



City of Whitehorse

MINUTES

Ordinary Council Meeting

**Held in the
Council Chamber
Box Hill Town Hall**

1022 Whitehorse Road, Box Hill

on

Monday 1 February 2016

at 7.00 p.m.

Members: Cr Philip Daw (Mayor), Cr Bill Bennett,
Cr Raylene Carr, Cr Robert Chong AM,
Cr Andrew Davenport, Cr Helen Harris OAM,
Cr Sharon Ellis, Cr Denise Massoud,
Cr Andrew Munroe, Cr Ben Stennett

Ms Noelene Duff
Chief Executive Officer

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Meeting opened at 7.00pm

Present: Cr Daw (Mayor), Cr Bennett, Cr Carr, Cr Chong AM, Cr Davenport, Cr Ellis,
Cr Harris OAM, Cr Massoud, Cr Munroe, Cr Stennett.

AGENDA

1 PRAYER

1a Prayer for Council

We give thanks, O God, for the Men and Women of the past whose generous devotion to the common good has been the making of our City.

Grant that our own generation may build worthily on the foundations they have laid.

Direct our minds that all we plan and determine, is for the wellbeing of our City.

Amen.

1b Aboriginal Reconciliation Statement

"In the spirit of reconciliation we acknowledge the Wurundjeri as the traditional owners of the land on which we are gathered."

2 WELCOME AND APOLOGIES

The Mayor welcomed all.

APOLOGIES: Nil

3 DISCLOSURE OF CONFLICT OF INTERESTS

None Disclosed.

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

Minutes of the Ordinary Council Meeting 14 December 2015 and Confidential Minutes 14 December 2015.

COUNCIL RESOLUTION

Moved by Cr Bennett, Seconded by Cr Ellis.

That the minutes of the Ordinary Council Meeting of 14 December 2015 and the Confidential Council Meeting Minutes 14 December 2015 having been circulated now be confirmed.

CARRIED UNANIMOUSLY

5 RESPONSES TO QUESTIONS

5.1 Peter Carter, Box Hill North

Mr Carter submitted a question about Blackburn to Nunawading Northern shared use path within the railway reserve corridor.

The Chief Executive Officer Ms Noelene Duff responded to the question on behalf of Council.

6 NOTICES OF MOTION

6.1 Notice of Motion 92 – Cr Davenport

COUNCIL MOTION

Moved by Cr Davenport, Seconded by Cr Ellis.

That Council:

- 1. Writes to Minister Wynne seeking a meeting between relevant Council Officers, Councillors from Riversdale Ward, and representatives from the community to provide community feedback on Whitehorse Planning Scheme Amendment C210.*
- 2. Present all of the objections received by Council in relation to Whitehorse Planning Scheme Amendment C210 to the Minister of Planning.*

CARRIED UNANIMOUSLY

6.2 Notice of Motion 93 – Cr Munroe

COUNCIL MOTION

Moved by Cr Munroe, Seconded by Cr Massoud.

That in relation to the State Government's proposed Shared User Path between Middleborough and Springvale Roads, Council resolves that it:

- 1. Does not support the use of Elmore Walk as part of the route.*
- 2. Will continue to advocate for the community proposals of a northern alignment.*
- 3. Expresses its profound concern at the lack of separation and ensuing conflict of east-west shared user path traffic and north-south commuter/pedestrian traffic at Blackburn station.*

CARRIED UNANIMOUSLY

6.3 Notice of Motion 94 – Cr Munroe

COUNCIL MOTION

That Council calls on the State Government to construct a new station underpass as part of the Blackburn Rd Grade Separation works to enable increased commuter capacity, disability compliance and improved urban design outcomes for the precinct.

PROCEDURAL MOTION

Moved by Cr Munroe, Seconded by Cr Harris.

That the motion be withdrawn

CARRIED UNANIMOUSLY

6.4 Notice of Motion 95 – Cr Massoud

COUNCIL MOTION

Moved by Cr Massoud, Seconded by Cr Munroe.

That Council call on the State Government and write to the Premier and the Minister for Transport calling for a redevelopment of Blackburn Station to include works that ensures the station complies with current accessibility standards and is comparable to those provided at Mitcham and Nunawading Stations. Any development must also ensure ability to accommodate predicted growth in commuter capacity, provide improved urban design outcomes and provide safe access for all commuters at all times.

CARRIED UNANIMOUSLY

7 PETITIONS

7.1 Planning Application WH/2015/519 – 26 - 32 McDowall Street, Mitcham.

Petition received with 89 signatures expressing concern about the effect this proposed development for a five storey 88 unit building at 26-32 McDowall Street, Mitcham will have on the surrounding area.

COUNCIL RESOLUTION

Moved by Cr Stennett, Seconded by Cr Harris.

That the petition be received and referred to the General Manager City Development for appropriate action and response.

CARRIED UNANIMOUSLY

8 URGENT BUSINESS

Nil

9 COUNCIL REPORTS

9.1 CITY DEVELOPMENT

Strategic Planning

9.1.1 Consideration of Submissions to Amendment C182 - Request to rezone 217 and 219-223 Burwood Highway, Burwood East from the Residential Growth Zone to the Mixed Use Zone

FILE NUMBER: 16/2898

SUMMARY

Amendment C182 was on public exhibition from 19 November 2015 until 21 December 2015. Four submissions were received about the amendment. This report discusses the issues raised during the exhibition period and recommends that the amendment and the submissions be referred to an independent Planning Panel for consideration.

COUNCIL RESOLUTION

Moved by Cr Davenport, Seconded by Cr Bennett.

That Council:

- A. Being the Planning Authority, having considered the submissions in relation to Amendment C182, request the Minister for Planning appoint an Independent Panel to consider the Amendment and the submissions in accordance with the Planning and Environment Act 1987.***
- B. Advise all submitters of the request for an Independent Planning Panel.***

CARRIED UNANIMOUSLY

BACKGROUND

On 29 July 2015 Council received a request to consider an amendment to the Whitehorse Planning Scheme (Planning Scheme). The request concerned the sites at 217 and 219-223 Burwood Highway, Burwood East (subject sites) and sought the rezoning of the land from the Residential Growth Zone (RGZ) to the Mixed Use Zone (MUZ) and the application of an Environmental Audit Overlay (EAO).

At the Council Meeting on 21 September 2015 Council resolved to seek authorisation from the Minister for Planning to prepare and exhibit Amendment C182 to the Planning Scheme.

CONSULTATION

Public notice

Exhibition of the amendment occurred in the form prescribed by the *Planning and Environment Act 1987*. Exhibition took place from Thursday 19 November 2015 until Monday 21 December 2015. Exhibition involved the direct notification of owners and occupiers of properties surrounding the subject sites, totalling approximately 757 letters. The notification of properties in the area included a cover letter and the statutory notice of amendment.

Relevant Ministers, bodies and referral authorities were also notified, together with the publication of the Notice of Preparation of Amendment in the Whitehorse Leader and the Government Gazette for one week.

For the duration of the exhibition period copies of the amendment documents were available for viewing on Council's website and in hardcopy at Council's Civic Centre in Nunawading, Council's Box Hill and Forest Hill Service Centres and the libraries in Whitehorse.

9.1.1 (cont)

SUBMISSIONS

During the exhibition Council officers received several phone inquiries regarding the amendment and in particular the potential development that could occur on the site. Officers advised that the proponent has indicated in their amendment request that the landowner intends to develop a mixed use development, comprising a Bob Jane T-Mart on 219-223 Burwood Highway and retain the existing petrol station use on 217 Burwood Highway.

During the exhibition period three submissions were received to the amendment, two opposing and one in support. One submission, which had no concerns about the amendment, was received after the exhibition period.

DISCUSSION

Support for the amendment

One submission was received in support of the amendment. Submission 2 was lodged on behalf of Carwood Pty Ltd, the owner of the property at 217 Burwood Highway, Burwood East.

Submission 4 was lodged by the Environment Protection Authority after the exhibition period. The submission had no concerns with the amendment.

Objection to the amendment

Two submissions were received objecting to the amendment. Submission 1 was received on behalf of the owner and occupier of the property at 225 Burwood Highway, Burwood East and Submission 3 was received from a resident in the Burwood Heights Retirement Village.

The grounds of the objections and the officer response are discussed below:

Proposed Mixed Use Zone

Submission 1 states that the current zoning of RGZ prohibits industrial uses and that the MUZ would enable a broad range of industrial uses and commercial uses, which are likely to result in adverse amenity impacts on adjoining dwellings.

The submission contends that the amendment would facilitate a purpose built tyre centre without any guarantee of residential uses or dwellings being introduced to the site. A tyre centre being developed adjacent to and with dwellings on the site would create conflict between those uses and would be undesirable.

The submission states that the amendment would result in a lost opportunity to contribute to have specific built form controls and to the contrary a purpose built tyre centre is likely to result in a box like, unattractive built form on this site with large expanses of hard paving.

Officer response

The subject sites are currently included in a residential zone but have operated as petrol stations since the 1960's. Similarly none of the other corners of the intersection of Burwood Highway and Blackburn Road are used for residential purposes, despite three of the four corners currently being included in a residential zone.

The sites are located on a major intersection that affords high prominence and exposure and have long established vehicle access via several crossovers on Burwood Highway and Blackburn Road. There is no access from surrounding residential streets and all vehicle movements to and from the subject sites are along Burwood Highway or Blackburn Road.

9.1.1 (cont)

The proposed MUZ therefore responds to the historical use of the site and the location on exposed corners of a major intersection with good public transport and vehicle access.

The MUZ provides for a range of residential, commercial, industry and other uses which are to compliment the mixed-use function of the locality; however any industry use proposed must not be a purpose listed in the table to Clause 52.10 of the Planning Scheme – Uses with Adverse Amenity Potential. The minimum threshold distance in the table is 100m; therefore any industry with the potential to cause adverse amenity impacts on adjoining residential areas would be prohibited. This includes the production, use or storage of:

- Basic metal products
- Chemical, petroleum and coal products
- Fabricated metal products
- Food, beverages and tobacco
- Miscellaneous manufacturing such e.g. fiberglass production, leather tanning
- Non-metallic mineral products
- Panel beating
- Paper and paper products
- Recreational, personal and other services
- Recycling and resource recovery
- Textiles
- Transport and storage
- Wood, wood products and furniture.

The proponent has advised that the landowners wish to develop 219-223 Burwood Highway as a mixed use development incorporating a Bob Jane T-Mart. Furthermore the MUZ does permit residential development and therefore the opportunity and capacity to contribute additional housing stock to the local area and the municipality. Existing housing stock will remain unaffected and the proposed rezoning to MUZ will create potential future housing stock whilst acknowledging that the subject sites are in a location that may not be appropriate for development that entirely comprises of residential uses due to its highly exposed location.

The proposed rezoning to MUZ is also consistent with other locations of MUZ in the municipality. Other locations include Burwood East, Mont Albert and Blackburn which include uses such as medical centres, shops, automotive repair businesses, trade supplies, wholesale retailers and open car parking. These locations are a buffer along major roads for surrounding residential properties.

