



# SUBMISSION OR OBJECTION TO A PLANNING APPLICATION

## Office Use Only

Planning Officer

Actioning Officer

Prior to filling in this form, please view the relevant documentation for the planning application available on the Council website or at the City of Whitehorse Planning Counter at 379-397 Whitehorse Road Nunawading between 8.30am and 5.00pm Monday to Friday.

### Your Details

To enable your submission to be processed please provide FULL details clearly printed

Please  Owner of Property  Tenant/Occupier of Property

Surname: \_\_\_\_\_

Given names (in full): \_\_\_\_\_

Residential Address: \_\_\_\_\_ Postcode: \_\_\_\_\_

Postal Address: \_\_\_\_\_ Postcode: \_\_\_\_\_  
(if different to above)

Contact Phone No.: \_\_\_\_\_ Mobile No.: \_\_\_\_\_

Email Address: \_\_\_\_\_

### Details of Permit Application

Application Number: WH/ /

Application Address: \_\_\_\_\_

### Details of Submission or Objection

State reasons for submission/objection and how you would be affected by the granting of the permit  
(please attach additional pages if required)

Multiple horizontal lines for text entry.

Are there any changes that could be made to the proposal that would address your concern(s)? If so, please provide details below.

Please   Yes  No


Signed: \_\_\_\_\_ Date: \_\_\_\_\_

### Important Notes

1. This form has been prepared to assist in making objection details clear for all parties.
2. An objection must be in writing, stating the reasons for the objection and how you would be affected by the granting of a permit.  
An objection or a submission must be lodged with the Responsible Authority – The City of Whitehorse
  - o Online: <https://www.whitehorse.vic.gov.au/planning-and-building/advertised-documents-and-registers> > Planning Applications at Advertising > use the link in the relevant application
  - o In person: Whitehorse Civic Centre - 379-399 Whitehorse Road, Nunawading 3131
  - o By mail: Locked Bag 2 Nunawading Delivery Centre 3131
  - o Via email: [customer.service@whitehorse.vic.gov.au](mailto:customer.service@whitehorse.vic.gov.au)
3. To ensure the Responsible Authority considers your objection it should be received by the date shown on the notice you were sent, or the date on the public notice.
4. If the Responsible Authority determines to approve the application, even though you have objected, you can seek a review of the decision. Details of the review procedures are provided with the Notice of Decision which you will receive.
5. If the Responsible Authority refuses the application, the applicant can also seek a review of the decision.
6. **Your objection is a public document, please see the Privacy note below.**

### Privacy Notification

In accordance with the 'Availability of Planning Documents' Practice Note dated July 2016, your personal information is collected by the City of Whitehorse for the purposes of the planning process as set out in the Planning and Environment Act 1987 (PE Act). If you do not provide your name and address, the City of Whitehorse will not be able to consider your submission/objection.

Objections/submissions to a planning application are public documents. Any objection/submission will be available at the Civic Centre office for any person to inspect and copies may be made available on request to any person until the end of the period during which an application for review of a decision on the application may be made or the Victorian Civil and Administrative Tribunal determines the application.

You must not submit any personal information or copyright material of third parties without their informed consent. By submitting the material, you agree that the use of the material as detailed above does not breach any third party's right to privacy and copyright. You can request access to your personal information by contacting the Privacy Officer.

For information regarding access to Planning documents please contact Council's Planning Department on 9262 6303.