Proposal to extend the successful extended hours parking trial for a further two years to determine the effectiveness and need of the service provision

COUNCIL RESOLUTION

Moved by Cr Munroe, Seconded by Cr Davenport.

That Council:

- 1. *Endorse the report;***
- 2. *Approve a tender document be prepared for the provision of field staff to deliver an extended parking service trial;***
- 3. *Approve that the trial be conducted for two years with a one year option to extend subject to a final assessment and report to Council on the outcome***
- 4. *Approve the employment of an additional Compliance Support Officer for the term of the trial***

CARRIED UNANIMOUSLY

BACKGROUND

Parking restrictions in Whitehorse are established by Council's Transport Engineers taking into account safety, the need to provide equitable access to parking and statutory obligations. Parking restrictions are from time to time changed due to safety concerns, accessibility and congestion. Part of the consideration process in these circumstances includes community consultation and input which informs the decision.

Parking restrictions are established for a variety of reasons including:

- Safety;
- Equitable access to limited parking spaces;
- Promotion of turnover of trade opportunities;
- Provision of special needs parking such as disabled parking and loading, bus and taxi zones; and
- Local amenity and resident accessibility e.g. streets north of Box Hill hospital

Parking restrictions are applicable as dictated by the information presented on any parking sign and may apply 24 hours a day, during business hours, specific periods such as school safety periods or for event periods.

Operationally the Parking Services team within the Compliance Department manages parking across the municipality. This is achieved by working in areas, staggered start and finish times and programmed and targeted patrols to help ensure no one user group is advantaged over another and to improve safety, efficiency and effectiveness.

Whitehorse's Parking Services team consists of a Coordinator, one Senior Officer and seven Parking Services Officers, with the majority of staff working 7.45am to 4.45pm Monday to Friday. Parking patrols are also undertaken on Saturdays and Sundays and public holidays on a needs basis.

9.3.2

(cont)

DISCUSSION

With a view of providing a broader service delivery model complimenting identified parking priorities, it is proposed that an extended parking services trial be undertaken over a two year period to deliver parking management across the municipality up to 9pm.

The trial will inform on the impacts of regular on going officer presence has on motorists' behaviour, seasonal parking demand and to the sustainability of a broader parking service .

The benefits of the trial can be considered under the following enablers:

- The drivers – Community expectation, community service levels and departmental interdependencies;
- The costs – Results of the eight week trial identified that the service extension would be cost positive;
- The Activities – Patrols of the Box Hill Hospital, Box Hill CAA, Deakin precincts and retail precincts up to 9pm at night six days per week;
- The Outcomes – Improved customer satisfaction through improved service delivery, improved service linkages through relevant council departments, enhanced responsiveness to community issues, parking restrictions mapped and recorded across the municipality contributing to the Council Plan Strategic Direction 5 – Support a healthy local economy;
- The Benefits – Staff safety, consistent approach to all parking restrictions, improved management of resident expectations and issues, cost benefit exercise and improved community satisfaction.

The other benefit associated with the trial is that the program can focus on the static service provision of the known priorities – parking meters, VDUs and clear ways - freeing up staff time to manage the variable issues including customer service requests, school crossing management and parking restriction management.

It is proposed to engage contract parking officers for the period of the trial.

Once a tender has been completed a recommendation will be brought back to council for Consideration

9.3.3 Delegation Decisions October 2016

SUMMARY

The following activity was undertaken by officers under delegated authority during October 2016.

COUNCIL RESOLUTION

Moved by Cr Munroe, Seconded by Cr Carr.

That the report of decisions made by officers under Instruments of Delegation for the month of October 2016 be noted.

CARRIED UNANIMOUSLY

DELEGATION	FUNCTION	Number for October 2015	Number for October 2016
Planning and Environment Act 1987	Delegated Decisions	145	170
	Strategic Planning Decisions	Nil	Nil
Telecommunications Act 1997		Nil	Nil
Subdivision Act 1988		34	34
Gaming Control Act 1991		Nil	Nil
Building Act 1993	Dispensations & Applications to Building Control Commission	65	93
Liquor Control Reform Act 1998	Objections and Prosecutions	1	Nil
Food Act 1984	Food Act Orders	2	7
Public Health & Wellbeing Act 2008	Improvement / Prohibition Notices	1	3
Local Government Act 1989	Temporary Road Closures	2	12
Other Delegations	CEO Signed Contracts between \$150,000 - \$500,000	4	Nil
	Property Sales and Leases	3	12
	Documents to which Council seal affixed	1	1
	Vendor Payments	1159	931
	Parking Amendments	6	4
	Parking Infringements written off (not able to be collected)	372	327

9.3.3

(cont)

DELEGATED DECISIONS MADE ON PLANNING APPLICATIONS OCTOBER 2016

All decisions are the subject of conditions which may in some circumstances alter the use of development approved, or specific grounds of refusal if an application is not supported.

Appl No.	Dec. Date	Decision	Street Address	Ward	Proposed Use or Development	Application Type
67	19-10-16	Application Lapsed	1/10 Duckham St, Blackburn	Central	Construction of one (1) double storey dwelling on a lot under 500m2 and associated works on common property	Single Dwelling < 300m2
722	6-10-16	Application Lapsed	8 Sherwood Rd, Surrey Hills	Riversdale	Demolition of existing dwelling and construction of two (2) attached two storey dwellings	Multiple Dwellings
11	19-10-16	CMP Approved	22 Rutland Rd, Box Hill	Elgar	Construction Management Plan	CMP Process
12	2-10-16	CMP Approved	19 Poplar St, Box Hill	Elgar	Construction Management Plan - Development of land for an eight storey building plus basement car parking and a reduction of the car parking requirement	CMP Process
80	29-10-16	CMP Approved	18 Collins St, Box Hill	Elgar	Buildings and works to extend an existing dwelling	Heritage
142	14-10-16	Delegate Approval - S72 Amendment	34 Laburnum St, Blackburn	Central	Buildings and works to an Existing Dwelling (Ground floor additions and alterations and first floor extension)	Permit Amendment
184	19-10-16	Delegate Approval - S72 Amendment	6 Sinnott St, Burwood	Riversdale	Development of land for two (2) dwellings	Permit Amendment
198	28-10-16	Delegate Approval - S72 Amendment	1-3 Ruby St, Burwood East	Morack	Buildings and works to construct a three storey building, use of land for dwellings and reduction in the standard car parking requirement	Permit Amendment
207	11-10-16	Delegate Approval - S72 Amendment	17 Victoria Cres, Mont Albert	Elgar	Construction of a part double, part triple storey dwelling to the rear of an existing dwelling	Permit Amendment
248	27-10-16	Delegate Approval - S72 Amendment	22 Junction Rd, Blackburn North	Central	Construction of two (2) double storey dwellings on a lot.	Permit Amendment

9.3.3
(cont)