Impact of amendment to sensitive uses

Submission 1 states that the amendment will result in detrimental impacts on the local community by way of amenity impacts and to the broader community by facilitating potentially poor urban design outcomes on the site. The submission states that the rezoning will enable a broad range of industrial uses and retail uses to be contemplated on the subject site with the potential to cause adverse impacts by way of noise, odour, lighting, traffic and car parking. It is not accepted that these issues could be addressed or appropriately managed by way of a permit application. Rather this amendment itself facilitates and paves the way (inappropriately) for land use conflict and inadequate land separation between industrial and residential uses.

Submission 3 states there is significant noise pollution in the vicinity of the site already by a variety of vehicles, such as emergency vehicles, helicopters, domestic flights, light aircraft, trams, diesel motors/buses, loud stereos in cars and the generator on the corner. The submission believes that the amendment will exacerbate the existing noise pollution. The submission also believes that there will be more traffic congestion in the area and that an increase in the volume of traffic will potentially reduce safety for pedestrians.

9.1.1 (cont)

Officer response

The Amendment proposes to rezone the subject sites from RGZ to MUZ and therefore no development plans have been submitted to Council. However the landowners have indicated that they wish to develop a mixed use development, incorporating a Bob Jane T-Mart, on 219-223 Burwood Highway. The landowners are entitled to develop the land in accordance with the planning controls and lodge an application for a development with Council in the future. Additionally, like all landowners, they are entitled to request an amendment to the zone of their land and/or changes to other sections of the planning scheme.

As outlined above, the MUZ provides for a range of residential, commercial, industry and other uses which are to compliment the mixed-use function of the locality; however any industry use proposed must not be a purpose listed in the table in Clause 52.10 of the Planning Scheme.

Officers are satisfied that if a development application is lodged it will be assessed against the current zone requirements and that any future development of the subject site will need to be cognisant of the surrounding residential area and the prominence of the site. Assessment of potential adverse impacts such as noise, odour and lighting will be assessed if a planning permit is lodged with Council.

If a permit is required under the Scheme for such development, surrounding neighbours will be notified of the application and given the opportunity to submit their views about the application to Council, as per current statutory planning processes.

The subject sites are located on a major intersection in an established urban area and urban noise, including vehicle traffic is expected. The rezoning itself will not generate any traffic or car parking requirements. However, it is appreciated that any future development on the subject site may generate additional traffic.

Council is aware of the proposal by Yarra Trams to close two U-turn median openings on Burwood Highway within close proximity to the subject sites. The closure of the U-turns will relocate vehicle movements to the intersection of Blackburn Road and Burwood Highway. Council is currently reviewing Yarra Trams proposal. Notwithstanding this, the very low volumes of turning traffic relocated to the intersection would have a negligible impact on the proposed rezoning of the two properties in question.

If an application for a development is lodged with Council at a future date, the application will be assessed against the current car parking requirements. Furthermore, vehicular access to the subject site will be assessed, including traffic generated by the development, service vehicle access and turning circles.

VicRoads and Public Transport Victoria were notified of the proposed rezoning of the subject site during the exhibition period and no submissions were received from either authority. The subject sites have vehicular access from Blackburn Road and Burwood Highway and do not access any residential streets. Pedestrian access is via established pavements on either side of Burwood Highway which is used by pedestrians accessing bus and tram services and local shops and services.

Strategic Justification

Submission 1 states that there has been inadequate strategic justification for the Amendment and in particular there is no evidence of a shortage of mixed use zoned land in the municipality. The submission states that the amendment is a site specific, ad-hoc rezoning seeking to allow the development of 219-223 Burwood Highway to be used for a Bob Jane T-mart service centre and retail premises.

9.1.1 (cont)

The rezoning is without strategic justification and without proper consideration for the potential conflict that a service industry use and other industry uses that would be permissible under the MUZ on the site would have on the area. There are ample industrial sites and areas where this sort of facility could be established and there are many industrial or commercial sites within the municipality that are already underutilised. The subject site is an inappropriate location for a tyre centre to be developed, having regard to both urban design and amenity considerations.

The subject sites do not form part of the Burwood Activity Centre and have a physical barrier and separation from the Activity Centre by Burwood Highway, which includes the tram route. Indeed if a buffer had any strategic justification then the Amendment would have sought to rezone all land along Burwood Highway opposite the Activity Centre.

Officer response

The applicant seeks to rezone the sites from the RGZ to MUZ to allow the site at 219-223 Burwood Highway to be developed as a mixed use site, incorporating a Bob Jane T-Mart and retail premises. The development may also potentially include residential development and shops.

The rezoning is sought as the current zone prohibits the use of the property for service industry use and retail premises and the MUZ permits these land uses subject to assessment of a planning permit application.

The MUZ responds to the history and existing land use on the land at 217 Burwood Highway. The MUZ allows for future commercial and residential opportunities, particularly as they abut a major intersection and are located directly opposite a designated Neighbourhood Activity Centre. As mentioned above, the MUZ would not allow the development of any uses that may have an adverse amenity impact on surrounding residential uses. The subject site is considered appropriate for both retail and service industry uses given the major road access, pedestrian and public transport access and close proximity to complementary uses such as those located in the Burwood One Neighbourhood Activity Centre.

The MUZ provides an effective land use buffer for surrounding residential properties from the major intersection of Burwood Highway and Blackburn Road.

There are approximately 48 properties in 9 areas zoned Mixed Use across the municipality. Likewise these sites are located on key arterial roads and comprise retail and mixed use development that are also potentially envisioned for the subject sites.

The Whitehorse Industrial Strategy discusses eight industrial precincts in the municipality. The primary role of industrial precincts in the municipality is as a location for small and medium size businesses that provide products and services to local and regional markets.

Whilst several of the precincts do cater for service industries due to the location and/or floor space, industrial land in Whitehorse is considered to be generally limited and the service industry uses generally do not locate in industrial precincts.

Need for amendment

Submission 1 states that there has been no economic impact analysis undertaken to justify the MUZ and in particular the economic necessity to locate a tyre centre on this site and not elsewhere on land already zoned for industrial, commercial or mixed use purposes in the municipality. The submission believes that the Amendment should not be able to proceed unless a detailed economic analysis is undertaken by the Proponent.

9.1.1
(cont)

Submission 3 does not believe that more retail/convenience shops are needed, as Burwood One has a broad range of shops that are open over the entire day.

Officer response

The sites are located at the intersection of a major east-west arterial road, being Burwood Highway and a major north-south arterial road, being Blackburn Road. Both roads are located in the Road Zone Category 1 and therefore the intersection is a significant junction.

Tram Route 75 operates along Burwood Highway past the subject sites. Bus routes 703 and 736 operate north-south along Blackburn Road and bus routes 732, 735 and 767 operate east-west along Burwood Highway. There is a bus stop located immediately adjacent to the subject site at 219-223 Burwood Highway.

The landowner has determined that the subject sites are suitable for the development of a mixed use complex comprising of retail and service industry uses. A Bob Jane T-Mart is currently being constructed on the corner of Springvale Road and Whitehorse Road, Nunawading which demonstrates that the operators of the facilities are satisfied that high profile and exposed corner locations are appropriate for their operations.

The proposed mixed use development could potentially offer complementary, lower scale retail uses than Burwood One that service the residential area to the north of Burwood Highway.

FINANCIAL IMPLICATIONS

The proponent is required to pay for all costs associated with the independent Planning Panel hearing. The proponent will also have to pay the relevant fees for the adoption and approval of the amendment.

Council does not have to pay any costs involved in the amendment with the exception of any expert witnesses and/or representation in support of Council at the Panel hearing. This representation can be funded from the current budget however it is expected that Council officers will represent Council at the Panel Hearing and that no expert witness will be required on Council's behalf.

POLICY IMPLICATIONS

The rezoning of the sites from the RGZ to the MUZ will meet the following strategic direction in the Council Plan:

Strategic Direction 5 – Support a healthy local economy

The amendment proposes to rezone land that could be developed for retail and commercial uses, which will support the development of a sustainable, growing local economy and support the growth of the retail sector.

CONCLUSION

Amendment C182 seeks to rezone 217 and 219-223 Burwood Highway, Burwood East from the Residential Growth Zone to the Mixed Use Zone and apply an Environmental Audit Overlay.

9.1.1
(cont)

Officers consider that the proposed rezoning of the land from the Residential Growth Zone (Schedule 2) to the Mixed Use Zone is appropriate. The rezoning will facilitate the future development of the sites with uses that are consistent with the strategic location at the intersection of two major roads. The rezoning will allow development that provides for a range of uses that complement the mixed use function of the location.

The amendment received three submissions during the exhibition period and one submission after the exhibition period. Two of the submissions objected to the amendment, one submission was in support of the amendment and one submission had no concerns with the amendment.

In considering submissions to an amendment Council can change the amendment in the manner requested, refer the submissions and amendment to an independent Planning Panel or abandon the amendment. As there are submissions that seek changes to the amendment which cannot be supported, the first option cannot be considered.

As the amendment can be supported on a strategic basis, it should not be abandoned. Accordingly, the most transparent and fair method to enable all parties to have their comments assessed is for the submissions and the amendment to be referred to an independent Planning Panel for its consideration. Therefore it is recommended that the amendment is referred to an independent Planning Panel and that submitters are advised accordingly.

Engineering & Environmental

9.1.2 Tender Evaluation Report – Contract 14060 – Barkly Terrace, Mitcham Road Reconstruction

FILE NUMBER: SF15/325

SUMMARY

To consider tenders received for the road reconstruction of Barkly Terrace, Mitcham and to recommend the acceptance of the tender received from E and M Unit Trust, trading as Etheredge Mintern P/L, for the amount of \$624,021.20, including GST and to consider the overall project expenditure.

COUNCIL RESOLUTION

Moved by Cr Stennett, Seconded by Cr Massoud.

That Council accept the tender and sign the formal contract document for Contract 14060 Barkly Terrace, Mitcham - Road Reconstruction received from E and M Unit Trust (ABN 39 258 254 606), of 25 Kelvin Road, Bayswater Victoria 3153, trading as Etheredge Mintern P/L, for the tendered amount of \$624,021.20, including GST; as part of the total expected project expenditure of \$767,271, including GST (\$697,510 excluding GST).

CARRIED UNANIMOUSLY

BACKGROUND

This Contract is for the road reconstruction of Barkly Terrace, Mitcham between Mitcham Road and Lee Parade. The project is included in the 2015/2016 Capital Works Program.

The reconstruction of Barkly Terrace is required because the condition of the roadway pavement, kerb and channel and footpaths has deteriorated and needs to be renewed as part of Council's ongoing road maintenance works.

The road reconstruction has been designed in consultation with local residents, to improve pedestrian access for walking along Barkly Terrace. The current footpath on the north side of the road is narrow and is a particular concern when bins are out for collection. There is no formal footpath on the south side of the road and there are electricity poles within the footpath area. Due to the cost, it is not feasible to change the location or remove the electricity poles. The poles are also required for street lights.

A further issue for Barkly Terrace that was considered during design is there is no vegetation, including nature strips or street trees, in the road reserve. This currently detracts from the appearance of the road.

