



APPLICATION FOR A FINE PAYMENT ARRANGEMENT

IMPORTANT INFORMATION – Please read carefully

1. A payment arrangement application must be submitted in writing within 28 days of the infringement date to avoid additional costs and further action.
 2. Council staff members are not permitted to enter into a discussion on the merits of the alleged offence or the success of a review.
 3. Council will make a decision based on the information provided.
 4. Complete the form by printing clearly using BLOCK letters. You must sign the form.
 5. A separate application should be submitted for each application.
 6. Send to either customer.service@whitehorse.vic.gov.au or Locked Bag 2, Nunawading DC VIC 3131
 7. For further information, refer to www.whitehorse.vic.gov.au/request-fine-payment-arrangement
- Once a decision has been made, you will be notified by Council to the postal or email address you provided in accordance with *Infringements Act 2006*.



For what type of fine are you seeking a payment arrangement?

Parking

Local Law, EPA, FRV

Animal

Please indicate who is seeking a payment arrangement:

Owner and Driver of the Vehicle

Other Person with consent (You must also complete the “Consent for someone to apply on your behalf” section on the reverse side of this page)

Authorised Company Representative

Nominated Driver (The vehicle’s owner must complete a ‘[Driver Nomination Form](#)’ also called an ‘Operator Owner Onus Form’ available on the Council website)

Applicant Details (*Mandatory information)

*Name:

*Phone :

*Residential Address (NOT PO Box):

*Suburb: _____

*State: _____

*Postcode: _____

*Postal Address:

*Suburb: _____

*State:

*Postcode: _____

*Date Of Birth: _____

*Driver’s License Number:

*Driver’s License State/Country of Issue: _____

*Email:

Fine Details

*Fine (Infringement) Number:

*Vehicle Registration:

 (for a parking-related fine)

*Alleged Offence Date:

*Alleged Offence Location:



Whitehorse City Council
379-399 Whitehorse Road, Nunawading
Locked Bag 2, Nunawading Delivery Centre VIC 3110
DX13209 MITCHAM

ABN 39 549 568 822

Telephone: 03 9262 6333
TTY: 03 9262 6323 TIS 131450
Email: customer.service@whitehorse.vic.gov.au
Website: www.whitehorse.vic.gov.au

Must be FULLY completed if another person is applying on your behalf

I (Name) _____ give consent to (Name) _____ to apply for a payment arrangement on my behalf.

Signature of person giving consent _____

Signature of person receiving consent _____ Date _____

NOTE: To formally nominate a person as being the driver at the time a vehicle-related fine was issued, please complete a '[Driver Nomination Form](#)' also called an 'Operator Owner Onus Form' available on the Council website.

REQUEST DETAILS

Please provide and extension of time to pay Please send to Fines Victoria for a payment plan

Explain and provide details of your application below (Also provide any supporting evidence). PLEASE PRINT CLEARLY

Declaration Details

I understand that this is the only payment arrangement request for this fine that I am able to submit pursuant to s.22 (2) of the *Infringements Act*. I declare that the information that I have supplied in this form and any attachments to this form are true and correct to the best of my knowledge. I understand that by making a false or misleading statement in support of this application, I may be prosecuted.

***Signature of Applicant:** _____ ***Date:** _____

Privacy statement

The personal information on this form is being collected by Whitehorse City Council to enable the processing of payment arrangement request against a fine and for the purpose of administration of relevant Acts, Regulations and Local Laws. The personal information will be used by Whitehorse City Council for that purpose or directly related purposes only. The information will not be released unless required by law. The applicant may apply to Whitehorse City Council for access and/or amendments to the information.