



# APPLICATION TO AMEND A PLANNING PERMIT

UNDER SECTION 72 of the *PLANNING AND ENVIRONMENT ACT 1987*  
Please note Planning Applications can be lodged online

Office Use Only			
Date Received		Receipt No.	
Fee		App. No.	WH/

## Privacy Notification

The personal information requested on this form is collected for planning purposes in accordance with the *Planning & Environment Act 1987* (the *Act*). If you fail to provide contact details your submission will not be considered. All information collected as part of this permit application will be made available for public inspection in accordance with Section 51 of the *Act*, unless you specifically request confidentiality. The information collected about you as part of the planning permit process will be made available at your request.  
**PLEASE PRINT CLEARLY**

## Pre-application Meeting

Has there been a pre-application meeting with a Council Officer?

Yes      If yes, with whom? \_\_\_\_\_

No      Date of meeting: \_\_\_\_\_

## Applicant & Owners Name and Contact Details

The person you want Council to communicate with about the application.

Name: \_\_\_\_\_  
Organisation: \_\_\_\_\_  
Postal Address: \_\_\_\_\_  
Postcode \_\_\_\_\_

Phone No: \_\_\_\_\_  
Mobile phone: \_\_\_\_\_  
Email: \_\_\_\_\_

Owner's Details (if not applicant)

Name: \_\_\_\_\_  
Organisation: \_\_\_\_\_  
Postal Address: \_\_\_\_\_  
Postcode \_\_\_\_\_

## The Land

Address of the land the planning application relates to:

Street No: \_\_\_\_\_ Level: \_\_\_\_\_  
Unit No: \_\_\_\_\_ Street Name: \_\_\_\_\_  
Suburb: \_\_\_\_\_ Postcode \_\_\_\_\_

## Planning Permit Number

Planning Permit Number of the permit to be amended. \_\_\_\_\_

## Encumbrances on Title

Is the land affected by an encumbrance such as a restrictive covenant, section 173 agreement or other obligation on title such as an easement or building envelope?

Yes      *If yes, attach a copy of the document specifying details of the encumbrance.*

Does this proposal breach any of these encumbrances?  
If **yes**, please contact Council as Council must not grant a permit that Authorises anything that would result in a breach of a registered restrictive covenant.  
If **no**, briefly explain your reasons.

\_\_\_\_\_

No      *Proceed to next section*

## Cost of Buildings and Works with Respect to the Changes

Please indicate the cost with respect to the changes **only**. (the difference between total original cost an increased cost due to the change)

Cost \$ \_\_\_\_\_ (You may be required to verify this estimate)  
(Write 'NIL' if no development is proposed or the proposed amendment will reduce the cost)

## The Amendment Proposal

Describe the changes proposed to the plans and/or the conditions of the permit. List Condition numbers to be changed, if applicable.

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Why is the amendment required? State the reasons of change.

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## Declaration – Complete Part A or C as Required (Part B is Optional)

This form MUST be signed

### A. Owner & Applicant:

I declare that I am the applicant and owner of the land and all the information in this application is true and correct:

Name:

Signature:

X

Date:

\_\_\_ / \_\_\_ / \_\_\_

### B. Owner: (optional)

I declare that I am the owner of the land and I have seen this application:

Name:

Signature:

X

Date:

\_\_\_ / \_\_\_ / \_\_\_

### C. Applicant:

I declare that I am the applicant and:

- I have notified the owner about this application;
- And all the information in this application is true and correct.

Name:

Signature:


X


Date:

\_\_\_ / \_\_\_ / \_\_\_

## Lodgement & Fee

Lodge the completed and signed form, appropriate fee and any attached documents to:

Mail , including cheque (payable to the 'Whitehorse City Council') or Credit Card Direct Debt Form  
Locked Bag 2, Nunawading Delivery Centre VIC 3131

In Person  Nunawading Civic Centre, 379 Whitehorse Road, Nunawading

### PLEASE NOTE:

A minimum standard of information (including the application fee) is required to be provided to Council prior to the application being lodged.

It is against the law to provide false or misleading information, which may result in a fine.

Planning and Building Department

Enquiries: (03) 9262 6303 | Email: [customer.service@whitehorse.vic.gov.au](mailto:customer.service@whitehorse.vic.gov.au)