



City of Whitehorse

MINUTES

Special Committee of Council Meeting

**Held in the
Council Chamber
Whitehorse Civic Centre**

379 Whitehorse Road Nunawading

on

Tuesday 10 March 2015

at 8.00 p.m.

Members: Cr Andrew Munroe (Mayor), Cr Bill Bennett,
Cr Raylene Carr, Cr Robert Chong AM,
Cr Andrew Davenport, Cr Philip Daw,
Cr Helen Harris OAM, Cr Sharon Ellis,
Cr Denise Massoud, Cr Ben Stennett

Ms Noelene Duff
Chief Executive Officer



GUIDELINES SPECIAL COMMITTEE OF COUNCIL

OBJECTIVE

To enhance the consultative process and facilitate public participation and involvement of the community in Council decision making in accordance with Council's Corporate Plan strategies – good governance.

PURPOSE OF GUIDELINES

To facilitate public participation and involvement in meetings of the Special Committee. These Guidelines complement Council's Meeting Procedures and Common Seal Local Law 2013.

PROVISION FOR PUBLIC PARTICIPATION

The public has two opportunities to participate in this meeting – either by a submission which may be heard at the start of the meeting, (i.e. **Public Submissions**, refer below) or if the item is on the agenda, immediately prior to consideration of the item, and by **Public Comment** later in the meeting. There is no public interjection during the meeting and speakers are heard in an orderly manner.

Public Submissions:

A submission may be made on any matter, providing it is not in contravention of Council's Meeting Procedures and Common Seal Local Law 2013.

A maximum of 10 speakers will be permitted to make a submission and they will be determined in order of registration.

No individual submission shall exceed three minutes.

Where submissions have been made, under the provisions of any statutory process, further submissions shall not be heard, unless the matter is listed as an item of business on the Special Committee of Council agenda.

Procedures for Public Submissions:

Persons wishing to make a submission to the Special Committee on matters other than land planning matters must directly notify the Committee Clerk, Civic Services Department by 4pm on the day of the meeting and register to speak, by telephoning 9262-6337. The person who registers to speak shall be the person who will make the submission to the Special Committee.

Persons wishing to make a submission to the Special Committee on any land use planning matter must directly notify the Committee Clerk, Civic Services Department, at least five working days prior to the day of the meeting and register to speak by telephoning 9262-6337. The person who registers to speak, shall be the person who will make the submission to the Special Committee.

At the time of registering to speak, that person must indicate whether he or she will be speaking in support of or opposition to any planning permit application or Planning Scheme Amendment (or proposed planning permit application or proposed Planning Scheme Amendment). The Special Committee must not listen to or read anything said by that person unless it is satisfied that, at least four working days before the day of the Special Committee Meeting, a member of Council staff has contacted the person(s) whose interests are inimical to the person who has registered to speak (eg has contacted the planning permit applicant if the person who has registered to speak has indicated that he or she will speak in opposition to the grant of a planning permit application) and invited the first-mentioned person (or a person authorised by him or her) to also register by 4pm on the day of the meeting to attend the Special Committee Meeting and speak.

Persons wishing to table written material must provide 15 copies to the Committee Clerk prior to the commencement of the meeting to enable distribution to Councillors prior to the start of the meeting. No material will be distributed during the meeting by any person, including Council staff.

Requests to speak will be registered strictly in the order of receipt. Speakers for topics not listed on the Special Committee Agenda for the meeting will be heard first, then speakers who wish to cover more than one topic (3 minutes in total, not 3 minutes per topic).

In instances where a number of persons wish to address the Special Committee on the same matter, the Chairperson at his or her discretion may request they nominate a speaker/speakers to represent them.

In accordance with Clause 48.5 of Council's Meeting Procedures and Common Seal Local Law 2013. It is not necessary for Standing Orders to be suspended to allow a person to address the Special Committee, subject to compliance with these Guidelines.

Public Comment:

After the "Other Business" Section of the meeting has concluded, the Mayor will invite members of the gallery to indicate by show of hands if they wish to make a comment. *Only matters pertaining to this evening's meeting are to be commented on, (i.e. a Council Officer report or presentation, and any "Other Business" matters) and a 3 minute period per speaker applies.* A maximum period of 15 minutes shall be provided for public comment. The Mayor will call individuals forward to be heard and they should begin by clearly stating their name. This is a period for comment, not questions or debate *and there is no opportunity for any further **Public Submissions***

ADOPTION AND AMENDMENT OF THESE GUIDELINES

These guidelines were adopted by resolution of Council dated 19 August 2013 and may be further amended by resolution of Council from time to time. The Chairperson at his or her discretion may vary procedures under these Guidelines, at any meeting of the Special Committee.

Meeting opened at 8.00pm

Present: Cr Andrew Munroe (Mayor), Cr Bill Bennett, Cr Raylene Carr,
Cr Andrew Davenport, Cr Philip Daw, Cr Sharon Ellis, Cr Helen Harris OAM,
Cr Denise Massoud, Cr Ben Stennett

1 PRAYER

1a Prayer for Council

We give thanks, O God, for the Men and Women of the past whose generous devotion to the common good has been the making of our City.

