



APPLICATION FOR PLANNING PERMIT

Please note Planning Applications can be lodged online

Office Use Only

Date Received		Receipt No.	
Fee		App. No.	WH/

Privacy Notification

The personal information requested on this form is collected for planning purposes in accordance with the *Planning & Environment Act 1987* (the *Act*). If you fail to provide contact details, your submission will not be considered. All information collected as part of this permit application will be made available for public inspection in accordance with Section 51 of the *Act*, unless you specifically request confidentiality. The information collected about you as part of the planning permit process will be made available at your request.

PLEASE PRINT CLEARLY

Pre-application Meeting

Has there been a pre-application meeting with a Council Officer?

Yes

If **yes**, with whom? _____

No

Date of meeting: _____

Application Type

Is this a VicSmart Application?

Yes

If **yes**, please specify which VicSmart class or classes: _____

No

VICSMART

PLEASE NOTE:

If the application falls into one of the classes listed under Clause 92 or the schedule to Clause 94, it is a VicSmart application.

Council reserves the right to confirm whether this is a VicSmart application.

Applicant & Owners Name and Contact Details

The person you want council to communicate with about the application.

Name: _____

Organisation: _____

Postal Address: _____

Postcode: _____

Contact phone: _____

Mobile phone: _____

Email: _____

Owner's Details (if not applicant)

Name: _____

Organisation: _____

Postal Address: _____

Postcode: _____

The Land

Address of the land the planning application relates to:

Street No: _____

Level: _____

Unit No: _____

Street Name: _____

Suburb: _____

Postcode: _____

Encumbrances on Title

Is the land affected by an encumbrance such as a restrictive covenant, section 173 agreement or other obligation on title such as an easement or building envelope? (Please tick)

Yes

If **yes**, attach a copy of the document specifying details of the encumbrance.

Does this proposal breach any of these encumbrances?

If **yes**, please contact Council as Council must not grant a permit that authorises anything that would result in a breach of a registered restrictive covenant.

If **no**, briefly explain your reasons.

No

Proceed to next section

The Proposal

For what use, development or other matter do you require a permit?

Current Land Use

Describe how the land is used now: eg; single dwelling, shop, factory, medical centre, vacant land etc.

Cost of Proposed Buildings and Works

Estimated Cost of Development

Cost \$ _____ (You may be required to verify this estimate)
(Write 'NIL' if no development is proposed, e.g. change of use, subdivision, removal of covenant, liquor licence)

PLEASE NOTE:

A Metropolitan Planning Levy Certificate must be submitted with any application with a cost of development in excess of the threshold stipulated by the State Revenue Office Victoria. Otherwise, the application cannot be accepted.

Declaration – Complete Part A or C as Required (Part B is Optional)

This form **MUST** be signed

A. Owner & Applicant:

I declare that I am the applicant and owner of the land and all the information in this application is true and correct:

Name: _____

Signature: _____

X

Date: _____ / _____ / _____

B. Owner: (optional)

I declare that I am the owner of the land and I have seen this application:

Name: _____

Signature: _____

X

Date: _____ / _____ / _____

C. Applicant:

I declare that I am the applicant and:

- I have notified the owner about this application;
- And all the information in this application is true and correct.

Name: _____


Signature: _____


X

Date: _____ / _____ / _____

Lodgement & Fee

Lodge the completed and signed form, appropriate fee and any attached documents to:

Mail , Including cheque (payable to 'Whitehorse City Council') or Credit Card Direct Debt Form
Locked Bag 2, Nunawading Delivery Centre VIC 3131

In Person  Nunawading Civic Centre, 379 Whitehorse Road, Nunawading

PLEASE NOTE:

Applications will not be accepted unless minimum standard of information (including the application fee) is provided to Council at the time of lodgement.
It is against the law to provide false or misleading information, which could result in a fine

Planning and Building Department

Enquiries: (03) 9262 6303 | Email: customer.service@whitehorse.vic.gov.au