Appl No.	Dec. Date	Decision	Street Address	Ward	Proposed Use or Development	Application Type
330	13-10-16	Delegate Approval - S72 Amendment	3 Tudor St, Burwood	Riversdale	Amendment to permit for development of three double storey dwellings to include variation to covenant 1841971 to allow not more than three dwelling houses	Permit Amendment
439	25-10-16	Delegate Approval - S72 Amendment	143 Woodhouse Grv, Box Hill North	Elgar	Construction of six double storey dwellings	Permit Amendment
464	25-10-16	Delegate Approval - S72 Amendment	27 Holland Rd, Blackburn South	Central	Construction of three double storey dwellings	Permit Amendment
524	11-10-16	Delegate Approval - S72 Amendment	900 Canterbury Rd, Box Hill South	Riversdale	Amendment to plans to Planning Permit WH/2014/524 (issued for the Development of a four (4) storey building comprising one (1) shop and ten (10) dwellings with a reduction to the standard car parking requirements) for modifications to Dwelling 9, alignment of north facing walls on boundary, materials, frontage design and layout, lift core dimensions and height and rooftop plant/service area.	Permit Amendment
537	04-10-16	Delegate Approval - S72 Amendment	454-456 Whitehorse Rd, Mitcham	Springfield	Amendment to Planning Permit WH/2014/537 (issued for building and works to extend existing restaurant) comprising the relocation of a front entry door	Permit Amendment
787	24-10-16	Delegate Approval - S72 Amendment	88 Whitehorse Rd, Blackburn	Central	Buildings and works for the demolition and reconstruction of an outbuilding	Permit Amendment

9.3.3
(cont)

Appl No.	Dec. Date	Decision	Street Address	Ward	Proposed Use or Development	Application Type
837	31-10-16	Delegate Approval - S72 Amendment	29 Ireland St, Burwood	Riversdale	Construction of two double storey dwellings	Permit Amendment
849	11-10-16	Delegate Approval - S72 Amendment	87 Koonung Rd, Blackburn North	Central	Construction of two double storey dwellings	Permit Amendment
853	06-10-16	Delegate Approval - S72 Amendment	89 Central Rd, Blackburn	Central	Amendment to Planning Permit WH/2015/853 (Issued for buildings and works associated with the construction of a single dwelling and domestic swimming pool and the removal of vegetation within a Significant Landscape Overlay- Schedule 2) comprising the removal of three (3) additional trees within the site frontage and modifications to conditions	Permit Amendment
870	04-10-16	Delegate Approval - S72 Amendment	1 Oliver Ave, Blackburn	Central	Amendment to Planning Permit WH/2015/870 (Issued for buildings and works comprising alterations and additions to an existing dwelling in a Significant Landscape Overlay- Schedule 2) to vary the approved layout with the addition of a first floor component	Permit Amendment
931	25-10-16	Delegate Approval - S72 Amendment	42 Albany Cres, Surrey Hills	Elgar	Amendment to Planning Permit WH/2014/931 to replace the existing double storey dwelling with a new double storey dwelling	Permit Amendment

9.3.3
(cont)

Appl No.	Dec. Date	Decision	Street Address	Ward	Proposed Use or Development	Application Type
964	19-10-16	Delegate Approval - S72 Amendment	639 Canterbury Rd, Vermont	Springfield	Amendment to plans endorsed as part of WH/2014/964 to enlarge garages for Dwellings 2 and 3 and for internal rearrangements to all dwellings	Permit Amendment
984	19-10-16	Delegate Approval - S72 Amendment	7 Alwyn St, Mitcham	Springfield	Construction of a double storey dwelling to the rear of an existing dwelling	Permit Amendment
986	10-10-16	Delegate Approval - S72 Amendment	545-563 Station St, Box Hill	Elgar	Amendment to permit WH/2011/986 (issued for building & works for the construction of a 34 storey building including 5 levels of basement car parking, comprising mixed used retail, restaurants, food & drink premises, office, use for multiple dwellings, a reduction in the standard requirements for car parking & bicycle facilities & alteration of access to a road in a Road Zone, Category 1) to amend the building design, mix of use & one additional storey	Permit Amendment
1018	06-10-16	Delegate Approval - S72 Amendment	30 Melrose St, Mont AlbertNorth	Elgar	Construction of two double storey dwellings	Permit Amendment
62	17-10-16	Delegate NOD Issued	18 Main St, Blackburn	Central	Partial demolition and alterations to the existing dwelling and demolition of outbuildings for the purpose of buildings and works to construct a double storey extension and tree removal	Heritage

9.3.3
(cont)

Appl No.	Dec. Date	Decision	Street Address	Ward	Proposed Use or Development	Application Type
66	19-10-16	Delegate NOD Issued	2/2 Gillard St, Burwood	Riversdale	Construction of one (1) double storey dwelling on a lot of less than 300 square metres	Single Dwelling < 300m2
107	24-10-16	Delegate NOD Issued	24 Laurel Grv, NorthBlackburn	Central	Demolition of existing dwelling and construction of one new dwelling in a Significant Landscape Overlay and tree removal.	Special Landscape Area
202	28-10-16	Delegate NOD Issued	16 Wellington Rd, Box Hill	Elgar	Construction of a 14 storey building comprising not more than 133 dwellings with basement car parking	Multiple Dwellings
228	11-10-16	Delegate NOD Issued	55 Witchwood Cres, Burwood East	Riversdale	Construction of two (2) double storey dwellings	Multiple Dwellings
242	11-10-16	Delegate NOD Issued	14 Horfield Ave, Box Hill North	Elgar	Proposed dual occupancy for construction of two double storey dwellings	Multiple Dwellings
243	24-10-16	Delegate NOD Issued	11 Deakin St, Mitcham	Springfield	Construction of a single dwelling	Single Dwelling < 300m2
317	20-10-16	Delegate NOD Issued	1 Hampshire Rd, Forest Hill	Morack	Amendment to Planning Permit WH/2015/317 (Issued for the construction of two double storey dwellings) to raise the finished floor levels of both dwellings, modifications to the window and door placement, front porch height and landscaping plan for Dwelling 2	Permit Amendment
350	13-10-16	Delegate NOD Issued	12 Linden St, Box Hill South	Riversdale	Construction of four (4) double storey dwellings	Multiple Dwellings
388	19-10-16	Delegate NOD Issued	142 Burwood Hwy, Burwood	Riversdale	Buildings and works associated with a supermarket ('Shop'), advertising signage, packaged liquor licence & alteration of access to a Road Zone Category 1	Business

9.3.3
(cont)

Appl No.	Dec. Date	Decision	Street Address	Ward	Proposed Use or Development	Application Type
426	13-10-16	Delegate NOD Issued	6 Second Ave, Box Hill North	Elgar	Development of two double storey dwellings.	Multiple Dwellings
456	10-10-16	Delegate NOD Issued	31-39 Norcal Rd, Nunawading	Springfield	Buildings and works for a warehouse development, use of the land for a food and drink premises and offices, internally illuminated signage, reduction in the standard car parking requirement and native vegetation removal	Industrial
466	24-10-16	Delegate NOD Issued	13 Maple St, Blackburn	Central	Construction of two double storey dwellings	Multiple Dwellings
475	11-10-16	Delegate NOD Issued	182-186 Burwood Hwy, Burwood	Riversdale	Two (2) lot subdivision	Subdivision
547	25-10-16	Delegate NOD Issued	14 Denis St, Vermont	Springfield	Construction of two double storey dwellings and a new crossover	Multiple Dwellings
591	24-10-16	Delegate NOD Issued	29 Centre Rd, Vermont	Morack	Buildings and works to extend an existing building and a reduction in the statutory car parking requirement	Business
594	24-10-16	Delegate NOD Issued	7 Bundarra Crt, Vermont South	Morack	Construction of two double storey dwellings	Multiple Dwellings
671	7-10-16	Delegate NOD Issued	89 Holland Rd, Blackburn South	Central	Amendment to permit WH/2015/671 to rearrange the upper floor of both dwellings	Permit Amendment
728	20-10-16	Delegate NOD Issued	42 Wellington Ave, Blackburn	Central	Buildings and works associated with the construction of a double storey dwelling	Residential (Other)
732	18-10-16	Delegate NOD Issued	7 Inverness Ave, Burwood	Riversdale	Construction of four double storey dwellings	Multiple Dwellings
766	24-10-16	Delegate NOD Issued	19 Boronia Rd, Vermont	Morack	Removal of eight (8) trees	Special Landscape Area