Grant that our own generation may build worthily on the foundations they have laid.

Direct our minds that all we plan and determine, is for the wellbeing of our City.

Amen.

1b Aboriginal Reconciliation Statement

"In the spirit of reconciliation we acknowledge the Wurundjeri as the traditional owners of the land on which we are gathered."

2 WELCOME AND APOLOGIES

The Mayor welcomed all.

APOLOGIES:

Cr Chong has sought a leave of absence for tonight's Special Committee of Council Meeting 10 March 2015

SPECIAL COMMITTEE OF COUNCIL RESOLUTION

Moved by Cr Harris, Seconded by Cr Massoud

That the apology from Cr Chong be received and accepted for tonight's Special Committee of Council Meeting 10 March 2015 and leave of absence be granted

CARRIED UNANIMOUSLY

3 DISCLOSURE OF CONFLICT OF INTERESTS

Nil

4 CONFIRMATION OF MINUTES

SPECIAL COMMITTEE OF COUNCIL RESOLUTION

Moved by Cr Bennett, Seconded by Cr Massoud

That the minutes of the Special Committee of Council Meeting 9 February 2015 having been circulated now be confirmed.

CARRIED UNANIMOUSLY

5 PUBLIC SUBMISSIONS

Interested parties who wish to address the Special Committee of Council during the Public Submissions period of the Special Committee Meeting must register with the Civic Services Department by telephoning 9262 6337 by 4pm on the day of the meeting.

Persons speaking will be identified and recorded for Council Minutes and become part of a permanent record of the Council. Please indicate if you do not wish your name to be recorded.

Persons wishing to make a submission to the Special Committee on any land use planning matter must directly notify the Committee Clerk, Civic Services Department, at least five working days prior to the day of the meeting and register to speak by telephoning 9262-6337.

- 5.1 Mark Godfrey from Vermont South spoke in Opposition to Whitehorse Planning Scheme Amendment C164 – Introduction of a heritage overlay for the Blue Flame Estate Vermont South (former display village).
- 5.2 Ian Burns from Blackburn spoke in Opposition to planning application for 103-107 Koonung Road, Blackburn North (CP 100527).
- 5.3 Paul Blee, Blackburn from North spoke in Opposition to planning application for 103-107 Koonung Road, Blackburn North (CP 100527).
- 5.4 Hugh Marr from Vermont South spoke in Opposition to Whitehorse Planning Scheme Amendment C164 – Introduction of a heritage overlay for the Blue Flame Estate Vermont South (former display village).
- 5.5 Shirley Ryan from Vermont South spoke in Opposition to Whitehorse Planning Scheme Amendment C164 – Introduction of a heritage overlay for the Blue Flame Estate Vermont South (former display village).
- 5.6 Craig Parker from Blackburn North spoke in Opposition to planning application for 103-107 Koonung Road, Blackburn North (CP 100527).
- 5.7 John Young from Blackburn North spoke in Opposition to planning application for 103-107 Koonung Road, Blackburn North (CP 100527).
- 5.8 Bill Austin from Balwyn spoke on behalf of Church St Alfreds Anglican Church re concerns with parking in relation to planning application for 103-107 Koonung Road, Blackburn North (CP 100527).
- 5.9 Andrew Wilkinson from Australian Leisure and Entertainment Property Trust (owner of Burvale hotel) spoke in Opposition to Amendment C157 to introduce 32 new Heritage overlays
- 5.10 Barry Cloke from Australian Leisure and Hospitality Group (tenant/operator of Burvale hotel) spoke in Opposition to Amendment C157 to introduce 32 new Heritage overlays.

6 REPORTS FROM OFFICERS

6.1 Whitehorse Youth Representative Committee 2014 Annual Report

Presenters: Frank Perrone, Team Leader Youth Services
Jacqueline Piper, Youth Participation Worker
Hailley Reynolds, Whitehorse Youth Representative Committee (WYRC)
Shriya Gupta, (WYRC)
Phillip Behan, (WYRC)
Powerpoint Presentation

6.1 Whitehorse Youth Representative Committee 2014 Annual Report

FILE NUMBER: 15/31393
ATTACHMENT

SUMMARY

This report provides a summary of the outcomes and achievements of the 2014 Whitehorse Youth Representative Committee.

SPECIAL COMMITTEE OF COUNCIL RESOLUTION

Moved by Cr Stennett, Seconded by Cr Ellis

That Council acknowledge the work of the 2014 Whitehorse Youth Representative Committee and endorse the Committee's initial action plans for 2015.

CARRIED UNANIMOUSLY

BACKGROUND

The Whitehorse Youth Representative Committee (WYRC) was established in 2002 to provide a formal link between young people and the Whitehorse City Council. The key objectives of the Committee are to develop a positive profile of young people in the community, consult with the broader youth population, report to Council on the aspirations of young people and to assist in the creation of new opportunities for young people to be involved in their community.

There are a number of important benefits for young people to be involved in the WYRC. These include a greater understanding of local government, the development of leadership and project management skills and a greater connection with their local community.