The design has been developed taking into consideration many factors including: pedestrian access; traffic volumes; vehicle speeds; vehicle access to properties; on-street car parking; and the location of existing services in the road.

The key features of the design include:

- Widening the footpath area on the north side of the road. As a result of the widening, the roadway for vehicles would be slightly narrowed.
- Providing defined car park areas on the roadway.
- Planting new street trees in the footpath area on the north side of the road and in the car parking area on the south side of the road.
- Reconstructing the kerb and channel and footpaths and providing minor drainage improvements.
- Patching and resurfacing the asphalt road pavement.

9.1.2
 (cont)

The works are proposed to commence in February / March 2016 and be completed by the end of May 2016.

DISCUSSION

Tenders were advertised in The Age newspaper on Saturday 28 November 2015 and were closed on Wednesday 23 December 2015. Three tenders were received.

The tenders were evaluated against the following criteria:

- The Tender Offer;
- Tenderers experience in provision of similar services;
- Quality of Tenderers Work;
- Resources dedicated to this project;
- Availability of tenderer to complete the works; and
- Occupational Health & Safety and Equal Opportunity (Pass/Fail).

Etheredge Mintern P/L is the recommended tenderer for this contract. They have successfully completed similar road reconstruction projects for Whitehorse Council as well as other local Councils including Knox and Manningham.

The tender received from Etheredge Mintern P/L is considered to provide the best value for money for this Contract.

CONSULTATION

This project has been developed in consultation with local residents and property owners as well as all relevant internal departments of Council and all relevant service authorities.

On 5 August 2015, a concept design was sent to property owners and tenants in Barkly Terrace and an information session was held on 18 August 2015. Based on the comments received, the design was revised and in October 2015 an updated concept plan was sent to all property owners and tenants and a further information session was held. The updated concept plan was sent with a survey form. The results of the survey indicated that there is significant support for the project (63% of respondents) and many of the issues raised in objecting to the proposal have been accommodated with slight design changes.

All property owners and tenants will be advised in writing of the proposed works and expected impacts of construction before works commence.

FINANCIAL IMPLICATIONS

	Budget	Expenditure
Capital Works Funding Account No. S102 Barkly Terrace, Mitcham Reconstruction	\$700,000	
Total Budget	\$700,000	
Preferred tenderer's lump sum offer (including GST)		\$624,021
Less GST		\$ 56,729
Net cost to Council		\$567,292
Plus Contingencies		\$ 56,729
Plus Project Management Fees		\$ 56,729
Sub Total		\$680,750
Plus Expenditure to date		\$ 16,760
Total Expenditure		\$697,510

9.2 INFRASTRUCTURE

9.2.1 Contract 12010 Extension report – Supply of Fuel Card Services, Bulk Fuel purchases, Oils and Lubricants (MAV Procurement RFT No. 031-12)

FILE NUMBER: SF12/944

SUMMARY

To consider an offer received from MAV Procurement to extend contract RFT No. 031-12 for the provision of fuel card services, bulk fuel purchases, oils and lubricants from the selected retailers being the preferred suppliers for these services and products for Council's 503 vehicles, plant and equipment. The current contract commenced 1 February 2013 and expired 30 September 2015. BP Australia Pty Ltd, The Shell Company of Australia Ltd and Castrol Australia Pty Ltd are the current suppliers and have successfully delivered the required services and products to Council over the past 2 years and 8 months of the contract. It is recommended that Council accept the offer received from MAV Procurement to award the first of the 2 year option extensions for Contract RFT No. 031-12.

COUNCIL RESOLUTION

Moved by Cr Chong, Seconded by Cr Munroe.

That Council accept the offer received from MAV Procurement to award the first of the two year contract extension options for MAV Procurement contract RFT No. 031-12 for the supply of fuel card services, bulk fuel purchases, oils and lubricants from BP Australia Pty Ltd (ABN 53 004 285 616) of 360 Elizabeth Street, Melbourne Victoria 3000, The Shell Company of Australia Limited (ABN 46 004 610 459) of 8 Redfern Road, East Hawthorn, Victoria 3123 and Castrol Australia Pty Ltd (ABN 87 008 459 407) of 132 McCredie Road, Guilford NSW 3122.

CARRIED UNANIMOUSLY

BACKGROUND

Council has approximately 503 vehicles, plant and equipment involved in the delivery of services to the community that require oils and lubricants. These products are supplied to Council by Castrol under the current MAV Procurement (MAV) contract.

Fuel card services are used by Council staff to purchase fuel for Council's fleet of vehicles, plant and equipment by utilising fuel cards allocated to the vehicles and plant. The current fuel card services allow staff to access a nationwide network of corresponding BP and Shell service stations with convenience and security. Council currently utilises 224 fuel cards under the current MAV contract through these preferred suppliers for fuel.

On the 15 August 2012, Whitehorse City Council appointed MAV as its agent to seek tenders for the supply of fuels, oils and lubricants (Contract No. RFT No.031-12). The original term of the contract with MAV expired on 30 September 2015. This contract has a provision for Council to exercise its option to extend the contract with MAV for a further 1 (one) year being the first of two, one year options.

DISCUSSION

The original term of the MAV contract No. RFT No.031-12 for the supply of fuel card services, bulk fuel purchases, oils and lubricants expired on 30 September 2015. The contract allows for two, one year contract extensions at Council's discretion. The current preferred suppliers have provided an excellent standard of service and quality products to Council over the initial term of the contract.

9.2.1
(cont)

The preferred suppliers, BP Australia Pty Ltd and The Shell Company of Australia Limited were appointed by MAV for the supply of fuel card services to Council and have adequately fulfilled Council's requirements.

Castrol Australia Pty Ltd was appointed by MAV for the supply of oils and lubricants and has adequately fulfilled Council's requirements for the supply of oils and lubricants to service Council's plant items.

MAV have recommended the extension of the contract by exercising the first of the two year option extensions based upon the high standard of service provision and quality of products provided by the suppliers under this contract. The extension of this contract will negate the need to conduct a new tender process for these services and products, thereby maintaining continuity of service over this period of extension. The contract has delivered an optimum outcome for Council as a result of aggregated purchasing power that Council would otherwise not be able to match by tendering on its own.

CONSULTATION

Consultation was undertaken with a number of Council's Managers and Co-ordinators prior to tendering for this initial contract by MAV on behalf of member Councils. No consultation has been conducted regarding the extension of this contract, other than that between MAV and Council officers.

FINANCIAL IMPLICATIONS

Funding provisions have been made in Council's recurrent budgets for the purchase of fuel, oils and lubricants. The average expenditure under the initial term of the contract was \$783,518 (including GST) per year.

The expenditure for the purchase of oils and lubricants during the 2014/2015 financial year was \$11,257 and the expenditure for fuel card services for Council's fleet of vehicles and plant was \$775,768.

Year	Expenditure	
	Oils/Lubricants	Fuel
2012/13 Contract commenced Feb 2013	\$1,702	\$291,904
2013/14 Year 1	\$16,455	\$983,261
2014/15 Year 2	\$11,257	\$775,768
2015/16 Expenditure current as of period to October 2015 (4 months)	\$10,401	\$259,805
Total:	\$39,815	\$2,310,738

9.3 HUMAN SERVICES

9.3.1 Whitehorse Reconciliation Advisory Committee

FILE NUMBER: 36/01/019

SUMMARY

This report presents information for Council to consider, in regard to the appointment of the new membership of the Whitehorse Reconciliation Advisory Committee 2016-2018.

COUNCIL RESOLUTION

Moved by Cr Bennett, Seconded by Cr Harris.

That Council endorse the recommended nominations (consisting of community members, groups/organisation representatives and service providers) to participate on the Whitehorse Reconciliation Advisory Committee 2016-2018.

CARRIED UNANIMOUSLY

BACKGROUND

For over twenty years, Whitehorse City Council has supported and actively participated in reconciliation activity.

Council recognises the special place and culture of Aboriginal and Torres Strait Islander peoples' as the First Australians, valuing their participation in the local community and working in partnership, towards equal life opportunities for all. Whitehorse City Council believes that reconciliation relates to justice, recognition and healing. It's about assisting the community to move forward with a better understanding of the past and how it affects the lives of Indigenous people today and into the future.

Council's commitment to reconciliation is demonstrated through: the development of Whitehorse Reconciliation Policy and Action Plans (the Plan), the Whitehorse Reconciliation Advisory Committees and the many reconciliation activities and initiatives across Council and the community that Council leads or is involved in.

Over the years, a key driver of each of the Whitehorse Reconciliation Action Plans has been the ongoing commitment and work by the Whitehorse Reconciliation Advisory Committees. At the commencement of the development of each new Plan, nominations are sought to form a new Reconciliation Advisory Committee to oversee and provide input into the Plan's implementation, evaluation and future re-development.

DISCUSSION/ OUTCOMES

The purpose of the Whitehorse Reconciliation Advisory Committee is to:

- Provide Council with strategic advice regarding systemic, structural, cultural and social barriers impacting on the lives and opportunities of Aboriginal and Torres Strait Islander peoples.
- Provide input to ensure that the Whitehorse Reconciliation Action Plan remains reflective, responsive and relevant to both broader community and Council.
- Develop and implement initiatives relating to Reconciliation and participate in events such as the annual Flag Raising Ceremony and so on.

The Committee is chaired by a nominated Councillor with three Council officers (Manager Community Development, Manager Organisational Development and the Community Development Officer, Diversity) also participating on the Committee.

9.3.1 (cont)

It is intended that the membership of the Committee is representative of a broad range of experiences and perspectives and is therefore open to individuals and representatives of key stakeholder groups that reflect the widest interests of Aboriginal and Torres Strait Islander people. This includes but is not limited to: Wurundjeri Elders, Indigenous and non-Indigenous peoples, service providers, community representatives, government departments, organisations etc. Furthermore, the terms of reference state that no more than three representatives from one group or organisation are permitted to participate on the Committee, so as to maintain a balance of views and opinions on the Committee.

Members are selected by Council to ensure appropriate representation. Subsequently, an application process was developed to assist in the determination of the membership of the committee.

The terms of reference outline that the Committee can comprise of up to 15 representatives. Thirteen people applied for a position on the Committee and each of these people is recommended to participate on the Committee:

- Alice Kolasa (Wurundjeri Elder)
- Anne Verma Makhijani (Community Representative)
- Bernard (Bernie) Millane (Community Representative)
- Fiona Best (Community Representative)
- Graeme Vines (Community Representative)
- Howard Tankey (Whitehorse Friends for Reconciliation Representative)
- Janice (Jan) Manley (Community Representative)
- John Baxter (Aboriginal or TSI)
- Lesley Day (Community Representative)
- Lisa Moloney (Community Representative & Whitehorse Friends for Reconciliation Representative)
- Louise Sadler (Community Representative)
- Michelle Winters (Aboriginal / Community Representative)
- Sharon Partridge (Community Representative and Whitehorse Friends for Reconciliation Representative)

The new Committee will run for a period of two years, rather than three, to coincide with the Whitehorse Reconciliation Action 2016-2018 being brought into alignment with the Whitehorse Health & Wellbeing Plan and other Council social plans. The draft of this newly developed Plan will be presented to Council in March 2016.

