



WHITEHORSE  
CITY COUNCIL

# NOTIFICATIONS AND NOISE MANAGEMENT

Notifications and noise management go hand in hand. It is a requirement for all events in Whitehorse that nearby residents and businesses are notified about your upcoming event.

## When are formal notifications required?

If your event is likely to attract a large crowd, requires the set-up of a temporary infrastructure, is going to generate lots of noise or generate additional parking and traffic within the area, Council requires that you send a formal notification to any properties or businesses that will be affected.

Notifications should be distributed a few weeks before your event takes place, to give people the opportunity to attend, or avoid the area.

## Notification letters should include:

- The name of the event organiser
- The name, date and location of the event
- The event timings including set-up and pack-down
- The purpose of the event
- Number of audience/participants expected
- Details any disruptions to residents and businesses
- Details of any road closures or changed traffic conditions or changes to public transport services (if applicable)
- A contact name and number for enquiries/complaints

Refer to the Traffic Management fact sheet for notification involving roads and parking.

## Noise Management

Careful noise management is an important factor for the success of an event. Ensuring that no one in the local area is negatively impacted by the noise created by an event is an essential requirement of all events in Whitehorse. This includes the noise generated during the set-up/pack-down.

## Council and EPA Requirements

Events that are set-up in public spaces must comply with the EPA's requirements which regulate all noise affecting public places.

As such, any noise created at events is not to exceed 65dB, when measured 3m from the sound source unless written approval has been obtained for an alternative sound level. Your PA company is to record the sound levels with the event organiser at regular intervals throughout the event and ensure that it is within the 65dB limit or approved alternate sound level.

### Top Tip

Local residents are often happy enough with noise being created during an event, but scheduling a 6am toilet delivery or 7am sound-check on a Saturday morning may create problems.



Questions? Please contact the  
Events Officer on 9262 6352  
or [arts@whitehorse.vic.gov.au](mailto:arts@whitehorse.vic.gov.au)