



APPLICATION FOR A FINE PAYMENT ARRANGEMENT

IMPORTANT INFORMATION – Please read carefully

1. A payment arrangement application must be submitted in writing within 28 days of the infringement date to avoid additional costs and further action. **Your fine will be placed 'on hold' during the extension of time period to pay the fine.**
2. Council staff members are not permitted to enter into a discussion on the merits of the alleged offence or the success of a review.
3. Council will make a decision based on the information provided.
4. Complete the form by printing clearly using BLOCK letters. You must sign the form.
5. A separate application should be submitted for each fine.
6. Send to either customer.service@whitehorse.vic.gov.au or Locked Bag 2, Nunawading DC VIC 3131
7. For more information - <https://www.whitehorse.vic.gov.au/living-working/fines/payment-arrangement>

Once a decision has been made, you will be notified by Council to the postal or email address you provided in accordance with *Infringements Act 2006*.



For what type of fine are you seeking a payment arrangement?

- ☐ Parking ☐ Local Law, EPA, FRV ☐ Animals ☐ Environmental Health

Type of Payment Arrangement requested?

- ☐ Council Extension of Time ☐ Fines Victoria Instalment Payments (Not available for Local Law Fines)

Please indicate who is seeking a payment arrangement:

- ☐ Owner and Driver of the Vehicle ☐ Other Person with consent (You must also complete the "Consent for someone to apply on your behalf" section on the reverse side of this page) ☐ Authorised Company Representative ☐ Nominated Driver (The vehicle's owner must complete a [Driver Nomination Form](#) also called an 'Operator Owner Onus Form' available on the Council website)

Applicant Details (*Mandatory information)

*Name: _____

*Phone : _____

*Residential Address (NOT PO Box): _____

*Suburb: _____

*State: _____

*Postcode: _____

*Postal Address: _____

*Suburb: _____

*State: _____

*Postcode: _____

*Date Of Birth: _____

*Driver's License Number: _____

*Driver's License
State/Country of Issue: _____

*Email: _____

Fine Details

*Fine (Infringement) Number: _____

*Vehicle Registration: _____
(for a for a parking-related fine)

*Alleged Offence Date: _____

*Alleged Offence Location: _____



Whitehorse City Council
379-399 Whitehorse Road, Nunawading
Locked Bag 2, Nunawading Delivery Centre VIC 3110

ABN 39 549 568 822

Telephone: 03 9262 6333
TTY: 03 9262 6323 TIS 131450
Email: customer.service@whitehorse.vic.gov.au
Website: www.whitehorse.vic.gov.au

Must be FULLY completed if another person is applying on your behalf

I (Name) _____ give consent to (Name) _____ to apply for a payment arrangement on my behalf.

Signature of person giving consent _____

Signature of person receiving consent _____ Date _____

NOTE: To formally nominate a person as being the driver at the time a vehicle-related fine was issued, please complete a '[Driver Nomination Form](#)' also called an 'Operator Owner Onus Form' available on the Council website.

REQUEST DETAILS

Explain and provide details of your application below (Also provide any supporting evidence). PLEASE PRINT CLEARLY

Declaration Details

I understand that this is the only payment arrangement request for this fine that I am able to submit pursuant to s.22 (2) of the *Infringements Act*. I declare that the information that I have supplied in this form and any attachments to this form are true and correct to the best of my knowledge. I understand that by making a false or misleading statement in support of this application, I may be prosecuted.

*Signature of Applicant: _____ *Date: _____

Privacy Statement

The collection and handling of personal information is in accordance with Whitehorse City Council's Information Privacy Policy which is displayed on Council's website and available for inspection at, or collection from, Council's Customer Service Centre.