CONSULTATION/ EXPRESSIONS OF INTEREST

In the latter part of 2015, a number of methodologies were implemented to both highlight the Whitehorse Reconciliation Advisory Committee 2016-2018 and to seek expressions of interest for a new Committee.

These mechanisms were put into place to ensure that the broader community was aware that Council was in the process of recruiting and electing a new Committee. These included: the Whitehorse News, local media, networks, Council's website, support from the MAV's Aboriginal Employment Advisor in promoting the Committee and its prior work and promotion at the Whitehorse Spring Festival.

Expression of interests via an application form was sought and members of the current Committee were also encouraged to apply to participate on the new Committee.

9.3.1
(cont)

FINANCIAL IMPLICATIONS

Council contributes significant financial resources to support the Reconciliation Advisory Committee and Reconciliation activity across Council and the community. Including: salary costs of the Diversity officer and other officer representatives on the Committee. This is in addition to financial support for the development and implementation of initiatives.

Council also supports additional Reconciliation initiatives such as the annual Flag Raising Ceremony, various events that take place at the Box Hill Community Arts Centre, the Box Hill Town Hall Art Space and through the provision of grants through Councils Community Grants program.

POLICY IMPLICATIONS

This aim of the Committee is consistent with the objectives in the Whitehorse Reconciliation Action Plan, the Whitehorse Community Health and Wellbeing Plan and the Whitehorse Council Plan.

9.4 CORPORATE SERVICES

9.4.1 Tender Evaluation Report – Risk, Audit, Hazard and Incident Reporting System

FILE NUMBER: SF15/736

SUMMARY

This report considers tenders received for the Risk, Audit, Hazard and Incident Reporting System and recommends the acceptance of the tender received from Det Norske Veritas Australia Pty. Ltd. trading as DNV GL, for the amount of \$233,523 including GST. It also considers the overall project expenditure and funding for the project.

COUNCIL RESOLUTION

Moved by Cr Stennett, Seconded by Cr Harris.

That Council:

- 1. Accept the tender and sign the formal contract document for contract 15013 for the supply, integration and support of a Risk, Audit, Hazard and Incident Reporting System from Det Norske Veritas Australia Pty. Ltd. of Level 7, 124 Walker Street North Sydney NSW 2010, trading as DNV GL, for the tendered amount of \$233,523 including GST; as part of the total expected project expenditure over 3 years of \$279,083 including GST.**
- 2. Sign a Licence Agreement and a Support Services Agreement for the tendered software solution with Det Norske Veritas Australia Pty. Ltd. of Level 7, 124 Walker Street North Sydney NSW 2010, trading as DNV GL.**
- 3. Approve the funding of this project from insurance premium savings.**

CARRIED UNANIMOUSLY

BACKGROUND

In March 2015 Council's internal auditors Price Waterhouse Coopers (PWC) completed an audit of the risk-based Workplace Inspection Process at Council including Council's Risk Management activities. As a result PWC provided a list of corrective recommendations to aid a "transparent and systematic approach to track, monitor and close-out corrective actions" for both Corporate and Operational risks. PWC recognised "in the event of an incident or injury, Council's current approach may reduce management's ability to demonstrate that they have met their duties under the OHS Act, in particular areas where OHS issues have been previously identified". PWC also found significant reporting shortcomings with the software Council currently uses for risk and incident/hazard reporting. This has been limiting Council's ability to provide accurate information and potential solutions to new and emerging risks. Below are the five top corrective actions from the PWC audit.

PWC - Corrective Action Identified	Priority
OHS risks are not clearly defined or used to prioritise the workplace hazard inspection program.	High
Workplace hazard inspection program and inspection Checklists should be tailored.	High
No formalised tracking or monitoring of workplace hazard inspection corrective actions.	High
No formalised OHS training program for employees conducting OHS inspections.	High
Hazard management policy is not formalised.	Low

9.4.1 (cont)

Council is committed to the risk management process and providing a safe work environment for its employees. In response to the audit findings, a specifications document was developed to identify a software solution which could provide a standardised Risk, Audit, Hazard and Incident reporting system for use within Council. Corporate Strategic Systems Pty. Ltd. (CSS) were engaged to prepare a user requirement specification document in preparation for a Tender process. The software solution was required to provide the following:

- Risk Register storage and reporting to meet the requirements of Council employees, Management, Executive and Audit Committee;
- Incident Recording and Reporting;
- Hazard Identification and corrective actions;
- Risk Management functions such as Risk Assessments;
- Ability to record audit findings so corrective actions could be allocated and tracked.

In addition Council secured the services of a new insurance broker in 2015 that delivered a significant saving to insurance premiums for the organisation which is recommended to fund this tender outcome.

DISCUSSION

Tenders were advertised in The Age newspaper on Saturday, 12 September 2015 with a closing date of 30 September 2015. This date was extended to Wednesday 14 October 2015. Seven tenders were received in total. The tenders were evaluated against the following criteria:

- Level of compliance with Specifications document;
- The Tender Offer;
- The capability and capacity of the Tenderer to provide the Services;
- Implementation timeframe and methodology; and
- Occupational Health and Safety and Equal Opportunity (Pass/Fail)

The tender received from Det Norske Veritas Australia Pty. Ltd. (trading as DNV GL) is considered to provide the best value for money, an excellent level of compliance with the specifications set out in the tender in addition to a very good capability to provide the service in the required timeframe. Specifically, it was well-tested and seasoned versions of its Incident Reporting process with robust mobile applications for application in the field.

DNV GL provides the following key benefits:

- Ability to manage Risk Registers, Risk Assessments, Risk Ratings, Treatment / Action Plans and progress updates;
- Identify Emerging Risks;
- Ability to set and measure targets;
- Integrate with other relevant Council applications;
- Accept user defined fields;
- Comprehensive user defined search and filtering for the generation of Reports;
- User designed start up screens and dashboards;
- Incident Recording Register and Reporting;
- Mobile Computing Applications for Laptop, Tablet and Mobile phone usage; and
- Systems compatible with Council's IT structure

9.4.1
(cont)

CONSULTATION

In preparing the specification document, a detailed internal needs-analysis was undertaken by several stakeholders to ensure the organisations needs were being met. This group of stakeholders then formed the evaluation panel where were tasked with assessing the various tenders and make the final recommendation to Council. The specification document also formed the basis of the tender documentation advertised in September 2015.

Seven responses to the tender were received. An initial review of the tenders was conducted to ensure the tender responses met the technical specification document and two applicants were shortlisted by the evaluation panel. These two applicants were invited to present their solution to the Evaluation Panel. Practical and Reference checks were conducted to ensure the product met specification document.

Employees who were identified to be high users of the future system were asked to attend the applicant's presentations and their feedback was sought.

FINANCIAL IMPLICATIONS

	Budget	Expenditure
Preferred tenderer's lump sum offer (including GST)	See Below	\$223,523
Plus Contingencies		\$10,000
Total Expenditure (including GST)		\$233,523

DNV GL software includes licences for up to 50 Extensive Users and a 450 Council wide user base. The annual support and maintenance fee is \$27,780 including GST, which is payable after the first 12 months. This will be funded from the Information Technology corporate application annual maintenance budget.

FUNDING SOLUTION

Council has been able to achieve a considerable Insurance Premium Saving in the current 2015/16 Budget Year due to a competitive Insurance Market brought about by a change in Insurance Broker and improved claims experience. Although a Risk, Audit, Hazard and Incident Reporting Software System has no Budget provision, these Insurance Premium Savings can be directed towards this cost as it is considered a like Business activity.

9.4.2 Election Service Plan and Cost Estimate for the Whitehorse City Council General Elections 2016

FILE NUMBER: SF15/984

SUMMARY

Council Elections will be held on Saturday 22 October 2016 and the Victorian Electoral Commission (VEC) have submitted their Election Service Plan and cost estimate for conducting the election.

COUNCIL RESOLUTION

Moved by Cr Harris, Seconded by Cr Massoud.

That Council receive and note the report, the Election Service Plan, the voting method and the estimated cost for the VEC (as the sole provider) to conduct the Whitehorse Council General Elections in 2016.

CARRIED UNANIMOUSLY

BACKGROUND

The *Local Government Amendment (Improved Governance) Act 2015* (LG Amendment) was recently passed by the Victorian Parliament. The LG Amendment establishes the VEC as the statutory election service provider to the local government sector. For the first time the Local Government sector will have its elections conducted and run by the VEC, removing the onerous administrative burden and cost associated with each individual Council having to publically advertise and call for tenders.

DISCUSSION

The Act allows the VEC as sole provider of local government elections, to charge councils its reasonable cost for all aspects of running the election (which includes the costs in enforcing non-voting). The VEC will be required to pass all non-voting payments (including fines and court charges) received back to the Council. The VEC will now be the 'registrar' for the preparation and certification of the Voters' roll and not the Council Chief Executive Officer.

CONSULTATION

The VEC conducted and prepared an election service plan based on a series of consultation sessions held across the State during October 2015.

FINANCIAL IMPLICATIONS

The VEC have provided their estimate for the Whitehorse Council election costs as follows:

- Election costs for postal voting \$538,444.95 (inclusive of GST)
- Compulsory Voting enforcement costs \$ 106,485.15 (inclusive of GST and excluding fines received)

Total: \$644,930.10 (inclusive of GST and excluding fines received)

The election costs will be invoiced during the 2016-17 financial year and the cost for compulsory voting enforcement will be invoiced during 2016-17 and 2017-18 financial years.

POLICY IMPLICATIONS

Nil.

9.4.3 Delegated Decisions – November 2015

FILE NUMBER: SF13/1527#02

The following activity was undertaken by officers under delegated authority during November 2015.

COUNCIL RESOLUTION

Moved by Cr Carr, Seconded by Cr Ellis.

That the report of decisions made by officers under Instruments of Delegation for the month of November 2015 be noted.

CARRIED UNANIMOUSLY

DELEGATION	FUNCTION	Number for November 2014	Number for November 2015
Planning and Environment Act 1987 Telecommunications Act 1997 Subdivision Act 1988 Gaming Control Act 1991	- Delegated decisions	164	172
	- Strategic Planning Decisions	Nil	Nil
		Nil	Nil
		29	22
		Nil	Nil
Building Act 1993	Dispensations & applications to Building Control Commission	55	56
Liquor Control Reform Act 1998	Objections and prosecutions	Nil	Nil
Food Act 1984	- Food Act orders	1	Nil
Public Health & Wellbeing Act 2008	- Improvement / prohibition notices	Nil	1
Local Government Act 1989	Temporary road closures	2	2
Other delegations	CEO signed contracts between \$150,000 - \$500,000	2	4
	Property Sales and leases	16	9
	Documents to which Council seal affixed	Nil	Nil
	Vendor Payments	1162	988
	Parking Amendments	6	2
	Parking Infringements written off (not able to be collected)	275*	181

*The number is very high due to exempting matters sitting at Infringements Court in order to maintain system

Details of each delegation are outlined on the following pages.

