

# 2021/22 'Works Zone' Renewal Application Form and Consent

For Renewal of an Existing 'Works Zone' Only

Schedule 11, clause 1 Powers concerning parking as defined under the Local Government Act 1989, 'Council may fix, rescind or vary the days, hours and periods of time for which, and the conditions on which, vehicles may stand in a parking area in any highway or parking area'. 'Works Zone' parking prohibitions are enforceable under the Victoria Road Safety Road Rules 2017.

Enquiries regarding 'Works Zone' applications can be made to Council's Transport Team on 9262-6177.

**Please allow at least five (5) business days to process this application.**

<b>Applicant's Name</b>			
<b>Company Name (if applicable)</b>			
<b>Applicant or Company Address</b>	<b>Street:</b>		
	<b>Suburb:</b>		<b>Postcode:</b> <span style="border: 1px solid black; display: inline-block; width: 40px; height: 20px; vertical-align: middle;"></span>
<b>Email address</b>			
<b>Phone Numbers</b>	<b>Mobile:</b> <span style="border: 1px solid black; display: inline-block; width: 80px; height: 20px; vertical-align: middle;"></span>	<b>Business hours:</b> <span style="border: 1px solid black; display: inline-block; width: 80px; height: 20px; vertical-align: middle;"></span>	

<b>Development site address</b>	<b>Street:</b>			
	<b>Suburb:</b>		<b>Postcode:</b> <span style="border: 1px solid black; display: inline-block; width: 40px; height: 20px; vertical-align: middle;"></span>	
<b>'Works Zone' Frontage</b>	<b>Road Name:</b>			
	<b>Road Name:</b> <i>(if there is a second frontage)</i>			
<b>Dates that the 'Works Zone' is required to be extended from</b>	<b>Dates:</b> <div style="display: flex; align-items: center; gap: 10px;"> <div style="border: 1px solid black; padding: 2px 5px;"> </div> <div style="border: 1px solid black; padding: 2px 5px;"> </div> <div style="border: 1px solid black; padding: 2px 5px;">20</div> <div style="border: 1px solid black; padding: 2px 5px;"> </div> <div style="border: 1px solid black; padding: 2px 5px;"> </div> <div style="margin: 0 10px;">to</div> <div style="border: 1px solid black; padding: 2px 5px;"> </div> <div style="border: 1px solid black; padding: 2px 5px;"> </div> <div style="border: 1px solid black; padding: 2px 5px;">20</div> <div style="border: 1px solid black; padding: 2px 5px;"> </div> <div style="border: 1px solid black; padding: 2px 5px;"> </div> </div> <div style="display: flex; justify-content: space-around; font-size: small; margin-top: 5px;"> <span>Day</span><span>Month</span><span>Year</span><span>Day</span><span>Month</span><span>Year</span> </div>			
<b>'Works Zone, 7am to 5pm, Monday to Saturday' restriction times</b>				

Additional week/s Car Parking Bay Occupation Fee (including GST)		Payment
<b>Administration Fee</b>	<b>\$95.00</b>	<b>\$95.00</b>
<b>Car Parking Spaces</b> <small>(\$8.50 per car parking space x 6 days* = \$51.00 per week)</small>	<b>\$51.00</b> x <span style="border-bottom: 1px solid black; width: 50px; display: inline-block;"></span> x <span style="border-bottom: 1px solid black; width: 50px; display: inline-block;"></span> <small>No. of Weeks      No. of Car Parking Space/s</small>	\$ <span style="border-bottom: 1px solid black; width: 100px; display: inline-block;"></span>
<b>Metered/Ticketed Car Parking Spaces</b> <small>(\$40.00 per car parking space x 6 days* = \$240.00 per week)</small>	<b>\$240.00</b> x <span style="border-bottom: 1px solid black; width: 50px; display: inline-block;"></span> x <span style="border-bottom: 1px solid black; width: 50px; display: inline-block;"></span> <small>No. of Weeks      No. of Car Parking Space/s</small>	\$ <span style="border-bottom: 1px solid black; width: 100px; display: inline-block;"></span>

\*6 days refers to Monday to Saturday

**Total Fee (GST included)**

\$

## Terms and Condition of Consent

- This 'Renewal Consent' must be kept with the existing 'Works Zone' Consent.
- This 'Renewal Consent' extends the dates from the previous 'Work Zone' Consent' or 'Renewal Consent' from date of expiry.
- The terms and conditions set in the original 'Work Zone' Consent are valid and to be adhered to for the duration of this consent.
- Payment must be received first before the 'Works Zone' can be renewed.

