



# Application for Extension of Time to a Planning Permit

This application can be lodged online

(Under Section 69 of the *Planning & Environment Act 1987*)

Office Use Only	
Date Received	
Application Fee	\$330
Receipt Number	
Extension Approved	1 year / 2 year / Refused /Other:
Responsible Officer	
New Start Date	
New Completion Date	

## Privacy Notification

The personal information requested on this form is collected for planning purposes in accordance with the *Planning & Environment Act 1987* (the *Act*). If you fail to provide contact details your submission will not be considered. All information collected as part of this permit application will be made available for public inspection in accordance with Section 51 of the *Act*, unless you specifically request confidentiality. The information collected about you as part of the planning permit process will be made available at your request.

**PLEASE PRINT CLEARLY**

## Extension of Time Request

Time requested:

One Year     Two Years     Other (please specify): \_\_\_\_\_

Extension of time relates to:

Commencement Expiry     Completion Expiry     Commencement and Completion Expiry

## PLEASE NOTE

A permit holder may request an extension of time before or within 6 months after the commencement expiry date, where the use or development allowed by the permit has not yet started; or within 12 months after the permit expiry date, where the development allowed by the permit has lawfully started before the permit expires.

If the request is made out of time, Council cannot consider the request and the permit holder will not be able to apply to VCAT for a review of the matter.

## Applicant & Owners Name and Contact Details

The person you want Council to communicate with about the application.

Name: \_\_\_\_\_  
Organisation: \_\_\_\_\_  
Postal Address: \_\_\_\_\_  
Postcode: \_\_\_\_\_  
Phone No: \_\_\_\_\_  
Mobile phone: \_\_\_\_\_  
Email: \_\_\_\_\_  
Fax: \_\_\_\_\_

Owner's Details (if not applicant)

Name: \_\_\_\_\_  
Organisation: \_\_\_\_\_  
Postal Address: \_\_\_\_\_  
Postcode: \_\_\_\_\_

## The Land

Address of the land the planning application relates to:

Street No: \_\_\_\_\_ Level: \_\_\_\_\_  
Unit No: \_\_\_\_\_ Street Name: \_\_\_\_\_  
Suburb: \_\_\_\_\_ Postcode: \_\_\_\_\_

## Planning Permit Number

Planning Permit Number of the permit to be extended:

Date of original permit issued:

**Reason for the Extension Request**

Why is the extension of time required?

Attach additional page if required.

Multiple horizontal lines for text input.

**PLEASE NOTE**

This section must be completed for Council to consider this request.

**Declaration by Owner or Occupier**

This part must be completed by the owner or occupier.

**I consent to this application being made:**

Name:

Signature:

X

Date:

00 / 00 / 0000

**PLEASE NOTE**

Proof of ownership or occupancy may be required.

**Declaration by Applicant**

This part must be signed.

**I declare that all information in this application is true and correct:**

Name:

Signature:

X

Date:



00 / 00 / 0000

**PLEASE NOTE**

It is against the law to provide false or misleading information, which could result in a fine.

**Lodgement**

Lodge the completed and signed form, appropriate fee and any attached documents to:

Mail , including cheque (payable to the 'Whitehorse City Council')  
Locked Bag 2  
Nunawading Delivery Centre VIC 3131  
  
In Person   
Nunawading Civic Centre, 379 Whitehorse Road, Nunawading

**PLEASE NOTE**

This application form must be completed in full and the application fee must be paid prior to this request being lodged.

**Planning and Building Department**  
General Enquiries: (03) 9262 6303 | Email: customer.service@whitehorse.vic.gov.au