9.3.3
(cont)

Appl No.	Dec. Date	Decision	Street Address	Ward	Proposed Use or Development	Application Type
1046	18-10-16	Delegate NOD Issued	329 Springvale Rd, Forest Hill	Springfield	Buildings and works to construct six (6) double storey dwellings across three (3) allotments and alteration of access to a Road Zone, Category 1	Multiple Dwellings
1089	19-10-16	Delegate NOD Issued	9-11 Prospect St, Box Hill	Elgar	Buildings and works to construct a twenty-five (25) storey building comprising 187 dwellings, use of land for dwellings and a reduction in the loading and unloading of vehicles requirement	Multiple Dwellings
1103	28-10-16	Delegate NOD Issued	11 Wellesley St, Mont Albert	Elgar	Construction of two (2) double storey dwellings and associated front fence	Multiple Dwellings
1140	19-10-16	Delegate NOD Issued	316 Middleborough Rd, Blackburn	Central	Construction of two (2) double storey dwellings and alteration of access to a Road Zone, Category 1	Multiple Dwellings
45	07-10-16	Delegate Permit Issued	288 Burwood Hwy, Burwood East	Morack	Use of a dwelling as a display home, car park and advertising signage	Residential (Other)
84	28-10-16	Delegate Permit Issued	36 Jolimont Rd, Forest Hill	Morack	Construction of two double storey dwellings (including part retention of existing dwelling)	Multiple Dwellings
89	10-10-16	Delegate Permit Issued	9 Glengarry Ave, Burwood	Riversdale	Construction of three double storey dwellings	Multiple Dwellings
90	17-10-16	Delegate Permit Issued	586 Whitehorse Rd, Mitcham	Springfield	Buildings and works for alterations and additions to the existing building and alteration of access to a Road Zone, Category 1	Business
106	31-10-16	Delegate Permit Issued	1/12 Narallah Grv, Box Hill North	Elgar	Construction of three (3) double storey dwellings	Multiple Dwellings

9.3.3
(cont)

Appl No.	Dec. Date	Decision	Street Address	Ward	Proposed Use or Development	Application Type
120	07-10-16	Delegate Permit Issued	521 Elgar Rd, Mont Albert North	Elgar	The construction of 2 double storey dwellings and alteration of access to a Road Zone, Category 1	Multiple Dwellings
130	04-10-16	Delegate Permit Issued	338 Burwood Hwy, Burwood	Riversdale	Construction of twenty dwellings, reduction of visitor car parking spaces and alteration of access to a road in a Road Zone Category 1	Multiple Dwellings
144	10-10-16	Delegate Permit Issued	2/15 Ronald St, Mitcham	Springfield	Buildings and works to extend the existing dwelling (to construct a first floor addition)	Vegetation Protection Overlay
155	31-10-16	Delegate Permit Issued	88 Creek Rd, Mitcham	Springfield	Construction of two double storey dwellings	Multiple Dwellings
162	04-10-16	Delegate Permit Issued	93 Harrison St, Box Hill North	Elgar	Construction of five (5) double storey dwellings	Multiple Dwellings
167	26-10-16	Delegate Permit Issued	35 Glen Ebor Ave, Blackburn	Central	Buildings and works for the construction of a double garage with first floor studio and removal of one (1) protected tree	Heritage
169	04-10-16	Delegate Permit Issued	248 Middleborough Rd, Blackburn South	Central	Construction of three double storey dwellings and alteration of access to a road in a Road Zone, Category 1	Multiple Dwellings
197	24-10-16	Delegate Permit Issued	1 Glengarry Ave, Burwood	Riversdale	Construction of two (2) double storey dwellings	Multiple Dwellings
203	31-10-16	Delegate Permit Issued	98 Clyde St, Box Hill North	Elgar	Construction of three double storey dwellings	Multiple Dwellings
211	24-10-16	Delegate Permit Issued	27 Bronte Ave, Burwood	Riversdale	Construction of two (2) double storey dwellings	Multiple Dwellings
227	31-10-16	Delegate Permit Issued	18 Gordon St, Mont Albert	Elgar	Construction of two (2) double storey side by side dwellings	Multiple Dwellings
245	31-10-16	Delegate Permit Issued	9 Reid St, Box Hill North	Elgar	2 unit development	Multiple Dwellings

9.3.3
(cont)

Appl No.	Dec. Date	Decision	Street Address	Ward	Proposed Use or Development	Application Type
253	10-10-16	Delegate Permit Issued	52 Bonview Cres, Burwood East	Riversdale	Development of the land for two double storey dwellings	Multiple Dwellings
265	31-10-16	Delegate Permit Issued	6-6A Windsor Cres, Surrey Hills	Elgar	Construction of two dwellings on a lot comprising a new double storey dwelling to the rear of the existing dwelling and subdivision of the land into two lots	Subdivision
277	04-10-16	Delegate Permit Issued	7 Cherryhinton St, Box Hill	Elgar	Construction of two double storey dwellings	Multiple Dwellings
290	17-10-16	Delegate Permit Issued	22 Calypso Crt, Forest Hill	Morack	Construction of one (1) double storey dwelling to the rear of an existing dwelling	Multiple Dwellings
294	06-10-16	Delegate Permit Issued	42 Esdale St, Blackburn	Central	Development of the land for two double storey dwellings	Multiple Dwellings
310	04-10-16	Delegate Permit Issued	1 Clarke St, Blackburn	Central	Alterations & additions to an existing building including part demolition of a heritage building, removal of one tree and restoration/removal of a fence	Heritage
315	04-10-16	Delegate Permit Issued	161 Central Rd, Nunawading	Springfield	Nunawading Christian College upgrade to the Science laboratories	Education
318	04-10-16	Delegate Permit Issued	19 Wellington Ave, Blackburn	Central	Removal of 10 trees in an SLO 2	Special Landscape Area
348	04-10-16	Delegate Permit Issued	46 Mitchell Rd, Mont AlbertNorth	Elgar	Construction of two dwellings on one allotment	Multiple Dwellings
358	13-10-16	Delegate Permit Issued	51 Harrison St, Box Hill North	Elgar	Construction of two double storey side by side dwellings	Multiple Dwellings
386	04-10-16	Delegate Permit Issued	71 Shannon St, Box Hill North	Elgar	Construction of three double dwellings	Multiple Dwellings
397	04-10-16	Delegate Permit Issued	3 Olympiad Cres, Box Hill North	Elgar	Construction of three double storey dwellings and garages	Multiple Dwellings

9.3.3
(cont)