DELEGATED DECISIONS MADE ON PLANNING APPLICATIONS NOVEMBER 2015

All decisions are the subject of conditions which may in some circumstances alter the use of development approved, or specific grounds of refusal is an application is not supported.

App. No.	Dec. Date	Decision	Street Address	Ward	Proposed Use or Development	Application Type
576	17-11-15	Application Lapsed	99 Shannon St, Box Hill North	Elgar	Construction of three (3) double storey dwellings	Multiple Dwellings
627	16-11-15	Application Lapsed	50 Gillard St, Burwood	Riversdale	Construction of two (2) double storey dwellings	Multiple Dwellings
647	02-11-15	Application Lapsed	257 Burwood Hwy, Burwood	Riversdale	Use of land as internet cafe	Business
866	30-11-15	Application Lapsed	Shop 1/517 Whitehorse Rd, Mitcham	Springfield	Change of use to a restricted recreation facility (pilates studio)	Business
6	19-11-15	CMP Approved	1 Trawool St, Box Hill North	Elgar	CMP for Construction of a three storey building comprising 10 dwellings and a semi- basement car park .	CMP Process
285	23-11-15	CMP Approved	103-107 Koonung Rd, Blackburn North	Central	Development and use of land as a child care centre	Child Care Centre
8	27-11-15	Delegate Approval - S72 Amendment	18 Whitehorse Rd, Blackburn	Central	Construction of a four storey building comprising 16 dwellings and a reduction in the standard car parking requirement	Permit Amendment
9	30-11-15	Delegate Approval - S72 Amendment	667 Whitehorse Rd, Mitcham	Springfield	Construction of four double storey dwellings	Permit Amendment
13	19-11-15	Delegate Approval - S72 Amendment	15 Wolseley Close Mont Albert	Elgar	Alterations to an existing dwelling including the addition of a first floor component in a Heritage Overlay	Permit Amendment
48	19-11-15	Delegate Approval - S72 Amendment	259 Middleborough Rd, Box Hill South	Riversdale	Building and works to display a free standing floodlit business identification sky sign	Permit Amendment
107	30-11-15	Delegate Approval - S72 Amendment	944 Station St, Box Hill North	Elgar	Construction of two double-storey dwellings	Permit Amendment

Appl. No.	Dec. Date	Decision	Street Address	Ward	Proposed Use or Development	Application Type
116	06-11-15	Delegate Approval - S72 Amendment	23/312-328 Blackburn Rd, Burwood East	Riversdale	Amendment to Planning Permit WH/2012/116 (Issued for: Addition of a second storey extension to an existing dwelling) for changes to external materials	Permit Amendment
133	24-11-15	Delegate Approval - S72 Amendment	838 Canterbury Rd, Box Hill South	Riversdale	The construction of three double storey dwellings	Permit Amendment
207	19-11-15	Delegate Approval - S72 Amendment	17 Victoria Cres, Mont Albert	Elgar	Amendment to WH/2013207 (issued for the construction of a part double, part triple storey dwelling to the rear of an existing dwelling) for minor internal and external amendment and increase in roof pitch	Permit Amendment
241	10-11-15	Delegate Approval - S72 Amendment	2 Toogoods Rise Box Hill North	Elgar	Amendment to Planning Permit WH/2014/241 (Issued for the construction of two double storey dwellings) for internal modifications and the removal of a deck to Dwelling 1	Permit Amendment
316	24-11-15	Delegate Approval - S72 Amendment	403 Highbury Rd, Burwood	Riversdale	Construction of two double storey dwellings	Permit Amendment
369	30-11-15	Delegate Approval - S72 Amendment	1 Neil Crt, Blackburn South	Riversdale	Amendment to endorsed plan to permit WH/2011/369 (issued for the development of land for a three storey building plus basement comprising 32 dwellings) comprising the extension of the western boundary of the basement to allow for two (2) more car parking spaces and relocation of storage units	Permit Amendment

Appl. No.	Dec. Date	Decision	Street Address	Ward	Proposed Use or Development	Application Type
376	30-11-15	Delegate Approval - S72 Amendment	117 Rooks Rd, Nunawading	Springfield	Construction of a new single storey dwelling to the rear of the existing dwelling	Permit Amendment
406	18-11-15	Delegate Approval - S72 Amendment	37 Bass St, Box Hill	Elgar	Building and works (for additions and alterations to an existing dwelling)	Permit Amendment
435	17-11-15	Delegate Approval - S72 Amendment	4 Talbett St, Burwood	Riversdale	Construction of three double storey dwellings	Permit Amendment
476	30-11-15	Delegate Approval - S72 Amendment	6 Gillies St, Mitcham	Springfield	Develop the land for the construction of five (5) double storey dwellings	Permit Amendment
563	30-11-15	Delegate Approval - S72 Amendment	88 Thames St, Box Hill North	Elgar	Amendment to Planning Permit WH/2012/563 (issued for the construction of five double storey dwellings and reduction of visitor parking) to include a 1.2m front fence and alter external features.	Permit Amendment
622	24-11-15	Delegate Approval - S72 Amendment	22 Beverley Cres, Blackburn	Central	Construction two double storey dwellings	Permit Amendment
669	27-11-15	Delegate Approval - S72 Amendment	15 Leopold Cres, Mont Albert	Elgar	Construction of a double storey dwelling to the rear of an existing dwelling	Permit Amendment
681	30-11-15	Delegate Approval - S72 Amendment	220 Hawthorn Rd, Vermont South	Morack	Amendment to Planning Permit WH/2011/681 (issued for the construction of a double storey dwelling at the rear of an existing dwelling) comprising extension of laundry room closer to western boundary, amendment to size/location of windows, and minor increase to first floor footprint	Permit Amendment

Appl. No.	Dec. Date	Decision	Street Address	Ward	Proposed Use or Development	Application Type
705	19-11-15	Delegate Approval - S72 Amendment	66 Rostrevor Pde, Mont AlbertNorth	Elgar	Modifications to permit and plans for construction of two double storey semi-detached dwellings to change conditions 1 d), e), & f)	Permit Amendment
708	30-11-15	Delegate Approval - S72 Amendment	116 Windsor Cres, Surrey Hills	Elgar	Construction of two double storey dwellings	Permit Amendment
826	10-11-15	Delegate Approval - S72 Amendment	5 Marian Crt, Blackburn	Central	Amendment to Planning Permit WH/2013/826 (Issued for the construction of three double dwellings) for modifications to external features of the approved development.	Permit Amendment
870	30-11-15	Delegate Approval - S72 Amendment	22 Greenwood St, Burwood	Riversdale	Amendment to Planning Permit WH/2013/870 issued for the construction of four double storey dwellings to increase finished floor levels and overall building heights	Permit Amendment
880	30-11-15	Delegate Approval - S72 Amendment	16 Black St, Mont Albert	Elgar	Buildings and works comprising alterations and additions to the existing dwelling	Permit Amendment
894	27-11-15	Delegate Approval - S72 Amendment	9 Karen St, Box Hill North	Elgar	Amendment to Planning Permit WH/2014/894 (Issued for the Construction of a double storey dwelling to the rear of the existing dwelling and subdivision of land into two (2) lots) to modify the location of windows and the internal layout of the proposed dwelling to the rear of the existing	Permit Amendment
1000	30-11-15	Delegate Approval - S72 Amendment	20 Louise Ave, Mont Albert	Elgar	Construction of a two storey apartment building with basement car parking, comprising of 10 dwellings	Permit Amendment

Appl. No.	Dec. Date	Decision	Street Address	Ward	Proposed Use or Development	Application Type
41	10-11-15	Delegate NOD Issued	23 Pippin Ave, Burwood East	Riversdale	Construction of two (2) double storey dwellings	Multiple Dwellings
144	10-11-15	Delegate NOD Issued	14 Perth St, Blackburn South	Central	Construction of a double storey dwelling to the rear of the existing dwelling	Multiple Dwellings
165	30-11-15	Delegate NOD Issued	12 Elm St, Surrey Hills	Riversdale	Construction of two (2) double storey dwellings	Multiple Dwellings
170	17-11-15	Delegate NOD Issued	28 Renown St, Burwood	Riversdale	Construction of three double storey dwellings	Multiple Dwellings
179	24-11-15	Delegate NOD Issued	13 Edwards St, Burwood	Riversdale	Development of land for four (4) dwellings	Multiple Dwellings
188	30-11-15	Delegate NOD Issued	14 Paul Ave, Box Hill North	Elgar	Development of six (6) double storey dwellings	Multiple Dwellings
221	19-11-15	Delegate NOD Issued	7 Leach Ave, Box Hill North	Elgar	Construction of four double storey dwellings (comprising 2 x two bedroom dwellings and 2 x four bedroom dwellings)	Multiple Dwellings
229	30-11-15	Delegate NOD Issued	328 Springfield Rd, Nunawading	Springfield	Use and development of land for a place of assembly (Alkira Community Hub) and reduction in standard car parking requirement	Education
313	27-11-15	Delegate NOD Issued	33 Lenna St, Burwood East	Riversdale	Construction of two double storey dwellings	Multiple Dwellings
332	30-11-15	Delegate NOD Issued	45 Stanley Rd, Vermont South	Morack	Construction of two double storey dwellings	Multiple Dwellings
373	17-11-15	Delegate NOD Issued	41 Barkly Trc, Mitcham	Springfield	Construction of two double storey dwellings	Multiple Dwellings
378	26-11-15	Delegate NOD Issued	20 Nara Rd, Mitcham	Springfield	Building and works to extend a dwelling and removal of one tree	Special Landscape Area
406	19-11-15	Delegate NOD Issued	139 Woodhouse Grv, Box Hill North	Elgar	Construction of two double storey dwellings	Multiple Dwellings
439	30-11-15	Delegate NOD Issued	143 Woodhouse Grv, Box Hill North	Elgar	Construction of six double storey dwellings	Multiple Dwellings
441	24-11-15	Delegate NOD Issued	9 Boxleigh Grv, Box Hill North	Elgar	Construction of two double storey dwellings	Multiple Dwellings

