



Whitehorse City Council

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RATES CHANGE OF NAME AND/OR ADDRESS FORM

- The relevant sections are to be completed and signed by the property owner, their legal representative or authorised person (supporting documentation required).
 - This form is not to be used for change of property ownership. A copy of a current Certificate of Title or Notice of Acquisition is required.
 - You must complete a separate form for each property owned.
- * You must provide supporting documentation for a change of name. This may include a copy of a Marriage Certificate issued by Births, Deaths and Marriages Victoria, a Decree Nisi (in case of a divorce), a Birth Certificate or Change of Name Certificate.

Property Address:

Assessment Number:

Email:

Tel Mobile: Work: Home:

CHANGE OF NAME - *Supporting documentation required

This is the name to be shown on your rate notice

Reason	Married	Deceased	Other	–	Please Give Details
Date	-- / -- / --	-- / -- / --	-- / -- / --		

PREVIOUS NAME DETAILS

Title: Given Names: SURNAME: Date of Birth:

Title: Given Names: SURNAME: Date of Birth:

NEW NAME DETAILS

Title: Given Names: SURNAME: Date of Birth:

Title: Given Names: SURNAME: Date of Birth:

CHANGE OF ADDRESS

Title: Given Names: SURNAME: Date of Birth:

Title: Given Names: SURNAME: Date of Birth:

RESIDENTIAL ADDRESS (Where you currently live)

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POSTAL ADDRESS (For correspondence - complete only if different to where you currently live)

.....

Name: Signature: Date:
(Owner's Signature, Legal Representative or Authorised Person)

Council abides by the *Privacy and Data Protection (PDP) Act 2014 (Vic)* and Part 5 of the *Emergency Services and Volunteers Fund Levy Act 2012*. It holds and manages ratepayer's and customer's personal information to facilitate Council's services and to collect Council's fees and charges. Council's officers and contractors may access personal information held by Council, but only to the extent necessary to provide services to you on Council's behalf or to Council. Council's contractors are also required to comply with the *PDP Act*. The types of contractors holding personal information may be external service providers or debt recovery agencies, and they will only hold personal information that is necessary to provide services. At times Council may be legally required to disclose personal information, for instance to the police, courts or other authorised organisations. For further information on privacy matters call 9262 6333. You may view Council's Privacy Policy on its website <https://www.whitehorse.vic.gov.au/about-council/what-we-do/publications/privacy-statement> or obtain a copy from a Council's Service Centre.