Appl No.	Dec. Date	Decision	Street Address	Ward	Proposed Use or Development	Application Type
411	31-10-16	Delegate Permit Issued	12 Loraine Ave, Box Hill North	Elgar	Construction of four (4) double storey dwellings	Multiple Dwellings
412	25-10-16	Delegate Permit Issued	23 Tiller St, Burwood East	Riversdale	Construction of two double storey dwellings	Multiple Dwellings
453	31-10-16	Delegate Permit Issued	11 Balmoral Crt, Burwood East	Morack	Construction of Two Dwellings	Multiple Dwellings
469	11-10-16	Delegate Permit Issued	11 Burwood Hwy, Burwood	Riversdale	Use of land for sale and consumption of liquor, reduction in the standard car parking requirements (for a restaurant use) and display of an illuminated sign	Liquor Licence
471	25-10-16	Delegate Permit Issued	78 Railway Rd, Blackburn	Central	Buildings and works (construction of flues) and a reduction in car parking associated with the use of the land for a restaurant (cafe)	Business
494	10-10-16	Delegate Permit Issued	3 Clydesdale St, Box Hill	Elgar	Construction of garage and small extension (en-suite) to house	Heritage
498	11-10-16	Delegate Permit Issued	414 Springvale Rd, Forest Hill	Morack	Building and works and extension of use for a Veterinary Surgery and reduction in the standard car parking requirement	Residential (Other)
521	06-10-16	Delegate Permit Issued	57 Heathfield Rise Box Hill North	Elgar	Construction of two (2) double storey dwellings	Multiple Dwellings
528	04-10-16	Delegate Permit Issued	67-67B Katrina St, Blackburn North	Central	Construction of a three storey building containing two shops and eight dwellings and associated reduction of car parking requirements	Multiple Dwellings
537	7-10-16	Delegate Permit Issued	953 Whitehorse Rd, Box Hill	Elgar	Use of land for a 24 hour internet cafe and display of signage	Business

9.3.3
(cont)

Appl No.	Dec. Date	Decision	Street Address	Ward	Proposed Use or Development	Application Type
539	24-10-16	Delegate Permit Issued	2A Wattle Valley Rd, Mitcham	Springfield	Construction of a front fence on a lot less than 300m2	Single Dwelling < 300m2
541	17-10-16	Delegate Permit Issued	28 Jeffery St, Blackburn	Central	Removal of four (4) trees	Special Landscape Area
579	11-10-16	Delegate Permit Issued	3 Fellows St, Mitcham	Springfield	Construction of a carport at the rear of the Existing Dwelling	Single Dwelling < 300m2
588	17-10-16	Delegate Permit Issued	20 Wolseley Cres, Blackburn	Central	Construction of an in-ground swimming pool, decking and paving	Special Landscape Area
607	14-10-16	Delegate Permit Issued	5 Irving Ave, Box Hill	Elgar	98 lot subdivision	Subdivision
615	04-10-16	Delegate Permit Issued	2 Thomas St, Box Hill South	Riversdale	Construction of two double storey dwellings	Multiple Dwellings
627	17-10-16	Delegate Permit Issued	5 Ngumby Crt, Vermont South	Morack	Removal of 29 trees (Eucalyptus nicholii) along the driveway	Vegetation Protection Overlay
633	24-10-16	Delegate Permit Issued	337 Blackburn Rd, Burwood East	Morack	Construction of two double storey dwellings	Multiple Dwellings
639	10-10-16	Delegate Permit Issued	30 Sandy St, Nunawading	Springfield	Construction of three (3) double storey dwellings	Multiple Dwellings
662	18-10-16	Delegate Permit Issued	583C Highbury Rd, Burwood East	Morack	Alteration of access to a road in a Road Zone, Category (1)	Other
671	26-10-16	Delegate Permit Issued	17 Poplar St, Box Hill	Elgar	Subdivision of land in accordance with the development approved in permit WH/2013/859	Subdivision
684	06-10-16	Delegate Permit Issued	11/11-13 McClares Rd, Vermont	Morack	Extension of the existing dwelling and addition of a verandah on a lot under 300m2	Single Dwelling < 300m2
686	15-10-16	Delegate Permit Issued	300 Elgar Rd, Box Hill South	Riversdale	Display of two (2) internally illuminated pylon signs	Advertising Sign
687	19-10-16	Delegate Permit Issued	49 Maple St, Blackburn	Central	Construction of two (2) double storey side by side dwellings	Multiple Dwellings
692	26-10-16	Delegate Permit Issued	1 Ashted Rd, Box Hill	Elgar	Subdivision of land in accordance with development permit WH/2011/174	Subdivision
720	21-10-16	Delegate Permit Issued	143 Woodhouse Grv, Box Hill North	Elgar	6 lot subdivision	Subdivision

9.3.3
(cont)

Appl No.	Dec. Date	Decision	Street Address	Ward	Proposed Use or Development	Application Type
740	31-10-16	Delegate Permit Issued	22 Junction Rd, Blackburn North	Central	2 lot subdivision	Subdivision
750	28-10-16	Delegate Permit Issued	21 Main St, Blackburn	Central	Additions to a single dwelling in a NCO1	Neighbourhood Character Overlay
753	11-10-16	Delegate Permit Issued	56 Station St, Nunawading	Springfield	Partial demolition and works to a heritage protected Smokestack	Residential (Other)
768	27-10-16	Delegate Permit Issued	465 Burwood Hwy, Vermont South	Morack	Display of a business identification sign	Advertising Sign
773	24-10-16	Delegate Permit Issued	7 Luckie St, Nunawading	Springfield	4 lot subdivision	Subdivision
775	24-10-16	Delegate Permit Issued	13 Whitehorse Rd, Blackburn	Central	4 lot subdivision	Subdivision
777	26-10-16	Delegate Permit Issued	787 Station St, Box Hill North	Elgar	3 lot subdivision	Subdivision
787	27-10-16	Delegate Permit Issued	41 Esdale St, Blackburn	Central	3 lot subdivision	Subdivision
788	24-10-16	Delegate Permit Issued	1/3 Madonna Crt, Vermont	Morack	4 lot subdivision	Subdivision
816	12-10-16	Delegate Permit Issued	16 Deane St, Blackburn North	Central	2 lot subdivision	Subdivision
855	04-10-16	Delegate Permit Issued	35 Clydesdale St, Box Hill	Elgar	Construction of a shed	VicSmart - General Application
860	04-10-16	Delegate Permit Issued	8 Clydesdale St, Box Hill	Elgar	Externally paint the dwelling, outbuilding and front fence	VicSmart - General Application
867	05-10-16	Delegate Permit Issued	24 Alexander St, Box Hill	Elgar	Buildings and works to paint exterior of house	VicSmart - General Application
877	28-10-16	Delegate Permit Issued	21 Tiller St, Burwood East	Riversdale	2 lot subdivision	Subdivision
880	8-10-16	Delegate Permit Issued	5 Nurlendi Rd, Vermont	Morack	2 lot subdivision	Subdivision
884	6-10-16	Delegate Permit Issued	7 Prince Edward Ave, Mitcham	Springfield	3 lot subdivision	Subdivision
891	07-10-16	Delegate Permit Issued	2 Erasmus St, Surrey Hills	Riversdale	2 lot subdivision	VicSmart - Subdivision
892	31-10-16	Delegate Permit Issued	14 Narallah Grv, Box Hill North	Elgar	Construction of two (2) double storey dwellings	Multiple Dwellings
897	18-10-16	Delegate Permit Issued	90 Blackburn Rd, Blackburn	Central	Build above ground pool & extend deck (All the same height as existing house finished floor level)	VicSmart - General Application

9.3.3
(cont)

