



Whitehorse City Council
379-399 Whitehorse Road, Nunawading
Locked Bag 2, Nunawading Delivery Centre VIC 3110
DX13209 MITCHAM

ABN 39 549 568 822

Telephone: 03 9262 6333
TTY: 03 9262 6323 TIS 131450
Email: customer.service@whitehorse.vic.gov.au
Website: www.whitehorse.vic.gov.au

REQUEST TO GO TO THE MAGISTRATES' COURT

IMPORTANT INFORMATION – Please read carefully

1. An application must be submitted in writing within 28 days of the infringement date to avoid additional costs and further action.
2. Council staff members are not permitted to enter into a discussion on the merits of the alleged offence nor are they allowed to provide legal advice.
3. To save costs and if you have not already done so, **first consider appealing the fine** - www.whitehorse.vic.gov.au/request-go-magistrates-court
4. Council will progress your application and lodge at Court using the information provided.
5. Complete the form by printing clearly using BLOCK letters. You must sign the form.
6. An application should be submitted for each fine.
7. Send to either customer.service@whitehorse.vic.gov.au or Locked Bag 2, Nunawading DC VIC 3131



For what type of fine are you seeking have heard by a Magistrate?

Parking

Local Law, EPA, FRV

Animals

You must indicate who is seeking to refer the matter to Magistrates' Court:

**Owner and Driver
of the Vehicle**

**Other Person with
consent** (You must also
complete the "Consent
for someone to apply
on your behalf" section
on the reverse side of
this page)

**Authorised
Company
Representative**

Nominated Driver (The vehicle's
owner must complete a '[Driver
Nomination Form](#)' also called an
'Operator Owner Onus Form'
available on the Council website)

Applicant Details (*Mandatory information)

*Name:

*Phone :

*Residential Address (NOT PO Box):

*Suburb: _____

*State: _____

*Postcode: _____

*Postal Address:

*Suburb: _____

*State:

*Postcode: _____

*Date Of Birth: _____

*Driver's License Number:

*Driver's License State/Country of
Issue: _____

*Email:

Fine Details

*Fine (Infringement) Number:

*Vehicle Registration:

_____ (for a
parking-related fine)

*Alleged Offence Date:

*Alleged Offence Location:



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Must be FULLY completed if another person is applying on your behalf.

I (Name) _____ give consent to (Name) _____ to apply for a Court Request on my behalf.

Signature of person giving consent _____

Signature of person receiving consent _____ Date _____

NOTE: To formally nominate a person as being the driver at the time a vehicle-related fine was issued, you need to complete a '[Driver Nomination Form](#)' also called an 'Operator Owner Onus Form' available on the Council website.

DETAILS

Explain and provide details of your application below (Also attach any supporting evidence including copy of current driver's licence or passport). PLEASE PRINT CLEARLY

Declaration Details

I declare that the information that I have supplied in this form and any attachments to this form are true and correct to the best of my knowledge. I understand that by making a false or misleading statement in support of this application, I may be prosecuted.

*Signature of Applicant: _____ *Date: _____

Privacy statement

The personal information on this form is being collected by Whitehorse City Council to enable the processing a request to be heard from by magistrate against a fine and for the purpose of administration of relevant Acts, Regulations and Local Laws. The personal information will be used by Whitehorse City Council for that purpose or directly related purposes only. The information will not be released unless required by law. The applicant may apply to Whitehorse City Council for access and/or amendments to the information.