



# CREDIT/DEBIT CARD PAYMENT FORM

**IMPORTANT:** Please only submit one copy of this form per payment. Multiple copies may result in double payments.

<b>Property Address to which the payment relates</b>	<b>Application Number</b> (if known)

Building Fees	Office Use	Description	Select	Amount
	PP/BUILD1	Private Building Permit Application (S30)		
		<b>SUB TOTAL (Building)</b>		

Engineering Fees	Office Use	Description	Select	Amount
	RC 142	Building Over Easement Application		
	RC 290	Minimum Floor Levels Application		
	PP/AST	Asset Protection Permit/Deposit Fee		
	PP/AST	Consent to Undertake Works in Road Reserve and/or Easement – Deposit/Fee		
	RC 147	Approval of Engineering Civil Plans – Drainage		
	RC 033	Approval of Engineering Civil Plans – Subdivision		
		<b>SUB TOTAL (Engineering)</b>		\$

**Payment Details** Please note: A credit card processing fee of 0.60% will be added to the total payment amount, debit cards are free of charge. These rates are reviewed annually, please refer to our website for updated rates.

Name (as on credit card)			
Account Holder/Company Name (NB this is the payee for any refunds applicable)			
Address			
Contact Telephone No.			Total Amount \$
Card Number			
Expiry Date			Card Type <input type="checkbox"/> Visa <input type="checkbox"/> MasterCard (American Express not accepted)
Cardholder Signature	X		
Date		Receipt No.	Office Use Only

**Please return form to:** Whitehorse City Council, Locked Bag 2, Nunawading Delivery Centre VIC 3131 or email to [customer.service@whitehorse.vic.gov.au](mailto:customer.service@whitehorse.vic.gov.au)

**PRIVACY STATEMENT:** The personal information requested on this form is being collected by Council for the purpose of charging fees in relation to the above service. The personal information will be used by Council for that primary purpose or directly related purpose. The intended recipients of the information are Council officers, Council's bank and other financial institution for the purpose of processing payments. Council may disclose the information to law enforcement agencies, courts and other organisations authorised to collect it. If the information is not collected an alternative payment method will be required before your service request can be processed. Individuals have a right to seek access to their personal information and make corrections by contacting the relevant Council Department on 9262 6333. You may view Council's Privacy Policy on our website [www.whitehorse.vic.gov.au](http://www.whitehorse.vic.gov.au) or obtain a copy from any of the Council offices.