Appl No.	Dec. Date	Decision	Street Address	Ward	Proposed Use or Development	Application Type
898	13-10-16	Delegate Permit Issued	6 Ronley St, Blackburn	Central	Removal of one tree in a Significant Landscape Overlay	VicSmart - General Application
901	28-10-16	Delegate Permit Issued	50 Kitchener St, Box Hill South	Riversdale	Two (2) lot subdivision	Subdivision
906	27-10-16	Delegate Permit Issued	22 Currie St, Box Hill North	Elgar	Construction of one dwelling in a Special Building Overlay	VicSmart - General Application
907	21-10-16	Delegate Permit Issued	1/2 Penllyne Ave, Vermont	Morack	Removal of one (1) tree within the Significant Landscape Overlay	VicSmart - General Application
909	20-10-16	Delegate Permit Issued	1/54 Blackburn Rd, Blackburn	Central	Removal of tree	VicSmart - General Application
911	20-10-16	Delegate Permit Issued	3 Haslemere Rd, Mitcham	Springfield	Removal of large cypress tree	VicSmart - General Application
913	31-10-16	Delegate Permit Issued	80 Shafer Rd, Blackburn North	Central	Two (2) lot subdivision	Subdivision
914	25-10-16	Delegate Permit Issued	38 Efron St, Nunawading	Springfield	Four (4) lot subdivision	Subdivision
916	31-10-16	Delegate Permit Issued	4 Mingeta Ave, Blackburn South	Riversdale	Two (2) lot subdivision	Subdivision
917	31-10-16	Delegate Permit Issued	47 Roslyn St, Burwood	Riversdale	Two (2) lot subdivision	Subdivision
918	24-10-16	Delegate Permit Issued	4 Gilbert St, Mont Albert	Elgar	Three (3) lot subdivision	Subdivision
920	31-10-16	Delegate Permit Issued	1 Grosvenor St, Blackburn North	Central	Two (2) lot subdivision	Subdivision
925	25-10-16	Delegate Permit Issued	18 Lorne Pde, Mont Albert	Elgar	Four (4) lot subdivision	Subdivision
926	17-10-16	Delegate Permit Issued	20 Varman Crt, Nunawading	Springfield	Buildings and works for the replacement of an existing Concrete Batching Plant and display of associated business identification signage	Industrial
941	31-10-16	Delegate Permit Issued	4 Francesca St, Mont AlbertNorth	Elgar	Two (2) lot subdivision	Subdivision
943	31-10-16	Delegate Permit Issued	430 Elgar Rd, Box Hill	Elgar	Three (3) lot subdivision	Subdivision
946	31-10-16	Delegate Permit Issued	1 Moona St, Burwood East	Riversdale	Two (2) lot subdivision	Subdivision

9.3.3
(cont)

Appl No.	Dec. Date	Decision	Street Address	Ward	Proposed Use or Development	Application Type
959	28-10-16	Delegate Permit Issued	36 Laburnum St, Blackburn	Central	Remove the tree to eliminate the risk of personal injury and property damage	VicSmart - General Application
962	31-10-16	Delegate Permit Issued	1/4 Halls Pde, Mitcham	Springfield	Removal of one tree	VicSmart - General Application
964	31-10-16	Delegate Permit Issued	125 Central Rd, Blackburn	Central	Removal of one tree	VicSmart - General Application
1032	04-10-16	Delegate Permit Issued	109 Husband Rd, Forest Hill	Morack	Construction of two (2) double storey dwellings	Multiple Dwellings
1109	04-10-16	Delegate Permit Issued	2 Aberdeen Rd, Blackburn South	Central	Construction of two (2) double storey dwellings	Multiple Dwellings
1154	04-10-16	Delegate Permit Issued	5 Christina St, Burwood	Riversdale	Construction of a double storey dwelling to the rear of the existing dwelling	Multiple Dwellings
1223	28-10-16	Delegate Permit Issued	845-851 Whitehorse Rd, Box Hill	Elgar	Construction of mixed use building comprising three towers between 18-37 stories in height, use of the land for accommodation (dwellings and hotel), and reduction of the car parking requirements of Clause 52.06	Business
41	27-10-16	Delegate Refusal Issued	23 Pippin Ave, Burwood East	Riversdale	Construction of two (2) double storey dwellings	Permit Amendment
133	26-10-16	Delegate Refusal Issued	24 Heatherdale Rd, Mitcham	Springfield	Construction of five (5) double storey dwellings	Multiple Dwellings
152	14-10-16	Delegate Refusal Issued	37 Benwerrin Drv, Burwood East	Riversdale	Buildings and works to construct a double storey building including three (3) dwellings, an office and a reduction in the car parking requirements of Clause 52.06	Business
208	12-10-16	Delegate Refusal Issued	12 Avon Ave, Mitcham	Springfield	The construction of two double storey dwellings	Multiple Dwellings
337	07-10-16	Delegate Refusal Issued	2 Monica St, Burwood	Riversdale	Construction of two (2) double storey dwellings	Multiple Dwellings
410	06-10-16	Delegate Refusal Issued	19 McClares Rd, Vermont	Morack	Construction of two double storey dwellings	Multiple Dwellings

9.3.3
(cont)

Appl No.	Dec. Date	Decision	Street Address	Ward	Proposed Use or Development	Application Type
449	12-10-16	Delegate Refusal Issued	137 Burwood Hwy, Burwood	Riversdale	Construction of two or more dwellings on the lot (five storey building comprising 50 dwellings), reduction in carparking required by Clause 52.06 and alteration of access to a road zone category 1	Multiple Dwellings
458	06-10-16	Delegate Refusal Issued	27 Aberdeen Rd, Blackburn South	Central	Construction of two double storey dwellings	Multiple Dwellings
462	28-10-16	Delegate Refusal Issued	9 Eley Rd, Box Hill South	Riversdale	Construction of two double storey dwellings	Multiple Dwellings
700	18-10-16	Delegate Refusal Issued	645 Middleborough Rd, Box Hill North	Elgar	Construction of four double storey dwellings	Multiple Dwellings
800	25-10-16	Delegate Refusal Issued	17 Elmhurst Rd, Blackburn	Central	Construction of 6 double storey townhouses	Multiple Dwellings
837	06-10-16	Delegate Refusal Issued	104-168 Hawthorn Rd, Forest Hill	Morack	Subdivision of land into super lots and road network and alterations to a road in a Road Zone Category 1	Subdivision
915	17-10-16	Delegate Refusal Issued	6 Mersey St, Box Hill North	Elgar	Construction of three (3) double storey dwellings	Multiple Dwellings
1039	26-10-16	Delegate Refusal Issued	430 Belmore Rd, Mont Albert North	Elgar	Construction of three (3) double part triple storey dwellings including basement level and the alteration of access to a road in a Road Zone Category 1	Multiple Dwellings
1155	28-10-16	Delegate Refusal Issued	11 Trafalgar St, Mont Albert	Elgar	Construction of an additional dwelling to the side of the existing dwelling, associated front fence and works (including demolition of an outbuilding)	Multiple Dwellings

9.3.3
(cont)

Appl No.	Dec. Date	Decision	Street Address	Ward	Proposed Use or Development	Application Type
26	20-10-16	Failure - To Be Confirmed	54 Linda Ave, Box Hill North	Elgar	Construction of 3 double storey dwellings and buildings and works within the Special Building Overlay	Multiple Dwellings
703	24-10-16	Permit Corrected	3 Market St, Box Hill	Elgar	Display of advertising signs	Business
326	18-10-16	Withdrawn	12 Jenner St, Blackburn South	Riversdale	The construction of 2 double storey dwellings	Multiple Dwellings
528	04-10-16	Withdrawn	8 Beacon St, Vermont South	Morack	Construction of two (2) double storey dwellings	Multiple Dwellings
869	03-10-16	Withdrawn	83 Central Rd, Blackburn	Central	Removal of one significant tree	VicSmart - General Application
1000	26-10-16	Withdrawn	38 Gillard St, Burwood	Riversdale	Construction of three (3) double storey dwellings, construction of a front fence and buildings and works within the Special Building Overlay	Multiple Dwellings
1052	06-10-16	Withdrawn	17 Acacia St, Box Hill	Elgar	The demolition of existing dwelling and construction of two double storey dwellings	Permit Amendment

9.3.3
(cont)

