



Whitehorse City Council
379-397 Whitehorse Road
Nunawading VIC 3131
Locked Bag 2 Nunawading DC VIC 3131
DX13209 MITCHAM
ABN: 39 549 568 822

Telephone: (03) 9262 6333
Fax: (03) 9262 6490
TTY: (03) 9262 6325
TIS: 131 450
customer.service@whitehorse.vic.gov.au
www.whitehorse.vic.gov.au

APPLICATION FOR REAL ESTATE AGENT ADVERTISING SIGNS

Displays allowed:

- Not more than 2 portable signs per property and 1 advertising sign outside the property for sale or lease in Whitehorse
- One sign and or goods to be placed outside your business premise in Whitehorse
- Sign is to be no more than 1M x 600mm

Fees: \$500.00

Selections available (Please tick appropriate boxes)

- Portable Advertising Signs
- Advertising Board outside your business premise in Whitehorse
- Goods outside your business premise in Whitehorse

Applicant's Name:

Business Location:

Postal Address:

Telephone Number:

Signature: **Date:**

All Agents are required to obtain a Permit for all items to be placed on a footpath or reservation. 1.8 meters of clear path must be maintained between the property line and the sign. Any permit issued will be required to be renewed annually. The permit is not transferable.

To process your permit we require:

1. The completed permit application form
2. A Certificate of Currency for your current Public Liability Insurance showing a current expiry date, a minimum indemnity of \$10M. **(a Tax Invoice will not be accepted)**
3. Your Payment of \$500.00 (GST exempt)

The personal information on this form is being collected by Council to enable the processing of an Application for Temporary Use of Council Land and for the purpose of administration of relevant Acts, Regulations and Local Laws. The personal information will be used by Council for that primary purpose or directly related purposes only. The information will not be released unless required by law. The applicant may apply to Council for access and/or amendments of the information

FOR OFFICE USE ONLY

CASHIER PLEASE NOTE: Before accepting payment, please ensure that a copy of the current Public Liability Insurance Policy is attached to this application form.

Date: Amount Paid:

Receipt No:



LC PP/LLAWS

PAYMENT OPTIONS

1) IN PERSON

At any Council Service Centre. Pay by cash, cheque, eftpos or credit card.

- Whitehorse Civic Centre
379 Whitehorse Road, Nunawading
Phone 9262 6333
- Box Hill Town Hall
1022 Whitehorse Road, Box Hill
- Forest Hill Chase Shopping Centre
Shop 275, Canterbury Road, Forest Hill

2) MAIL

Cheque or money order (payable to City of Whitehorse) or credit card (provide details below).

Card type: (Tick one box) Visa MasterCard
(Please note that American Express and Diners Club are not accepted)

Card number: / /

Expiry date: / **Authorised amount: \$**

Signature: **Date:**