WYRC representatives are selected through a nomination process that is promoted to schools, youth service providers, clubs and through local and social media. Due consideration is given to the selection process to ensure gender, age, background and life experiences of young people are adequately represented. If deemed appropriate young people can remain on the Committee for a maximum 2 year period.

2014 COMMITTEE REPORT

The 2014 WYRC consisted of twelve energetic young people who individually and collectively achieved a productive year highlighted with the delivery of a diverse range of activities, events and projects. The WYRC effectively consulted with young people specifically on the issues of mental health, bullying and body image. These issues are highlighted in the Municipal Youth Plan 2014 – 2018 and provided a focus of the WYRC's work during the year. As in years previously, the 2014 WYRC was coordinated by Whitehorse City Council's Youth Participation Officer who was supported by the School Focused Youth Services Officer.

6.1

(cont)

The WYRC events and activities in 2014 included the following:

Training, Induction and Team Building

- *Training with external facilitator, Kate Wilde from 'The Workshop' covered the areas of leadership skills, consultative processes, community engagement strategies, advocacy and public speaking.*
- *As part of the training day, WYRC members were inducted into the committee and made aware of Whitehorse City Council and relevant policies / processes. WYRC members also had the opportunity to meet the Mayor.*
- *Team building activity developed team cohesion and WYRC members trust in each other.*
- *Attainment of First Aid level 2 Certificate*

Projects and Events

- *Consultations with young people were conducted in regards to the issues of mental health, bullying and body image which are identified as key challenges for young people in the Municipal Youth Plan, 2014 - 2018. The consultative process undertaken by the WYRC were incorporated into the 'Mental Health and Wellbeing Youth Forum' and the 'Jam Out' event in the Box Hill mall. The consultations highlighted the need for regular forums specifically on issue/s impacting on young people. As a result, WYRC recommended to Council for an annual youth forum involving up to approximately 250 young people from across the municipality in regard to the key issues confronting young people as identified in the Municipal Youth Plan 2014 – 2018. Council endorsed the WYRC's request for new initiative funding of \$7,500 for the purpose of hosting an annual Whitehorse municipal youth forum in the years ahead.*
- *Planning and facilitation of the WYRC 'youth area' at Whitehorse City Council's annual Spring Festival.*
- *Organised and participated in youth related activities as part of National Youth Week event in the Box Hill Mall.*
- *Reviewed and endorsed the 'Young Person of the Month Award' nominations.*
- *WYRC members undertook the role of Youth Media Officers writing articles for publication in Council's Whitehorse News youth services page.*

Youth Conferences

- *Attendance at the annual Halogen Foundation Youth Leadership Conference to develop a greater understanding of issues impacting on young people and to foster strong leadership values.*

For further information on the events, initiatives and activities undertaken by the WYRC please refer to the WYRC 2014 Annual Report (Refer to Attachment 1)

6.1 (cont)

COMMITTEE PLANS FOR 2015

Recruitment for the 2015 WYRC has been successful with 12 members currently in place consisting of a number of young people continuing from 2014 and new members. The initial focus of the new Committee is to participate in an induction program looking at the role of the Committee within Council. Members will then undertake various training programs and participate in team building activities. A strong focus for 2015 will be the facilitation of the Whitehorse Municipal youth forum focusing on issues impacting on young people as identified in the Municipal Youth Plan 2014 – 2018.

At this stage the activities the Committee will consider undertaking / implementing in 2015 include:

- Participate in relevant training in preparation for Committee activities.
- Participate in an induction to Council and the organisations located in the City of Whitehorse which provide services and support to young people.
- Advocate for the best interests of young people.
- Organise and implement the Whitehorse Municipal youth forum on issue/s pertinent to young people.
- Present relevant issues impacting on young people in the municipality to Council.

The Youth Services Team is encouraged that the 2015 WYRC members, like their predecessors, will make an active and positive contribution to the community in Whitehorse. The members are appreciative that Council sponsors opportunities that advance their development as young leaders in the community.

Council's Youth Services Team, particularly the Youth Participation Officer will continue to support the 2015 WYRC and will work towards developing and implementing the Committee's plans and aspirations.

POLICY

The role of the Whitehorse Youth Representative Committee is consistent with strategies contained in the Whitehorse Municipal Youth Plan 2014 – 2018. Such strategies focus on youth advocacy and leadership development. The WYRC works in collaboration with the Youth Services Team and Council as a whole to ensure the goals and actions of the Youth Plan are successfully implemented.

CONSULTATION

The Whitehorse Youth Representative Committee with the assistance the Youth Services team adopt consultative processes in the planning and facilitation of activities for young people and in the investigation of issues pertinent of the lives to young people in the community.

FINANCE

The cost of the activities undertaken by the WYRC is incorporated within Council's Youth Services annual budget.

7 OTHER BUSINESS

Nil

8 PUBLIC COMMENT

Persons speaking will be identified and recorded for Council Minutes and become part of a permanent record of the Council. Please indicate if you do not wish your name to be recorded.

Nil

9 CONFIDENTIAL ITEMS

Nil

10 CLOSE MEETING

Meeting closed at 9.05pm

Confirmed this 13th day of April 2015

CHAIRPERSON