



**Whitehorse City Council**  
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**BUILDING ACT 1993  
BUILDING REGULATIONS 2018  
Regulation 116**

**APPLICATION FOR COUNCIL CONSENT  
TO ERECT PRECAUTIONS OVER THE STREET ALIGNMENT**

**APPLICANT'S NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**PHONE:** \_\_\_\_\_

**EMAIL ADDRESS:** \_\_\_\_\_

**RELEVANT BUILDING SURVEYOR:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**PHONE:** \_\_\_\_\_

**EMAIL ADDRESS:** \_\_\_\_\_

**Location of Hoarding (Address):** \_\_\_\_\_

**Dates required - From:** \_\_\_\_\_ **To:** \_\_\_\_\_

**Length:** \_\_\_\_\_ **Distance from Building Line:** \_\_\_\_\_

**Height:** \_\_\_\_\_ **Area m<sup>2</sup>:** \_\_\_\_\_

**Details of Public Liability Insurance:** \_\_\_\_\_

**SIGNATURE OF APPLICANT:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**ABN. 39 549 568 822**

**OFFICE USE ONLY**

Prescribed Fee: \$294.70 (GST not applicable) plus \$2 per m<sup>2</sup> per day (rounded up to the nearest whole number for area) min \$400 per week / max \$800 per week & 25% additional levy for occupation period without consent/beyond approved period

**Site Comments:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**CONTACT DETAILS:**

Email address: [customer.service@whitehorse.vic.gov.au](mailto:customer.service@whitehorse.vic.gov.au)

Phone: 9262 6303

**OFFICE USE:** FEE \_\_\_\_\_ DATE \_\_\_\_\_ RECEIPT No \_\_\_\_\_ ACCOUNT **AP/PP/BUILD2**

## **GUIDELINES/REQUIRED INFORMATION FOR PRECAUTIONS OVER THE STREET ALIGNMENT**

Pursuant to the Building Regulations 2018, Regulation 116, it is the Relevant Building Surveyor who must determine when precautions must be taken, both before and during building works, to protect the safety of the public.

It is also the responsibility of the Relevant Building Surveyor to approve these precautions before the building works commence (i.e. the type of hoarding or gantry and its suitability for the works proposed).

If these precautions are to be erected over the street alignment then the approval of the relevant Council must also be obtained.

The following information must be submitted to Council when seeking approval.

1. Complete and return the attached form
2. Payment of correct fees.

Additional fees may also be required if the proposed works will result in loss of public parking or loss of revenue from parking meters, etc.

3. A letter must be signed by the Relevant Building Surveyor indicating approval of the type of precautions over the street alignment proposed and its suitability for the works to be undertaken on the site.
4. Copy of current public liability insurance. Note consents will only be granted for a period which is fully covered by the public liability insurance. Should occupation be required beyond the period of the public liability insurance period, an additional application will be required.
5. One (1) copy of A3 plans for the proposed precautions over the street alignment must be submitted and include:
  - a) A full site plan showing the location of precautions over the street alignment with clear footpath widths indicated;
  - b) All street furniture (i.e. kerb line, nearest intersecting street, signs, poles, traffic lights, litter bins, bus/tram/train stops, street trees, telephone or letter/post boxes, etc.) and;
  - c) Details of the type of precautions over the street alignment proposed (i.e. section, elevations, standard details, fixing details, etc.).
6. Structural engineers design and certification of the public protection measures beyond title boundary.
7. Copy of approved Construction Management Plan (as required) if nominated as part of the planning permit for the development.

Please note: The legal responsibility and liability for any claim lodged for injury or damage to any person or property, which may arise from the presence of the hoarding, rests with the applicant.

*The information requested on this form is in accordance with Schedule 6 (Part 2) of the Building Regulations 2018. The personal information collected on this form will be used solely by Council for the purpose of processing an application for Council report. The information will not be released unless required by law. The applicant may apply to Council for access and/or amendments to the information.*