Appl. No.	Dec. Date	Decision	Street Address	Ward	Proposed Use or Development	Application Type
551	30-11-15	Delegate NOD Issued	4 Koala Ave, Nunawading	Springfield	Development of the land for two (2) dwellings comprising the construction of a double storey dwelling to the rear of the existing single storey dwelling	Multiple Dwellings
573	26-11-15	Delegate NOD Issued	403-405 Mitcham Rd, Mitcham	Springfield	Construction of four double storey dwellings and creation of access to a road in a Road Zone Category 1	Multiple Dwellings
623	17-11-15	Delegate NOD Issued	64 Joseph St, Blackburn North	Central	Construction of two (2) double storey dwellings	Multiple Dwellings
635	05-11-15	Delegate NOD Issued	110 Heatherdale Rd, Mitcham	Springfield	Construction of two (2) double storey dwellings and subdivision of land into two (2) lots	Multiple Dwellings
636	17-11-15	Delegate NOD Issued	72 Burwood Hwy, Burwood	Riversdale	Use of land for motor vehicle sales, associated buildings and works, variations to the requirements of Clause 52.14 (Motor Vehicle Sales), waiver of bicycle facilities and alterations to access to a road in a Road Zone Category 1	Business
638	26-11-15	Delegate NOD Issued	395 Canterbury Rd, Vermont	Springfield	Use of land as an Education Centre in association with the Baha'i Centre of Learning for Victoria	Education
660	24-11-15	Delegate NOD Issued	10 Alexandra Cres, Surrey Hills	Elgar	Construction of four double storey dwellings	Multiple Dwellings
688	30-11-15	Delegate NOD Issued	1 Doncaster East Rd, Mitcham	Springfield	Construction of one (1) double storey dwelling to the rear of an existing dwelling	Multiple Dwellings
695	17-11-15	Delegate NOD Issued	19 Rotherwood Ave, Mitcham	Springfield	Construction of two (2) double storey dwellings	Multiple Dwellings
2	04-11-15	Delegate Permit Issued	13 Evandale Ave, Nunawading	Springfield	Construction of two double storey dwellings	Multiple Dwellings

Appl. No.	Dec. Date	Decision	Street Address	Ward	Proposed Use or Development	Application Type
25	05-11-15	Delegate Permit Issued	22-24 Blackburn Rd, Blackburn	Central	Construction of a three storey building for retail and residential uses, reduction in car parking, waiver of loading facilities, and alteration of access to a road in a Road Zone, Category 1	Business
26	20-11-15	Delegate Permit Issued	98 Fulton Rd, Blackburn South	Riversdale	Construction of two (2) double storey dwellings and a two (2) lot subdivision	Multiple Dwellings
77	23-11-15	Delegate Permit Issued	465 Burwood Hwy, Vermont South	Morack	Use & development of a child care centre, reduction in the standard car parking requirement & alteration of access to a road in Road Zone, Category 1	Child Care Centre
199	10-11-15	Delegate Permit Issued	53 Surrey Rd, Blackburn North	Central	Construction of two (2) double storey dwellings and alterations to access to a road in a Road Zone, Category 1.	Multiple Dwellings
248	17-11-15	Delegate Permit Issued	22 Junction Rd, Blackburn North	Central	Construction of two (2) double storey dwellings on a lot.	Multiple Dwellings
250	11-11-15	Delegate Permit Issued	28 Rose St, Box Hill	Elgar	Construction of two (2) double storey dwellings	Multiple Dwellings
276	17-11-15	Delegate Permit Issued	123 Rooks Rd, Nunawading	Springfield	Construction of two double storey dwellings	Multiple Dwellings
288	05-11-15	Delegate Permit Issued	7 Hunter Valley Rd, Vermont South	Morack	2 lot subdivision	Subdivision
338	20-11-15	Delegate Permit Issued	33 Katrina St, Blackburn North	Central	Construction of one double storey dwelling to the rear of the existing dwelling	Multiple Dwellings
376	11-11-15	Delegate Permit Issued	32 Dunloe Ave, Mont Albert North	Elgar	Construction of two double storey dwellings	Multiple Dwellings
397	12-11-15	Delegate Permit Issued	71 Alwyn St, Mitcham	Springfield	Construction of two (2) double storey dwellings	Multiple Dwellings
398	30-11-15	Delegate Permit Issued	10 Williamson Rd, Mont Albert North	Elgar	Construction of two (2) double storey dwellings	Multiple Dwellings

Appl. No.	Dec. Date	Decision	Street Address	Ward	Proposed Use or Development	Application Type
412	20-11-15	Delegate Permit Issued	20A Broughton Rd, Surrey Hills	Riversdale	5 lots subdivision	Subdivision
416	10-11-15	Delegate Permit Issued	16 Dunlavin Rd, Nunawading	Springfield	Construction of two (2) double storey dwellings	Multiple Dwellings
435	19-11-15	Delegate Permit Issued	269 Canterbury Rd, Forest Hill	Springfield	Use and development of land for a child care centre and alteration of access to a road in a Road Zone, Category 1	Child Care Centre
457	26-11-15	Delegate Permit Issued	3 Ian Grv, Burwood	Riversdale	Construction of 2 double storey dwellings	Multiple Dwellings
483	17-11-15	Delegate Permit Issued	381 Mitcham Rd, Mitcham	Springfield	Construction of a two storey dwelling at the rear of an existing dwelling, buildings and works to the existing dwelling, and the alteration of access to a road in a Road Zone Category 1	Multiple Dwellings
500	20-11-15	Delegate Permit Issued	39 Salisbury Ave, Blackburn	Central	Construction of two (2) double storey dwellings	Multiple Dwellings
502	09-11-15	Delegate Permit Issued	1A/580-584 Canterbury Rd, Vermont	Morack	Change of use to restricted recreation facility (personal training studio) and display of signage	Business
534	17-11-15	Delegate Permit Issued	273 Burwood Hwy, Burwood	Riversdale	Buildings and works to construct an outdoor dining area and store for the existing restaurant, and waiver of car parking requirements associated with an increase in the number of patrons permitted	Business
547	09-11-15	Delegate Permit Issued	628 Whitehorse Rd, Mitcham	Springfield	Construction of three double storey dwellings	Multiple Dwellings
556	17-11-15	Delegate Permit Issued	27 Vogue Ave, Vermont South	Morack	Construction of two (2) double storey dwellings	Multiple Dwellings
559	20-11-15	Delegate Permit Issued	12 Karen St, Box Hill North	Elgar	Two lot subdivision	Subdivision

App. No.	Dec. Date	Decision	Street Address	Ward	Proposed Use or Development	Application Type
571	09-11-15	Delegate Permit Issued	215 Elgar Rd, Surrey Hills	Riversdale	Construction three double storey dwellings and creation of access to a road in a Road Zone (Category 1)	Multiple Dwellings
587	27-11-15	Delegate Permit Issued	2 Karwitha St, Vermont	Morack	4 lot subdivision	Subdivision
588	11-11-15	Delegate Permit Issued	37 Fowler St, Box Hill South	Riversdale	Construction of five double storey dwellings	Multiple Dwellings
605	19-11-15	Delegate Permit Issued	28 Mitchell Rd, Mont Albert North	Elgar	Construction of two double storey dwellings	Multiple Dwellings
609	26-11-15	Delegate Permit Issued	25B Kenmare St, Mont Albert North	Elgar	Two lot subdivision of vacant land and removal of easements	Subdivision
617	27-11-15	Delegate Permit Issued	48 Junction Rd, Blackburn North	Central	Construction of a double storey dwelling to the rear of the existing and subdivision of land into 2 lots	Multiple Dwellings
626	26-11-15	Delegate Permit Issued	5/205 Middleborough Rd, Box Hill South	Riversdale	Use of land for motor vehicle valuations and purchasing	Industrial
661	30-11-15	Delegate Permit Issued	7/22-24 Redland Drv, Mitcham	Springfield	Use of the land for industry for the purpose of food manufacturing, buildings and works associated with the construction of a mezzanine level and rooftop plant equipment, reduction in standard car parking requirements and waiver of loading and unloading of vehicle requirements	Industrial
677	27-11-15	Delegate Permit Issued	4 Uralla St, Vermont	Morack	Construction of two (2) dwellings comprising one (1) double storey dwelling and one (1) single storey dwelling	Multiple Dwellings
719	11-11-15	Delegate Permit Issued	55 Dorking Rd, Box Hill	Elgar	Construction of three double storey dwellings	Multiple Dwellings

App. No.	Dec. Date	Decision	Street Address	Ward	Proposed Use or Development	Application Type
722	25-11-15	Delegate Permit Issued	7 Sartori St, Burwood East	Riversdale	Construction of one double storey dwelling to the rear of an existing single storey dwelling	Multiple Dwellings
743	10-11-15	Delegate Permit Issued	27 Salisbury Ave, Blackburn	Central	Additions to the existing dwelling	Special Building Overlay
764	10-11-15	Delegate Permit Issued	25 Alandale Rd, Blackburn	Central	Buildings and works (extension to existing dwelling)	Special Landscape Area
786	27-11-15	Delegate Permit Issued	31-35 Lexton Rd, Box Hill North	Elgar	Change of use with building and works in an IN3 Z	Industrial
789	10-11-15	Delegate Permit Issued	15-33 Alfred St, Blackburn	Central	Display of a business identification pylon sign	Advertising Sign
805	12-11-15	Delegate Permit Issued	12A Will St, Forest Hill	Springfield	2 lot subdivision	Subdivision
835	20-11-15	Delegate Permit Issued	26 Vernon St, Blackburn South	Central	Two Lot Subdivision	Subdivision
842	30-11-15	Delegate Permit Issued	434-438 Whitehorse Rd, Nunawading	Springfield	Amendment to endorsed plan to permit WH/2012/842 comprising a redesign of the internal and external layout of the development including a reduction in gross floor area, increase to signage, reduction in maximum building height, amendment to building design and style and removal of a crossover	Permit Amendment
843	12-11-15	Delegate Permit Issued	2 Anthony Cres, Box Hill North	Elgar	4 lot subdivision	Subdivision
863	17-11-15	Delegate Permit Issued	8 Haydn St, Blackburn	Central	Buildings and works to construct a vergola above an existing deck above 3 metres within a Special Building Overlay and Significant Landscape Overlay	Special Building Overlay

Appl. No.	Dec. Date	Decision	Street Address	Ward	Proposed Use or Development	Application Type
870	26-11-15	Delegate Permit Issued	1 Oliver Ave, Blackburn	Central	Buildings and works comprising alterations and additions to an existing dwelling in a Significant Landscape Overlay-Schedule 2	Special Landscape Area
871	26-11-15	Delegate Permit Issued	1/2 Haros Ave, Nunawading	Springfield	Buildings and works to extend an existing single storey dwelling on a lot less than 500 square metres	Residential (Other)
877	17-11-15	Delegate Permit Issued	10 Purches St, Mitcham	Springfield	Removal of one (1) tree	Vegetation Protection Overlay
880	20-11-15	Delegate Permit Issued	18 Clanbrae Ave, Burwood	Riversdale	3 lot subdivision	Subdivision
881	20-11-15	Delegate Permit Issued	39 Koonung Rd, Blackburn North	Central	3 lot subdivision	Subdivision
911	10-11-15	Delegate Permit Issued	287-291 Whitehorse Rd, Nunawading	Springfield	Display of a pole sign and business identification signs	Business
916	17-11-15	Delegate Permit Issued	5 Market St, Box Hill	Elgar	Display of signage	Advertising Sign
920	12-11-15	Delegate Permit Issued	16 Tiller St, Burwood East	Riversdale	5 lot subdivision	Subdivision
930	10-11-15	Delegate Permit Issued	5/9-11 New St, Surrey Hills	Riversdale	Buildings and works to extend a dwelling on a lot less than 300 square metres to construct a carport on common property	Single Dwelling < 300m2
931	24-11-15	Delegate Permit Issued	51 Creek Rd, Mitcham	Springfield	3 lot subdivision	Subdivision
932	20-11-15	Delegate Permit Issued	60 Watts St, Box Hill North	Elgar	6 lot subdivision	Subdivision
938	24-11-15	Delegate Permit Issued	6 Gillies St, Mitcham	Springfield	4 lot subdivision	Subdivision
939	20-11-15	Delegate Permit Issued	3 Broomhill Ave, Blackburn	Central	3 lot subdivision	Subdivision
940	24-11-15	Delegate Permit Issued	608-608A Station St, Box Hill	Elgar	Liquor license application for Chinese restaurant	Liquor Licence
942	24-11-15	Delegate Permit Issued	2 Elland Ave, Box Hill	Elgar	105 lot subdivision	Subdivision
948	26-11-15	Delegate Permit Issued	15A The Ave, Blackburn	Central	Removal of two (2) trees	Special Landscape Area
951	24-11-15	Delegate Permit Issued	6 Wirreanda Crt, Blackburn	Central	Building and works within 4 metres of a tree that requires a permit to remove	Special Landscape Area

