



WASTE MANAGEMENT PLAN (WMP) – LOW LEVEL RESIDENTIAL DEVELOPMENT TEMPLATE

The following template is information you need to consider before determining your waste requirements and completing the Waste Management Plan Template.

PLEASE NOTE: This template is for low-level residential developments (3-12 low rise dwellings, not apartments blocks) that have minimalistic waste requirements. Larger scale developments will require a more detailed/purpose specific waste management plan. The required approval of the WMP will be based on but not limited to the criteria provided. The template is an example to help complete your own WMP or can be completed as your WMP.

Acronyms
WMP – Waste Management Plan
MGB – Mobile Garbage Bin.

All section are to be completed

Section 1 – General Information

Waste Management Plan Date: _____ Revision No. _____ Planning Permit No. WH/20 / _____

Section 2 – Author Contact Information

The person you want council to communicate with about the Waste Management Plan.

Name: _____
 Organisation: _____
 Contact phone: _____ Mobile Number: _____
 Email: _____

Section 3 - The Land

Address of the land Waste Management Plan relates to:

Street No: _____ Street Name: _____
 Suburb: _____ Postcode: _____

Section 4 - Waste Information for Low Level Residential Development *(Please circle the required options)*

Development Information

Number of Units in development: _____
 Number of levels: _____
 Number of bedrooms in each unit: _____

Collection Information

Council or Private Collection? COUNCIL / PRIVATE
Note: Council bins will only be collected from the nature strip/street

Council or Private bins to be supplied? COUNCIL / PRIVATE
Note: Refer to 5b & 5c for additional information

Individual or Shared bins? INDIVIDUAL / SHARED

Total number of bins & size required	Size (litres)	Number Required
Domestic		
Recycling		
Garden Waste		

Is space available on the nature strip?
Note: Allow 1 metre per bin in line with the property boundaries clear of crossovers, street trees, etc YES / NO Specify nature strip length available _____m

Location of bin storage area:
Note: Refer to 5e for additional information GARAGE / SCREENED AREA WITHIN EACH UNIT
 OTHER *(please specify)*

Location of bins for collection
Select Kerbside or onsite and give specific location KERBSIDE / ONSITE *(within property)*

Section 5 – Standard Clauses *(tick to accept or notate otherwise)*

a) General	<p>i.) Every rateable tenement is liable to pay for municipal charges irrespective of the level of collection services provided by Council.</p> <p>ii.) All aspects of the waste management system including the transfer on bins for collection is to be the responsibility of the occupiers, caretaker, manager and/or the body corporate – not the collection contractor.</p> <p>iii.) The approved WMP will be the model for adoption in this development and the design & as-built aspects needs to account for what is approved in the WMP. Any revision of the WMP or changes to the approved waste system of the development requires Council approval.</p> <p>iv.) Any required alterations/amendments to the waste management system because of as-built constraints or changing existing conditions, will be required to be completed at Council's discretion.</p>	Accept <input type="checkbox"/>
b) MGB Information	Bins implemented in the development are to be in accordance with Council's specifications in terms of manufacture, composition & colour coding and are to have required stickers applied including residential address as per normal Council practices.	Accept <input type="checkbox"/>
c) Signage and Education on Use of Services	All education etc. materials will be in accordance with Council requirements and will be the responsibility of the occupiers or body corporate/caretaker/onsite manager to ensure all residents have all of the materials available for them and adhere to required practices regarding waste management, sustainability and promoting waste minimisation and to operate and maintain safe practices in all aspects involving the waste management of the development.	Accept <input type="checkbox"/>
d) MGB Placement on Roads <i>(if applicable)</i>	Attached plan(s) indicate the area for bin placement and demonstrate the bins have adequate space for the proposed collection service and will not cause any obstruction to any infrastructure or cause any danger to traffic/pedestrians or the collection vehicle during collections. Bins will not be placed within 1 metres of any infrastructure and will have a height clearance of 4 metres.	Accept <input type="checkbox"/>
e) Bin Storage Area / Room	<p>The bin storage area(s) shown as part of the WMP is to meet the requirements as stated below. This also needs to include:</p> <ul style="list-style-type: none"> • MGB layout that allows access to all of the bins. • Adequate size to allow easy movement/transfer of the required number of MGBs. • Adequate space for MGB's and for bulk items. (cardboard etc.) • Secure location. • Vermin proof. • Adequate lighting. • Adequate drainage. 	Accept <input type="checkbox"/>
f) Internal Waste Management	<p>i.) Recycling materials are not to be bagged and placed loosely into the recycling bins.</p> <p>ii.) All waste bins are not to be placed out prior to 24 hours before the collection and are to be returned to the storage area within 24 hours of collection.</p>	Accept <input type="checkbox"/>
g) Private Collection contractors <i>(if applicable)</i>	Private Contractor collection times (if applicable) shall be in accordance with EPA and Council requirements and shall be completed at times of least interference/inconvenience to the local amenity and traffic conditions.	Accept <input type="checkbox"/>
h) Private Collection Vehicle Internal Collections.	If the collection of waste is to be completed internally by private waste collection vehicles, vehicles are to enter and leave the development in a forward direction and backing or manoeuvring into loading positions is to be kept at a minimum.	Accept <input type="checkbox"/>
i) Council Based Collection Service Criteria.	If the criteria required for the Council collection services as described in this WMP is unable to be met and renders the proposed waste collection services inoperable, then the waste management system for the development is to revert to an internal private waste collection service and a WMP be submitted to Council to confirm this.	Accept <input type="checkbox"/>

Section 6 – Additional Information

Mandatory documents to be attached	Provide A4 or A3 plan to show internal/external bin location for collection/ layout _____
Additional documents you are supplying	1 _____
	2 _____
	3 _____
Any other notes or information	_____

The personal information requested on this form is being collected by Whitehorse City Council for the purpose of processing the Town Planning application. This information will be used solely by Council for that primary purpose or (directly) related purpose and will not be disclosed to any other party except as required by law.