



## Small Equipment Grant Fact Sheet

**Funding Amount:** Up to \$1,000

**Who can apply?** The small equipment grant is open to the following applicants:

Not-for-profit and incorporated organisations, clubs and groups.

An auspice of an appropriate organisation including a not-for-profit and incorporated organisation.

An organisation delivering a service that is the responsibility of State or Federal Government whereby the initiative is outside of their core business.

**What is the Small Equipment Grant?**

The Small Equipment Grant enables the purchase of small equipment to support the operation of community organisations, enabling them to deliver services, programs and initiatives that are aligned with the Whitehorse Council Plan (2021-2025) and the 2040 Community Vision.

**Extra Information:**

Only one application for equipment per organisation will be accepted annually.

All small equipment grants need to provide evidence of how much the item/s cost.

There are a number of different ways of providing this information in the form:

- You can **upload a quote**.
- You can **take an image** of the item in store and upload it - ensuring that the image shows the price of the item.
- You can **find the item online and include a web-link**.

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**Examples:**

This grant will support the purchasing of equipment that enhance programs, activities and the overall experience for diverse community groups. These include but are not limited to:

- Outdoor Equipment e.g. Camping Tents or Compasses
  - Sporting Equipment e.g. Line Marking Machines or Balls
  - Outdoor Furniture e.g. Bench Seats or Umbrella's
  - Performance Equipment e.g. Microphones or Speakers
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**Assessment Criteria:**

Applications for Small Equipment Grants will be assessed against the following criteria:

Criteria	Weighting
Quotes or adequate evidence of cost provided	30%
Demonstrated need for the equipment and its relevance to the organisation's activities	25%
Demonstrated benefit to City of Whitehorse residents and/ or broader community	25%
Application clearly demonstrates that the equipment will remain the property of the organisation (and not for personal use)	20%

Council supports applications that demonstrate consideration of **gender equality and environmental sustainability**. All applicants are encouraged to:

- Increase community awareness and understanding of environmental sustainability
- Help ensure our natural environment is healthy and sustainable for future generations
- Build community capacity to live sustainably through efficient use of water and energy, including use of renewable energy, resource recovery and/or reuse of materials, and increasing biodiversity
- Reduce waste litter, and eliminate the use of single-use plastics.

For more information visit: [www.vic.gov.au/single-use-plastics](http://www.vic.gov.au/single-use-plastics)

For further enquiries regarding this grant, contact Council's Community Grants Officer: [Grants@whitehorse.vic.gov.au](mailto:Grants@whitehorse.vic.gov.au)