Appl. No.	Dec. Date	Decision	Street Address	Ward	Proposed Use or Development	Application Type
956	24-11-15	Delegate Permit Issued	15 Ceylon St, Nunawading	Springfield	Buildings and works to extend an existing building and a reduction to the standard car parking requirement (for the use of land as warehouse)	Industrial
957	20-11-15	Delegate Permit Issued	10 Sutton Pde, Mont Albert North	Elgar	3 lot subdivision	Subdivision
961	24-11-15	Delegate Permit Issued	9 Victoria Ave, Mitcham	Springfield	Removal of easement	Subdivision
965	17-11-15	Delegate Permit Issued	2/180-184 Whitehorse Rd, Blackburn	Central	Display of business identification signs	Advertising Sign
969	17-11-15	Delegate Permit Issued	48-58 Railway Rd, Blackburn	Central	Minor additions to the facade of the existing office building in a C1Z	Business
971	19-11-15	Delegate Permit Issued	25 Milton St, Nunawading	Springfield	Removal of one (1) tree within a Vegetation Protection Overlay	VicSmart - General Application
973	24-11-15	Delegate Permit Issued	990 Whitehorse Rd, Box Hill	Elgar	Use of land for the sale and consumption of liquor	Business
974	26-11-15	Delegate Permit Issued	172-210 Burwood Hwy, Burwood East	Riversdale	Display of internally illuminated business identification signage	Business
975	26-11-15	Delegate Permit Issued	5 Wellesley St, Mont Albert	Elgar	2 lot subdivision	Subdivision
976	12-11-15	Delegate Permit Issued	112 Koonung Rd, Blackburn North	Central	2 lot subdivision	Subdivision
977	20-11-15	Delegate Permit Issued	10 York St, Blackburn South	Riversdale	2 lots subdivision	Subdivision
978	24-11-15	Delegate Permit Issued	88 Thames St, Box Hill North	Elgar	5 lot subdivision	Subdivision
981	17-11-15	Delegate Permit Issued	29 Thomas St, Mitcham	Springfield	Construction of a front fence in a Heritage Overlay	VicSmart - General Application
985	20-11-15	Delegate Permit Issued	7 Nestor Grv, Blackburn North	Central	2 lot subdivision	Subdivision
986	05-11-15	Delegate Permit Issued	19 Bennett St, Burwood	Riversdale	Construction of one (1) double storey dwelling to the rear of the existing dwelling	Multiple Dwellings
989	24-11-15	Delegate Permit Issued	53 Elder St, Blackburn	Central	Buildings and works to construct a single storey dwelling within a Design and Development Overlay	Residential (Other)
991	24-11-15	Delegate Permit Issued	7 Scott St, Mitcham	Springfield	Variation of a restriction	Subdivision

Appl. No.	Dec. Date	Decision	Street Address	Ward	Proposed Use or Development	Application Type
1008	26-11-15	Delegate Permit Issued	67 Strabane Ave, Mont AlbertNorth	Elgar	2 lot subdivision	Subdivision
1011	26-11-15	Delegate Permit Issued	49 McComas Grv, Burwood	Riversdale	2 lot subdivision	Subdivision
1033	26-11-15	Delegate Permit Issued	18 Taldra St, Box Hill North	Elgar	2 lot subdivision	Subdivision
1034	26-11-15	Delegate Permit Issued	192 Elgar Rd, Box Hill South	Riversdale	2 lot subdivision	Subdivision
1037	27-11-15	Delegate Permit Issued	9 Vivian St, Blackburn North	Central	2 lot subdivision	Subdivision
1038	27-11-15	Delegate Permit Issued	4 Frankcom St, Blackburn	Central	Removal of Easement	Subdivision
1054	12-11-15	Delegate Permit Issued	77 Albion Rd, Box Hill	Elgar	Construction of four (4) double storey dwellings	Multiple Dwellings
1170	09-11-15	Delegate Permit Issued	36 Cumming St, Burwood	Riversdale	Construction of three double storey dwellings	Multiple Dwellings
1197	06-11-15	Delegate Permit Issued	21 Tiller St, Burwood East	Riversdale	Construction of two (2) double storey dwellings	Multiple Dwellings
1211	27-11-15	Delegate Permit Issued	770 Whitehorse Rd, Mont Albert	Elgar	28 lot subdivision	Subdivision
1243	05-11-15	Delegate Permit Issued	16 La Frank St, Burwood	Riversdale	Construction of one double storey dwelling to the rear of the existing dwelling	Multiple Dwellings
1249	30-11-15	Delegate Permit Issued	83 Middleborough Rd, Burwood	Riversdale	Construction of a four storey building (including basement car park) comprising 16 dwellings and alteration of access to a road in a Road Zone Category 1	Multiple Dwellings
1263	27-11-15	Delegate Permit Issued	2 Corrigan St, Burwood	Riversdale	Construction of three double storey dwellings	Multiple Dwellings
434	10-11-15	Delegate Refusal - S72 Amendment	1/36 Barry Rd, Burwood East	Morack	Amendment to Planning Permit WH/2010/434 (Issued for the construction of a double storey dwelling to the rear of the existing) for internal modifications to Dwelling 1.	Permit Amendment

Appl. No.	Dec. Date	Decision	Street Address	Ward	Proposed Use or Development	Application Type
349	27-11-15	Delegate Refusal Issued	434 Elgar Rd, Box Hill	Elgar	Demolition of outbuildings, part demolition and extension of existing dwelling for four dwellings, construction of a three storey building for ten (10) dwellings and waiver of car parking	Multiple Dwellings
379	10-11-15	Delegate Refusal Issued	36 Pickford St, Burwood East	Morack	Construction of three (3) double storey dwellings	Multiple Dwellings
388	10-11-15	Delegate Refusal Issued	39 Katrina St, Blackburn North	Central	Construction of a double storey dwelling at the rear of the existing dwelling	Multiple Dwellings
451	26-11-15	Delegate Refusal Issued	142 Junction Rd, Nunawading	Springfield	Construction of two double storey dwellings	Multiple Dwellings
496	24-11-15	Delegate Refusal Issued	2 Peacock St, Burwood	Riversdale	Construction of one double storey dwelling to the rear of an existing single storey dwelling	Multiple Dwellings
550	17-11-15	Delegate Refusal Issued	4 Service Rd, Blackburn	Central	Construction of four (4) double storey dwellings	Multiple Dwellings
560	12-11-15	Delegate Refusal Issued	8 Dawe Rd, Mitcham	Springfield	Removal of easement	Subdivision
632	24-11-15	Delegate Refusal Issued	782 Canterbury Rd, Surrey Hills	Riversdale	Development of land for three (3) dwellings and creation of access to a road in a Road zone, Category 1	Multiple Dwellings
654	24-11-15	Delegate Refusal Issued	32 Kent Rd, Box Hill	Elgar	Construction of three storey building comprising of 21 dwellings with basement	Multiple Dwellings
704	12-11-15	Delegate Refusal Issued	6 Archibald St, Box Hill	Elgar	Development of land for a 10 storey building for dwellings and reduction in car parking requirement	Multiple Dwellings
738	10-11-15	Delegate Refusal Issued	139 Canterbury Rd, Blackburn	Central	Buildings and works to construct a double storey dwelling to the rear of the existing dwelling	Multiple Dwellings
749	24-11-15	Delegate Refusal Issued	47 McIntyre St, Burwood	Riversdale	Development of five storey building comprising 50 apartments	Multiple Dwellings
771	12-11-15	Delegate Refusal Issued	78 Middleborough Rd, Burwood East	Riversdale	Three lot subdivision	Subdivision

Appl. No.	Dec. Date	Decision	Street Address	Ward	Proposed Use or Development	Application Type
1120	17-11-15	Delegate Refusal Issued	45 Cumming St, Burwood	Riversdale	Construction of three double storey dwellings	Multiple Dwellings
1128	24-11-15	Delegate Refusal Issued	10 Costello St, Mont AlbertNorth	Elgar	Construction of two (2) double storey dwellings	Multiple Dwellings
953	17-11-15	No Permit Required	107/100 Station St, Burwood	Riversdale	Build a veranda to the rear of the dwelling	Residential (Other)
970	20-11-15	No Permit Required	53A Relowe Cres, Mont AlbertNorth	Elgar	Installation of a Vergola louvered with sun control system	Residential (Other)
572	10-11-15	Permit Corrected	36 Cadorna St, Box Hill South	Riversdale	Construction of three double storey dwellings	Multiple Dwellings
28	26-11-15	Withdrawn	120 Thames St, Box Hill North	Elgar	Use of land as a temporary carpark associated with 116-118 Thames Street, Box Hill North, including buildings and works, and establishment of associated business identification signage	Residential (Other)
78	12-11-15	Withdrawn	13 Wattle St, Box Hill North	Elgar	Construction of three double storey dwellings	Multiple Dwellings
525	27-11-15	Withdrawn	48-50 South Pde, Blackburn	Central	Construction of two (2) double storey dwellings	Multiple Dwellings
549	17-11-15	Withdrawn	11 Wellesley St, Mont Albert	Elgar	Amendment to Planning Permit WH/2011/549 issued for the construction of three (3) double storey dwellings to change the single garages of Dwellings 2 and 3 to double garages and subsequent changes to ground floor and upper floor setbacks including internal layout changes	Permit Amendment
936	19-11-15	Withdrawn	6 Darook St, Blackburn South	Central	Construction of two (2) double storey dwellings	Multiple Dwellings