BUILDING DISPENSATIONS/APPLICATIONS OCTOBER 2016

Address	Date	Ward	Result
6 Belvedere Court, BLACKBURN NORTH	14-10-16	Central	Amendment Approved R414
10 Justina Street, BLACKBURN	25-10-16	Central	Consent Granted R409
14 Jackson Street, FOREST HILL	24-10-16	Central	Consent Granted R414
17 Bridgeford Avenue, BLACKBURN NORTH	17-10-16	Central	Consent Granted R409
21 Bindy Street, BLACKBURN SOUTH	11-10-16	Central	Consent Granted R410, R415
21 Greenglade Court, BLACKBURN NORTH	17-10-16	Central	Consent Granted R415, R411, R420
26 Hillside Crescent, BLACKBURN	14-10-16	Central	Consent Granted R416
29 O'Hara Street, BLACKBURN	11-10-16	Central	Consent Granted R409, R415
30 Lantana Street, BLACKBURN NORTH	04-10-16	Central	Consent Granted R417
37 Devon Drive, BLACKBURN NORTH	10-10-16	Central	Consent Granted R409
548 Middleborough Road, BLACKBURN NORTH	17-10-16	Central	Consent Granted R417, R409, R412
8 Marchiori Road, BLACKBURN NORTH	11-10-16	Central	Consent Granted R409
15 Hillside Crescent, BLACKBURN	12-10-16	Central	Consent Refused R409
30 Lantana Street, BLACKBURN NORTH	04-10-16	Central	Consent Refused R409
548 Middleborough Road, BLACKBURN NORTH	17-10-16	Central	Consent Refused R415
1 Agnes Street, MONT ALBERT	17-10-16	Elgar	Amendment Approved R409
16 Briggs Street, MONT ALBERT NORTH	25-10-16	Elgar	Amendment Approved R424
9 Morris Avenue, MONT ALBERT NORTH	14-10-16	Elgar	Amendment Approved R409
1 Agnes Street, MONT ALBERT	17-10-16	Elgar	Consent Granted R411
1 Graham Place, BOX HILL	26-10-16	Elgar	Consent Granted R424
1065 Whitehorse Road, BOX HILL	26-10-16	Elgar	Consent Granted R424
13 Hawkins Avenue, MONT ALBERT NORTH	28-10-16	Elgar	Consent Granted R409
22 Valda Avenue, MONT ALBERT NORTH	11-10-16	Elgar	Consent Granted R424
22 Woodhouse Grove, BOX HILL NORTH	14-10-16	Elgar	Consent Granted R414
24 Paul Avenue, BOX HILL NORTH	18-10-16	Elgar	Consent Granted R414
3/33-39 Hopetoun Parade, BOX HILL	14-10-16	Elgar	Consent Granted R424
33 Morley Crescent, BOX HILL NORTH	11-10-16	Elgar	Consent Granted R409, R414
37 Moselle Street, MONT ALBERT NORTH	12-10-16	Elgar	Consent Granted R414
411 Elgar Road, MONT ALBERT	21-10-16	Elgar	Consent Granted R424, R427
5 Chessell Street, MONT ALBERT NORTH	24-10-16	Elgar	Consent Granted R409
5 Harriett Crescent, MONT ALBERT	11-10-16	Elgar	Consent Granted R424
6 Boxleigh Grove, BOX HILL NORTH	14-10-16	Elgar	Consent Granted R414
66 Boondara Road, MONT ALBERT NORTH	28-10-16	Elgar	Consent Granted R414
8 Corlett Street, MONT ALBERT NORTH	03-10-16	Elgar	Consent Granted R409, R414
95 Nelson Road, BOX HILL NORTH	11-10-16	Elgar	Consent Granted R409
24 Briggs Street, MONT ALBERT NORTH	17-10-16	Elgar	Consent Refused R414, R410, R409

9.3.3
(cont)

Address	Date	Ward	Result
36 Second Avenue, BOX HILL NORTH	28-10-16	Elgar	Consent Refused R409
22 Woodhouse Grove, BOX HILL NORTH	14-10-16	Elgar	Withdrawn R414
789 Canterbury Road, SURREY HILLS	27-10-16	Elgar	Withdrawn R414
18 Fankhauser Drive, VERMONT SOUTH	14-10-16	Morack	Amendment Approved R424
43 Parkmore Road, FOREST HILL	05-10-16	Morack	Amendment Approved R409
14 Karen Court, VERMONT SOUTH	14-10-16	Morack	Consent Granted R409
2 Phyllis Court, VERMONT	17-10-16	Morack	Consent Granted R411, R412, R420
25 Thornhill Drive, FOREST HILL	14-10-16	Morack	Consent Granted R409
288 Burwood Highway, BURWOOD EAST	25-10-16	Morack	Consent Granted R427, R424
3 Longbrae Avenue, FOREST HILL	24-10-16	Morack	Consent Granted R424
3 Sylvan Court, FOREST HILL	12-10-16	Morack	Consent Granted R409, R414
2 Ferncroft Street, VERMONT	12-10-16	Morack	Consent Refused R409
389 Blackburn Road, BURWOOD EAST	03-10-16	Morack	Consent Refused
15 Banksia Street, BURWOOD	11-10-16	Riversdale	Amendment Approved R409
20 Worrall Street, BURWOOD	27-10-16	Riversdale	Amendment Approved R409
12 Newton Street, SURREY HILLS	14-10-16	Riversdale	Consent Granted R409
142 Elgar Road, BOX HILL SOUTH	05-10-16	Riversdale	Consent Granted R424
2 Sparks Avenue, BURWOOD	03-10-16	Riversdale	Consent Granted R409
25 Uganda Street, BURWOOD	21-10-16	Riversdale	Consent Granted R424
31 Roberts Avenue, BOX HILL SOUTH	07-10-16	Riversdale	Consent Granted R426, R424
35 Hill Street, BOX HILL SOUTH	03-10-16	Riversdale	Consent Granted R415, R414
81 Elgar Road, BURWOOD	28-10-16	Riversdale	Consent Granted R604
17 Hill Street, BOX HILL SOUTH	14-10-16	Riversdale	Consent Refused R424
16 Linden Street, BOX HILL SOUTH	04-10-16	Riversdale	Withdrawn R409
9 Meldan Street, BURWOOD	03-10-16	Riversdale	Withdrawn R409, R417
17 Glenburnie Road, MITCHAM	24-10-16	Springfield	Amendment Approved R424
36 Mountfield Road, MITCHAM	03-10-16	Springfield	Amendment Approved R415
8 Outlook Drive, NUNAWADING	18-10-16	Springfield	Amendment Approved R409
12 Evandale Avenue, NUNAWADING	27-10-16	Springfield	Consent Granted R411
26 Eugenia Street, NUNAWADING	18-10-16	Springfield	Consent Granted R427
32 Morden Court, NUNAWADING	28-10-16	Springfield	Consent Granted R414, R411
52 Hedge End Road, NUNAWADING	11-10-16	Springfield	Consent Granted R424
55 Creek Road, MITCHAM	11-10-16	Springfield	Consent Granted R424, R427
57 Menin Road, FOREST HILL	28-10-16	Springfield	Consent Granted R414
67 Churinga Avenue, MITCHAM	11-10-16	Springfield	Consent Granted R414
8 Brae Grove, NUNAWADING	14-10-16	Springfield	Consent Granted R414

9.3.3

(cont)