## Declaration

Council reserves the right to cancel this 'Works Zone' at any time if there has been a failure to comply with any of the conditions of this consent or compliance with Council's Local Laws and the *Victoria Road Safety Road Rules 2017*:

**I have read and understand the terms and conditions relating to this application and I am aware that as the applicant / permit holder, I am responsible for all traffic management & liability associated with the operation of the 'Works Zone'.**

..... / ..... / 20.....

PRINT (FULL NAME)                      DATE                      SIGNATURE

Consent (City Of Whitehorse Internal Use Only)		
As a delegated officer, I hereby consent to the renewal of the 'Works Zone' as detailed above, providing that the conditions listed on this form are satisfied.		
..... John Nikas	.....	..... / ..... / 20.....
TRANSPORT COORDINATOR	SIGNATURE	DATE

## Application and Payment Methods

The completed application form and fees must be submitted to Council by one of the following methods prior to the application being considered:

Method	Details	Payment options
In person	Nunawading Civic Centre 379 Whitehorse Road Nunawading 9am – 5pm Monday to Friday	<ul style="list-style-type: none"> <li>• Cheque (payable to Whitehorse City Council)</li> <li>• Credit card (Visa or Mastercard)</li> <li>• EFTPOS or cash</li> </ul> <p>A credit card processing fee of 0.60% will be added to the total payment amount, debit cards are free of charge. These rates are reviewed annually, please refer to our website for updated rates.</p>
Email	<a href="mailto:customer.service@whitehorse.vic.gov.au">customer.service@whitehorse.vic.gov.au</a>	<ul style="list-style-type: none"> <li>• Application and Credit Card Payment Form must be sent as <b><u>two (2) separate</u></b> attachments in an email</li> </ul> <p>A credit card processing fee of 0.60% will be added to the total payment amount, debit cards are free of charge. These rates are reviewed annually, please refer to our website for updated rates.</p>

*The personal information requested on this form and collected by Council is necessary for the administration and enforcement of temporary part/full road closures under the Road Management Act 2004 and/or the Local Government Act 1989. This information will be used solely by Council for that /those primary purposes or directly related purposes. The intended recipients of the information are Council officers. Council may disclose the personal information collected on this form to law enforcement agencies, courts and other organisations authorised to collect it pursuant to law. Individuals have a right to seek access to their personal information held by Council and may make corrections to that information by contacting Council's Transport Team on 9262-6177. You may view Council's Privacy Policy on our website [www.whitehorse.vic.gov.au](http://www.whitehorse.vic.gov.au) or obtain a copy from any of the Council offices.*

\*\*\* must be a separate attachment on your email \*\*\*



## Credit Card Payment Request Form 'Works Zone' Renewal Application

Receipt No:

### PAYMENT DETAILS: (Please use CAPITAL LETTERS)

Name (as shown on credit card)			
Company Name (if applicable)			
Applicant or Company Address	Street:		
	Suburb:		Postcode:
Email address			
Phone Numbers	Mobile:		Business hours:
Dates that the 'Works Zone' is required	Dates:		
	<div><div></div><div></div><div></div><div></div><div>20</div><div></div><div></div></div> <div>Day</div> <div>Month</div> <div>Year</div>	to	<div><div></div><div></div><div></div><div></div><div>20</div><div></div><div></div></div> <div>Day</div> <div>Month</div> <div>Year</div>

#### Account RC 451

'Works Zone' Car Parking Space Occupation Fee (including GST)	Payment
Administration Fee	\$95.00
Total Car Parking spaces	\$ _____

#### Account RC 076

Total <u>Ticketed</u> Car Parking Spaces	\$ _____
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	Payment
<b>TOTAL FEE (GST included)</b> <i>To be debited</i>	\$ _____

Card type: ☐ Visa ☐ Mastercard (Please circle)

Card no:

(Please note that American Express and Diners Club cards are not accepted)

A credit card processing fee of 0.60% will be added to the total payment amount, debit cards are free of charge. These rates are reviewed annually, please refer to our website for updated rates.

Expiry Date: ...../...../..... Signature: ..... Date: ...../...../20.....

The personal information requested on this form is necessary for the assessment of this application for a temporary part/full road closure under the *Road Management Act 2004* and/or the *Local Government Act 1989*. This information will be used solely by Council for that /those primary purposes. The intended recipients of the information are Council officers. Individuals have a right to seek access to their personal information held by Council and may make corrections to that information by contacting Council's Transport Team on 9262-6177. You may view Council's Privacy Policy on our website [www.whitehorse.vic.gov.au](http://www.whitehorse.vic.gov.au) or obtain a copy from any of the Council offices.