BUILDING DISPENSATIONS/APPLICATIONS NOVEMBER 2015

Address	Date	Ward	Result
13 Lawrence Street, BLACKBURN SOUTH	04-11-15	Central	Granted R427
42 Francis Street, BLACKBURN	19-11-15	Central	Granted R417
47 Faulkner Street, FOREST HILL	17-11-15	Central	Granted R414
5 Charlton Street, BLACKBURN NORTH	19-11-15	Central	Granted R421
7 Avis Court, FOREST HILL	18-11-15	Central	Granted R417, R409
18 Hone Avenue, BLACKBURN SOUTH	04-11-15	Central	Refused R410
3 Kalang Street, BLACKBURN	23-11-15	Central	Refused R409
75 Vicki Street, FOREST HILL	23-11-15	Central	Refused R409
195 Dorking Road, BOX HILL NORTH	13-11-15	Elgar	Amendment Approved R414
7 Springfield Road, BOX HILL NORTH	13-11-15	Elgar	Amendment Approved R409
17-21 Market Street, BOX HILL	17-11-15	Elgar	Granted R604
49 Allison Road, MONT ALBERT NORTH	27-11-15	Elgar	Granted R414
7 Springfield Road, BOX HILL NORTH	09-11-15	Elgar	Granted R415
836-850 Whitehorse Road, BOX HILL	11-11-15	Elgar	Granted R604
21A Belgravia Avenue, MONT ALBERT NORTH	24-11-15	Elgar	Refused R424
47 Chessell Street, MONT ALBERT NORTH	11-11-15	Elgar	Refused R424
12 Parkmore Road, FOREST HILL	25-11-15	Morack	Amendment Approved R424
48 Victor Crescent, FOREST HILL	12-11-15	Morack	Amendment Approved R424
51 Sevenoaks Road, BURWOOD EAST	04-11-15	Morack	Amendment Approved R409
15 Sylvan Court, Forest Hill	12-11-15	Morack	Granted R409
2 Keogh Court, BOX HILL SOUTH	12-11-15	Riversdale	Amendment Approved R409
32 Samuel Road, BLACKBURN SOUTH	13-11-15	Riversdale	Amendment Approved R417
12 Scott Grove, BURWOOD	25-11-15	Riversdale	Granted R415
13 Rochdale Drive, BURWOOD EAST	11-11-15	Riversdale	Granted R415
19 Monash Street, BOX HILL SOUTH	11-11-2015	Riversdale	Granted R410, R414, R415, R409
192 Elgar Road, BOX HILL SOUTH	02-11-15	Riversdale	Granted R604
22 Hastings Avenue, BLACKBURN SOUTH	11-11-15	Riversdale	Granted R409
56 Meldan Street, BURWOOD	24-11-2015	Riversdale	Granted R420
56 Somers Street, BURWOOD	17-11-15	Riversdale	Granted R414
6 Beech Street, SURREY HILLS	11-11-15	Riversdale	Granted R424
67 Wellman Street, BOX HILL SOUTH	23-11-15	Riversdale	Granted R427
14 Gareth Drive, BURWOOD EAST	26-11-15, 27-11-15	Riversdale	Refused R409, R417
19 Monash Street, BOX HILL SOUTH	11-11-15	Riversdale	Refused R419
31 Goold Street, BURWOOD	27-11-15	Riversdale	Refused R424
35 Hill Street, BOX HILL SOUTH	27-11-15	Riversdale	Refused R409
38 Roslyn Street, BURWOOD	09-11-15, 25-11-15	Riversdale	Refused R427, R409
55 Roslyn Street, BURWOOD	25-11-15	Riversdale	Refused R424
67 Wellman Street, BOX HILL SOUTH	23-11-15	Riversdale	Refused R424
29 Gerald Street, BLACKBURN	20-11-15	Springfield	Amendment Approved R409
54 Esdale Street, NUNAWADING	13-11-15	Springfield	Amendment Approved R409
18 Glen Road, MITCHAM	02-11-15	Springfield	Granted R415
28 Vernal Avenue, MITCHAM	12-11-15	Springfield	Granted R409
37 Menin Road, FOREST HILL	13-11-15 16-11-15	Springfield	Granted R409, R417
389 Springfield Road, NUNAWADING	11-11-15	Springfield	Granted R424
60 Betula Avenue, VERMONT	05-11-15	Springfield	Granted R409
8 East India Avenue, NUNAWADING	09-11-15	Springfield	Granted R414
9 Almer Avenue, NUNAWADING	17-11-15	Springfield	Granted R427
9 Victoria Avenue, MITCHAM	23-11-15	Springfield	Granted R409
9 Almer Avenue, NUNAWADING	17-11-15	Springfield	Refused R424

DELEGATED DECISIONS MADE ON STRATEGIC PLANNING MATTERS – NOVEMBER 2015
Under the Planning and Environment Act 1987

Nil

REGISTER OF CONTRACTS SIGNED BY CEO DELEGATION NOVEMBER 2015

Contract	Service
Contract 14062	St Georges Avenue, Mont Albert – Road Reconstruction
Contract 15002	Supply and Installation of Signage (4 Contracts)
Contract 15003	Carrington Road Laneways & Station Street Streetscape Works
Contract 15005	VCAT Advocacy Services (Statutory Planning) (9 Contracts)

REGISTER OF PROPERTY DOCUMENTS EXECUTED NOVEMBER 2015

Property Address	Document Type	Document Detail
Leases		
Room 1, 5 Combarton Street, Box Hill	Residential Tenancy Agreement	Landlord (expires 29/05/2016)
Room 5, 5 Combarton Street, Box Hill	Residential Tenancy Agreement	Landlord (expires 29/05/2016)
Room 4, 5 Combarton Street, Box Hill	Residential Tenancy Agreement	Landlord (expires 29/05/2016)
Room 9, 5 Combarton Street, Box Hill	Residential Tenancy Agreement	Landlord (expires 27/05/2016)
Land Transfers		
9-11 Chaucer Street, Box Hill South	Transfer of Land	Section 45 Transfer of Land Act 1958
3 Poplar Street, Box Hill	Vendor's Statement	Section 32 Sale of Land Act
96-106 Springvale Road, Nunawading	Transfer of Land	Section 45 Transfer of Land Act 1958
Lease & Management Authority		
9-11 Chaucer Street, Box Hill South	Exclusive Leasing and Management Authority	
Cambridge Street Car Park EOI Process	Deed of Confidentiality	

REGISTER OF DOCUMENTS AFFIXED WITH THE COUNCIL SEAL – NOVEMBER 2015

Nil

PARKING RESTRICTIONS APPROVED BY DELEGATION NOVEMBER 2015

Address: Nelson Road, Box Hill: from Southern boundary of 125 Nelson Road to Northern boundary 125 Nelson Road – west side

Previously: 1 'Unrestricted' parking space

Now: 1 'Works Zone, 7am to 5pm, Monday to Saturday' parking space

Address: Station Street, Box Hill: from southern boundary of 597 Station Street to 34m south of the southern boundary of 597 Station Street – west side

Previously: 6 'No Stopping' parking spaces

Now: 6 'No Parking, 5.30am to 6.30am & No Stopping All Other Times' parking spaces

VENDOR PAYMENT SUMMARY – SUMS PAID DURING NOVEMBER 2015

Date	Total Issued	Payments (direct debit, cheques or electronic funds transfer)	Transaction Type EFT/CHQ/DD
02.11.15	\$17,044.98	2	EFT
05.11.15	\$264.75	2	EFC
05.11.15	\$27,949.24	32	CHQ
05.11.15	\$53.00	1	CHQ
05.11.15	\$274,305.27	46	EFT
10.11.15	\$21,921.67	1	EFT
12.11.15	\$2,218.63	6	EFT
12.11.15	\$84,842.50	49	CHQ
12.11.15	\$2,250,550.66	286	EFT
19.11.15	\$1,950,720.01	1	EFT
19.11.15	\$12,057.40	17	EFC
19.11.15	\$230,762.58	41	EFT
19.11.15	\$64,445.54	52	CHQ
19.11.15	\$37.40	1	CHQ
24.11.15	\$1,262.80	1	EFT
26.11.15	\$4,141.02	8	EFC
26.11.15	\$48,019.68	41	CHQ
26.11.15	\$4,717,335.47	383	EFT
27.11.15	\$34,913.98	16	EFT
27.11.15	\$323.13	2	CHQ
Monthly Leases	\$30,000.00		DD
GROSS	\$9,773,169.71	988	
CANCELLED PAYMENTS	-\$15,575.16	-12	
NETT	\$9,757,594.55	976	

**10 REPORTS FROM DELEGATES, SPECIAL COMMITTEE
 RECOMMENDATIONS AND ASSEMBLY OF COUNCILLORS
 RECORDS**

10.1 Reports by Delegates

(NB: Reports only from Councillors appointed by Council as delegates to community organisations/committees/groups)

10.1.1 Cr Munroe reported on his attendance at the City of Whitehorse Bicycle Advisory Committee Workshop on the Cycling Strategy held with consultants on the 13 January 2016.

COUNCIL RESOLUTION

Moved by Cr Munroe, Seconded by Cr Ellis.

That the record of Reports by delegates be received and noted.

CARRIED UNANIMOUSLY

10.2 Recommendations from the Special Committee of Council Meeting

No Meeting Held.

10.3 Record of Assembly of Councillors

Meeting Date	Matter/s Discussed	Councillors Present	Officers Present	Disclosures of Conflict of Interest	Councillor /Officer attendance following disclosure
14-12-2015 6.30pm to 7.00pm	<p>Councillor Informal Briefing Session</p> <ul style="list-style-type: none"> • Ordinary Council Agenda14 December 2015 • Item 9.1.3 Consideration of Submission to Amendment C172 Applying a Heritage Overlay • Item 9.3.1 Whitehorse Centre 	Cr Daw (Mayor & Chair) Cr Bennett Cr Carr Cr Chong AM Cr Davenport Cr Ellis Cr Harris OAM Cr Massoud Cr Munroe Cr Stennett	N Duff J Green P Warner T Wilkinson P Smith S Freud A De Fazio J Russell	Nil	Nil

Meeting Date	Matter/s Discussed	Councillors Present	Officers Present	Disclosures of Conflict of Interest	Councillor /Officer attendance following disclosure
27-01-2016 5.00pm to 6.00pm	Box Hill to Ringwood Shared Use Path <ul style="list-style-type: none"> Further Update from VicRoads 	Cr Daw (Mayor & Chair) Cr Bennett Cr Carr Cr Chong AM Cr Davenport Cr Harris OAM Cr Massoud Cr Munroe NB. Cr Davenport left meeting at 5.30pm & returned at 5.55pm	N Duff J Green P Warner I Goodes A Da Campo	Nil	Nil
27-01-2016 6.30pm to 8.05pm	Councillor Informal Briefing Session <ul style="list-style-type: none"> Healesville Freeway Reservation Update Whitehorse News Draft Council Agenda 1 February 2016 	Cr Daw (Mayor & Chair) Cr Bennett Cr Carr Cr Chong AM Cr Davenport Cr Ellis Cr Harris OAM Cr Massoud Cr Munroe Cr Stennett	N Duff J Green P Warner T Wilkinson P Smith S Freud A Ghastine A Egan V Mogg I Goodes D Seddon D Kerwin	Nil	Nil

COUNCIL RESOLUTION

Moved by Cr Harris, Seconded by Cr Massoud

That the record of Assembly of Councillors be received and noted.

CARRIED UNANIMOUSLY

11 REPORTS ON CONFERENCES/SEMINARS ATTENDANCE

Nil.

12 CONFIDENTIAL REPORTS

None Submitted

13 CLOSE MEETING

Meeting closed at 8.05pm

Confirmed this 15th day of February, 2016.

CHAIRPERSON