DELEGATED DECISIONS MADE ON STRATEGIC PLANNING MATTERS – OCTOBER 2016

Under the Planning and Environment Act 1987

Nil

REGISTER OF CONTRACTS SIGNED BY CEO DELEGATION OCTOBER 2016

Nil

REGISTER OF PROPERTY DOCUMENTS EXECUTED OCTOBER 2016

Property Address	Document Type	Document Detail
Leases		
30A Livingstone Road, Vermont South - Vermont South Club Inc.	Lease	Landlord (expires 01-Oct-31)
69 Purches Street, Mitcham - Heatherdale Tennis Club Inc.	Lease	Landlord (expires 01-Oct-31)
5 Central Road, Blackburn - Blackburn Tennis Club Inc.	Lease	Landlord (expires 01-Oct-31)
12 Nunkeri Street, Vermont - Vermont Tennis Club Inc.	Lease	Landlord (expires 01-Oct-31)
99 Springfield Road, Blackburn North - Koonung Park Tennis Club Inc.	Lease	Landlord (expires 01-Oct-31)
93 Eley Road, Blackburn South - Eley Park Tennis Club Inc.	Lease	Landlord (expires 01-Oct-31)
Licences		
8A Prospect Street, Box Hill - Ace Parking Pty Ltd	Licence Agreement	Whitehorse City Council as Licensor (1 year expires 30/11/2017)
Land Transfers		
17 Rowland Street, Mont Albert	Transfer of Land	Section 45 Transfer of Land Act 1958
Fire Services Property Levy (FSPL)		
834 Canterbury Road Box Hill South		Changed from Residential to Commercial
541 Elgar Road, Mont Albert North		Changed from Commercial to Residential
Rateability Changes (Section 154 of the Local Government Act 1989)		
834 Canterbury Road Box Hill South		Changed from Residential to Commercial
541 Elgar Road, Mont Albert North		Changed from Commercial to Residential

9.3.3

(cont)

REGISTER OF DOCUMENTS AFFIXED WITH THE COUNCIL SEAL – OCTOBER 2016

Instrument of Appointment of Authorised Officer under the Planning and Environment Act 1987 (Council Resolution 17-10-16)

PARKING RESTRICTIONS APPROVED BY DELEGATION OCTOBER 2016

- Address:** **Milford Avenue, Burwood:** from northern boundary of 4 Milford Avenue to southern boundary of 4 Milford Avenue – east side
- Previously:** 3 '1/2-Hour 8am to 5pm, Monday to Friday and 8.30am to 12.30pm, Sunday' parking spaces
- Now:** 3 'Works Zone, 7am to 5pm, Monday to Saturday' parking spaces
-
- Address:** **O'Hara Street, Blackburn:** from western boundary of 29 O'Hara Street to eastern boundary of 29 O'Hara Street – north side
- Previously:** 2 '1-Hour, 8am to 1pm, Monday to Friday and 8am to 1pm, Saturday' parking spaces
- Now:** 2 'Works Zone, 7am to 5pm, Monday to Saturday' parking spaces
-
- Address:** **Norma Road, Forest Hill:** from western boundary of 19 Norma Road to eastern boundary of 19 Norma Road – north side
- Previously:** 3 'Unrestricted' parking spaces
- Now:** 3 '1/2-Hour, 9am to 12pm, Monday to Saturday' parking spaces
-
- Address:** **Norma Road, Forest Hill:** from west boundary of 4 Norma Road to 24m west of Jacques Grove – south side
- Previously:** 3 'Unrestricted' parking spaces
- Now:** 3 'No Stopping, 9am to 4pm, Monday to Friday' parking spaces

9.3.3
(cont)

VENDOR PAYMENT SUMMARY – SUMS PAID DURING OCTOBER 2016

Date	Total Issued	Payments (direct debit, cheques or electronic funds transfer)	Transaction Type EFT/CHQ/DD
06/10/2016	\$6,005.80	7	EFC
06/10/2016	\$11,566.59	18	CHQ
06/10/2016	\$519,122.75	51	EFT
13/10/2016	\$7,424.65	6	EFC
13/10/2016	\$42,359.28	50	CHQ
13/10/2016	\$1,913,402.46	304	EFT
14/10/2016	\$385.00	1	EFT
18/10/2016	\$5,500.00	1	EFT
18/10/2016	\$10,500.00	2	EFT
20/10/2016	\$556.00	6	EFC
20/10/2016	\$23,309.79	23	CHQ
20/10/2016	\$252,374.56	41	EFT
27/10/2016	\$3,331,747.86	1	EFT
27/10/2016	\$1,669.31	6	EFC
27/10/2016	\$46,647.20	28	CHQ
27/10/2016	\$3,553,211.32	385	EFT
28/10/2016	\$2,581,273.23	1	EFT
Monthly Leases	\$73,000.00		DD
GROSS	\$12,380,055.80	931	
CANCELLED PAYMENTS	-\$25,183.53	20	
NETT	\$12,354,872.27	911	

9.3.4 Councillor Appointments to Organisations and Community Bodies

FILE NUMBER: SF09/28

SUMMARY

Council may to appoint Councillor representatives to various committees, organisations and community bodies in November/December of each year. The current list is detailed in Appendix A to this report.

RECOMMENDATION

That Council appoint Councillor representatives to the committees, organisations and community bodies detailed in Appendix A.

COUNCIL RESOLUTION

Moved by Cr Bennett, Seconded by Cr Cutts

That Council appoint nominated Council delegates and substitutes to organisations and community bodies as listed on Appendix A, with the following exception:

a) Delegate appointments numbered 2 (for delegate), 4 and 11 on Appendix A be appointed via an election process.

CARRIED UNANIMOUSLY

The Chief Executive Officer Ms Noelene Duff was the Returning Officer for the conduct of an election held to appoint Councillor delegates to the committees, organisations and community bodies numbered 2, 4, and 11 of Appendix A.

ELECTION

No. 2 – Municipal Association of Victoria (One Councillor – Delegate)

There were three nominations:

Cr Massoud
Cr Munroe
Cr Stennett

A vote was conducted and Councillor Massoud was elected.

No. 4 – Whitehorse Manningham Library Corporation (Two Councillors)

There were three nominations:

Cr Davenport
Cr Ellis
Cr Massoud

A vote was conducted and Councillor Davenport and Councillor Ellis were elected.

No. 11 – Audit Advisory Committee (Two Councillors)

There were three nominations:

Cr Massoud
Cr Munroe
Cr Tescher

A vote was conducted and Councillor Tescher was elected.
Cr Munroe withdrew his nomination, Councillor Massoud was elected.

9.3.4

(cont)

COUNCIL RESOLUTION

Moved by Cr Bennett, Seconded by Cr Cutts

That Council endorse the appointment of Council Delegates as per the results of the elections for the Delegates appointments numbered 2, 4, and 11.

CARRIED UNANIMOUSLY

BACKGROUND

Councillor Representative appointments to various committees, organisations and community bodies are made by Council each year during November/December, as well as other times throughout the year as required, when new committees or groups are established.

DISCUSSION

It is suggested Council consider and resolve appointments to these groups as detailed in Appendix A.

9.3.4
(cont)

APPENDIX A

**COUNCILLOR REPRESENTATIVE APPOINTMENTS
TO THE FOLLOWING BODIES
For the Period 12 December 2016 – 21 November 2017**

NO.	BODY	COUNCILLOR NOMINATION 2016/2017
1	Local Government's Waste Management Forum to support the Metropolitan Waste Management Group (One Councillor and one substitute Councillor)	Cr Bennett Substitute: Cr Massoud
2	Municipal Association of Victoria (One Councillor and one substitute Councillor)	Cr Massoud Substitute: Cr Ellis
3	Whitehorse Business Group (Two Councillors)	Cr Liu Cr Bennett
4	Whitehorse Manningham Regional Library Corp. (Two Councillors)	Cr Davenport Cr Ellis
5	Victorian Local Governance Association (One Councillor and one substitute Councillor)	Cr Stennett Substitute: Cr Munroe
6	Eastern Region Affordable Housing Alliance (One Councillor)	Cr Ellis
7	Eastern Alliance for Greenhouse Action (EAGA) Executive Committee (One Councillor)	Cr Cutts

TRANSPORT GROUP OF COMMITTEES

NO.	BODY	COUNCILLOR NOMINATION 2016/2017
8	Eastern Transport Coalition (One Councillor)	Cr Bennett
9	Metropolitan Transport Forum (One Councillor)	Cr Munroe

9.3.4
(cont)

INTERNAL COMMITTEES

NO	BODY	COUNCILLOR NOMINATION 2016/2017
10	Advisory Committee for the review of the Chief Executive Officer's development (Mayor, Immediate Past Mayor and two Councillors)	(Mayor of the day): Cr Massoud Cr Davenport Cr Ellis Cr Stennett
11	Audit Advisory Committee (Two Councillors)	Cr Massoud Cr Tescher
12	Heritage Steering Committee (Two Councillors)	Cr Carr Cr Cutts
13	Visual Arts Committee (Two Councillors)	Cr Cutts Cr Carr
14	Whitehorse Disability Advisory Committee (One Councillor as Chair)	Cr Massoud
15	Municipal Early Years Plan Implementation Committee (Two Councillors)	Cr Massoud Cr Liu
16	Whitehorse Reconciliation Policy & Action Plan Advisory Committee (One Councillor as Chair)	Cr Cutts
17	Domestic Animal Management Plan Advisory Committee (Two Councillors)	Cr Carr Cr Liu
18	Built Environment Awards (The Mayor and two Councillors with judging to take place April 2017)	(Mayor of the day): Cr Massoud Cr Bennett Cr Ellis

Attendance

Cr Stennett left the Chamber at 8.46pm, returned at 8.48pm

9.3.5 Adoption of Instrument of Appointment and Authorisation under the Planning and Environment Act 1987

SUMMARY

The purpose of this report is to recommend approval of an Instrument of Appointment and Authorisation under the Planning and Environment Act 1987, from the Council to a position in the organisation.

COUNCIL RESOLUTION

Moved by Cr Carr, Seconded by Cr Cutts.

That Council approve the proposed appointment of authorised officer pursuant to the Planning and Environment Act 1987 as attached to this report.

CARRIED UNANIMOUSLY

BACKGROUND

The proposed Instrument of Appointment and Authorisation (pursuant to the *Planning and Environment Act 1987*) has been prepared following advice received from Council's solicitors Maddocks and is similar to that used by many Victorian municipalities.

The Instrument of Appointment and Authorisation allows Council officers to conduct their normal business in relation to enforcement of the *Planning and Environment Act 1987* and to act and commence proceedings in Council's name.

These appointments must be made by resolution of the Council; section 3(6) of the *Local Government Act 1989* defines 'resolution of the council' as including a power exercised under delegation (ie: by the Chief Executive Officer), however section 188 (2) (c) of the *Planning and Environment Act 1987* prohibits authorisations being made under delegation.

The Instrument of Appointment and Authorisation would come into force once the common seal is affixed to the Instrument.

CONSULTATION

Relevant staff including General Manager City Development and Manager Planning and Building were consulted during the preparation of the proposed Instrument of Appointment and Authorisation.

FINANCIAL IMPLICATIONS

There are no financial implications.

POLICY IMPLICATIONS

There are no policy implications.

**10 REPORTS FROM DELEGATES, SPECIAL COMMITTEE
RECOMMENDATIONS AND ASSEMBLY OF COUNCILLORS
RECORDS**

10.1 Reports by Delegates

(Council appointed delegates at Council Meeting 12 December 2016)
Refer to Agenda Item 9.3.4.

- 10.1.1 Cr Ellis reported on her attendance at the Municipal Association Victoria (MAV) Human Services Committee meeting held on the 25 November 2016.

COUNCIL RESOLUTION

Moved by Cr Bennett, Seconded by Cr Munroe.

That the reports from delegates be received and noted.

CARRIED UNANIMOUSLY

**10.2 Recommendation from the Special Committee of Council
Meeting**

No meeting held

10.3 Record of Assembly of Councillors

Meeting Date	Matter/s Discussed	Councillors Present	Officers Present	Disclosures of Conflict of Interest	Councillor /Officer attendance following disclosure
21-11-16 6.30-7.00pm	Councillor Informal Briefing Session <ul style="list-style-type: none"> 9.1.1 820-824 Whitehorse Road, Box Hill (Lot 1-9 PS 418535E) Bennettswood Reserve 	Cr Massoud (Mayor & Chair) Cr Bennett Cr Carr Cr Cutts Cr Davenport Cr Ellis Cr Liu Cr Munroe Cr Stennett Cr Tescher NB: Cr Davenport arrived at 6.45pm	N Duff J Green P Warner P Smith A De Fazio S Freud J Russell	Nil	Nil
05-12-16 6.35-11.20pm	Councillor Briefing Session <ul style="list-style-type: none"> Quarterly Performance Report Business Improvement Budget Process Briefing Capital Works & Major Projects Briefing Draft Council Agenda 12 December 2016 	Cr Massoud (Mayor & Chair) Cr Bennett Cr Carr Cr Cutts Cr Davenport Cr Ellis Cr Liu Cr Munroe Cr Stennett Cr Tescher	N Duff J Green P Warner P Smith A De Fazio S Freud D Logan T Johnson B Morrison J Gorst A Ghastine M Tate T Peak L Hall S Morison	Nil	Nil

COUNCIL RESOLUTION

Moved by Cr Ellis, Seconded by Cr Liu

That the record of Assembly of Councillors be received and noted.

CARRIED UNANIMOUSLY

11 REPORTS ON CONFERENCES/SEMINARS ATTENDANCE

- 11.1 Cr Ellis, with Mayor Cr Massoud reported on her attendance at the Alliance for Gambling reform held on the 8 December 2016.
- 11.2 Cr Liu, reported on her attendance with Cr Tescher at the MAV Land Use Planning and Building Session the 8 December 2016.

COUNCIL RESOLUTION

Moved by Cr Munroe, Seconded by Cr Liu

That the record of reports on conferences/seminars attendance be received and noted.

CARRIED UNANIMOUSLY

The Mayor thanked Councillors, Officers and members of the gallery and wished everyone a very Merry Christmas and a happy 2017.

12 CONFIDENTIAL REPORTS

COUNCIL RESOLUTION

Moved by Cr Munroe, Seconded by Cr Bennett

That in accordance with Section 89(2) (d), (e) and (h) of the Local Government Act 1989 the Council should resolve to go into camera and close the meeting to the public as the matters to be dealt with relate to contractual matters, proposed developments and any other matter which the Council or special committee considers would prejudice the Council or any person.

CARRIED UNANIMOUSLY

The meeting was closed to the public at 8.55pm.

12.1 Extension to Metro Waste Landfill Contract 2010/01

12.2 Council Owned Land - Box Hill

12.3 City of Whitehorse Australia Day Civic Awards 2017

COUNCIL RESOLUTION

Moved by Cr Munroe, Seconded by Cr Bennett

That the meeting move out of camera and be reopened to the public.

CARRIED UNANIMOUSLY

The meeting was reopened to the public at 9.08pm.

13 CLOSE MEETING

Meeting closed at 9.10pm

Confirmed this 30th day of January 2017

CHAIRPERSON